



Code of Ethics and Conduct

Members and employees of the Darwin Sailing Club are required to act in accordance with the following Code of Ethics and Conduct.

Commitment

Ethics

I took up this position to work for something larger than myself. I will carry out this work honestly and in fairness to everybody involved, placing the interests of others before my own.

Conduct

Every member and employee of the Darwin Sailing Club shall at all times when acting in their capacity as committee member, employee or volunteer:

- i. pursue as their highest priority the fulfilment of the mission of the Club
- ii. after that, promote the interests of the Club itself
- iii. after that, consider the interests of the Club's stakeholders, its clients, its consumers, its employees, and the society and the environment in which it operates.

Compliance

Ethics

I will work within the law, and within the rules, and I will see that my Club does too.

Conduct

Every member and employee of the Darwin Sailing Club shall at all times, while acting in their capacity as committee member, employee or volunteer:

- i. ensure to the best of their ability and within the bounds of their authority that the Club is observing sound financial practices and managing potential risks effectively, and is at all times in its dealings with other parties capable of meeting its legal and financial obligations
- ii. ensure to the best of their ability that the Club is complying with all applicable federal, territory and local legislation and regulation
- iii. observe the provisions of the Club constitution, its bylaws, its standing orders and its policies.

Conflicts

Ethics

In my dealings with the Club I shall be honest and open, and shall not take any advantage of my position on a committee.

Conduct

No member or employee of the Darwin Sailing Club shall at any time while acting in their capacity as committee member, employee or volunteer:

- i. place their own interests, or the interests of any other person or body, before the interests of the Club, or so act as to give the appearance of any such conflict
- ii. enter into any financial relationship with the Club without the approval of the management committee, in whose deliberations on that issue the management committee member shall have taken no part
- iii. through their own conduct bring the Club into disrepute.

Confidentiality

Ethics

I shall keep secret any secrets that have been entrusted to me, and I shall freely tell anyone anything they are entitled to know.

Conduct

Every member and employee of the Darwin Sailing Club shall at all times while acting in their capacity as committee member, employee or volunteer:

- i. preserve, where appropriate, the confidentiality of the Club's business
- ii. protect the privacy of the Club's employees, clients and customers
- iii. recognise their accountability to the Club's members, and provide all information on the Club's performance necessary to give meaning to that accountability.

Conscientiousness

Ethics

I shall do the job fully and without reservations.

Conduct

Every member and employee of the Darwin Sailing Club shall at all times while acting in their capacity as committee member, employee or volunteer:

- i. exercise their independent judgement on the issues before them
- ii. provide themselves with the information from within and without the Club necessary to support the exercise of their judgements
- iii. invest the time and effort required to fulfil the requirements of the position by reading the materials, participating fully in meetings, and carrying out any duties assigned by the Club.

Communication

Ethics

I shall know what the Club does, and why, and I shall tell the world about it.

Conduct

Every member and employee of the Darwin Sailing Club shall at all times while acting in their capacity as committee member, employee or volunteer:

- i. educate themselves continuously to maintain the information base, the skills base, and the qualifications needed to oversee the affairs of the Club effectively
- ii. communicate the significance of the Club's mission, its strategy, and its culture to members, employees, stakeholders and the public
- iii. share with the Club where appropriate and with their colleagues in the field the insights and practices they have developed in the course of their work.

Community

Ethics

I will treat the people involved with the Club respectfully, fairly and without prejudice.

Conduct

Every member and employee of the Darwin Sailing Club shall at all times while acting in their capacity as committee member, employee or volunteer:

- i. observe and promote the human rights of all persons touched by the work of the Club
- ii. oppose prejudice, address disadvantage, and promote diversity in all aspects of the governance and the management of the Club
- iii. treat colleagues, clients and the community with courtesy and respect.