



Freedom of Information Act

Under the freedom of information act 2000 all public authorities are required to have and operate a publication scheme approved by the information commissioner.

It is the intention of the information commissioner that all public authorities should adopt and operate the model scheme that has been approved. The approved model is very general and is based on the principle that all public authorities should recognise the public interest in the transparency of the services provided for and paid for by the general public. It is a commitment to make information easily available to the public.

The scheme applies only to the information held as public authority, it does not include information that is not held, is held for other purposes or would be exempt from release.

Welcome to Briercliffe Road Dental Practices FOI publication scheme for the provider

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GDC registration Number 58132

In addition to the information identified in this publication scheme, you are entitled to request information about Briercliffe Road Dental Practice Ltd. by calling (Helen Powell Business Manager) on 01282 415104 .we shall review this scheme at regular intervals or when notified of changes by the ICO. Sometimes, some, or all of the information cannot be provided and should this happen, we will explain the reason why.

Under the GDPR regulations (General Data Protection) you are also entitled to access your clinical records or any other personal information held about you and you can contact Mrs Dawn Greenwood (Practice Manager) on 01282 415104 or write to her at Briercliffe Road Dental Practice Ltd , 84 Briercliffe Road Burnley Lancs BB10 1UX. There may be a charge for providing this information.

We welcome feedback, any questions, suggestions, comments or complaints should be made in writing to the Practice Manager at Briercliffe Road Dental Practice Ltd,

84 Briercliffe Road,

Burnley

Lancs

BB10 1UX.

A copy of our complaint's policy is available from reception or by post.

Class1-Who we are and what we do

Briercliffe Road Dental Practice Ltd

84 Briercliffe Road

Burnley

Lancs

BB10 1UX

Telephone 01282 415104

Email:brierclifferoaddental@gmail.com

Registered in England in England and wales / company No 6850058

Further details such as staffing structure, opening hours, disabled access, the languages we speak and availability of interruptersetc. are available from reception, by post or downloadable by copy and pasting the link on the following page.

Directors Michael Alfred Powell – Dentist GDC number 58132

Directors Helen Powell – Business Manager GDC number 137193

Providers Michael Alfred Powell GDC number 58132

Providers Mrs Bridget Doherty –Hygiene Therapist GDC number 170979

Class2-What we spend and how we spend it

Details are available from Companies House registration number 6850058 and for information on our NHS contract, on request to the Practice manager.

Class 3 -what are our priorities and how are we doing

Prevention of dental decay and disease is our priority

Our latest CQC inspection report can be seen at the link below;

C:\Users\1416082\Downloads\freedom of information for HP.docx

<http://www.cqc.org.uk/node/3028373>

We carry out regular audits of our services and are assessed externally by Denplan Excel and the local Authority

Our NHS provision cannot be altered according to the terms of the contract since 2006 i.e. we are not able to take on new adults except on a private basis.

We have a small NHS children's contract that allows us to see a limited number of children.

Class 4- how we make decisions

As a small business, formal records of management decisions are normally recorded, however ,any changes in the provision of NHS services would be incorporated into, or as a supplementary insert to our patient welcome folder, which can be obtained from reception . We may also notify patients in our reception area.

We constantly strive to help our patients have access to the best and most appropriate type of dental care. We will always seek to provide you with information which relates to you and will ensure that this is given in a timely manner in a format that you can understand.

If you have any questions, please feel free to ask at any time, never feel that you must make a hurried decision.

We also have information leaflets available relating to tooth decay, gum disease diet, head neck and shoulder pain and other information leaflets.

Information which relates to your own personal treatment will be recorded in your record and will not be made available to any other person than those professionals treating you or yourself by written request.

Class 5 –our policies and procedures

General Policies and procedures available upon request	These policies can be obtained from reception.	No Charge
Equality and diversity policy	A copy of this policy can be obtained from reception	No charge
Complaints procedures (including those covering requests for information and operating the publication scheme)	A copy of this policy can be obtained from reception	No charge
Records management policies (records ,retention destruction and archive)	A copy of this policy can be obtained from reception	No Charge
Confidentiality and data protection	A copy of this policy can be obtained from reception	No Charge

Policies and procedures for handling requests for information	A copy of this policy can be obtained from reception	No Charge
We are pleased to provide copies of our practice information leaflet	A copy can be obtained from reception	

Class 6- lists and registrations

This list does not apply

Class 7 - the services we offer

The services provided under contract to the NHS associated charges and information leaflets are available at no cost from reception.

Useful resources:

www.ico.org.uk

www.dentra.complaints .

www.cqc.org.uk

<https://ico.org.uk/>

This Publication Scheme aims to make as much information about Briercliffe Road Dental Practice Ltd available as possible. We will continue to add to the information here proactively and regularly.