

**ProYouth Board of Directors
Executive Committee Meeting Minutes
Monday, 19 November 2018, 12.00PM-1.00PM**

Location	ProYouth, 505 N. Court Street, Visalia, CA	
Quorum	Quorum of Six Board Directors	
Directors Present	Doug Bartsch, Corporate Secretary; Scott Jacobsen, President; Lynn Knudsen, Past President; Greg Price; Reneé Whitson, First Vice President; Harroll Wiley, Treasurer	
Directors Absent		
Staff Present	Marie Pinto, Melisa Prins, Dolores Taylor	
Agenda	Discussion	Action
Call to Order	<ul style="list-style-type: none"> President Scott Jacobsen called the meeting to order at 12.10PM 	
Consent Agenda	<ul style="list-style-type: none"> President Scott Jacobsen presented the Consent Agenda and offered Directors the opportunity to remove any item(s) for discussion. No items were removed from the Consent Agenda. <ul style="list-style-type: none"> Minutes for 22 October 2018 meeting to be approved 	Motion: Approve Consent Agenda Moved: Harroll Wiley Second: Reneé Whitson Motion unanimously approved.
Committee Reports		
Finance Committee	<ul style="list-style-type: none"> The September 2018 Financials were presented and discussed. The Executive Committee discussed the status of moving ProYouth funds to a new bank. Reneé Whitson proposed opening a high interest money market account at Bank of the Sierra; the Committee discussed this proposal. 	Motion: Approve Financial Statements Moved: Harroll Wiley Second: Scott Jacobsen Motion unanimously approved. Motion: Approve the transfer of funds to an account at Bank of the Sierra Moved: Reneé Whitson Second: Greg Price Motion unanimously approved. Harroll Wiley abstained.
Governance Committee	<ul style="list-style-type: none"> In the current absence of a Second Vice President, the Executive Committee will begin reviewing and revising Board Policies. 	
Audit Committee	<ul style="list-style-type: none"> The fieldwork for ProYouth's independent audit is complete. There will likely be one finding due to missing attendance records; internal controls have been tightened to ensure this does not happen again. The Committee discussed the terms of ProYouth's contract with the auditors. 	
Fund Development	<ul style="list-style-type: none"> Fund Development Committee will begin meeting regularly again. 	
Ad Hoc Committee	<ul style="list-style-type: none"> Three companies have been selected to present and presentations will be scheduled. 	
President's Report	<ul style="list-style-type: none"> The President did not report. 	
CEO's Report	<ul style="list-style-type: none"> The CEO did not report. 	
Adjourn	<ul style="list-style-type: none"> The Executive Committee adjourned to closed session at 12.30 PM 	
Minutes	<ul style="list-style-type: none"> Minutes respectfully submitted by Melisa Prins 	

I hereby certify the Minutes of 19 November 2018 of the ProYouth Executive Committee of the Board of Directors are correct.

Board Chair: _____

Corporate Secretary: _____

Date: _____

Date: _____