



NOTICE OF INTENT TO SUB-LET
(Addendum D)

Tenant(s) _____ hereby notifies Landlord (Legacy Rental Management) that all Tenants will vacate the premises located at _____ on the _____ Day of _____ and to return to property on the _____ Day of _____ 20____.

1. Tenant acknowledges that the initial term of this lease will not be fulfilled on or before the above date and, unless otherwise prohibited by law, that all obligations of Tenant under the lease, including payment of rent, will remain in force unless and until another qualified tenant is found to occupy the property or until the initial term of the lease is fulfilled, whichever comes first.
2. Tenant is to market the property and present potential tenants to Landlord for approval. **ALL APPLICANTS MUST BE APPROVED BY LEGACY RENTAL MANAGEMENT.** Upon such approval, the obligations of the Tenant may be transferred to the new tenant. Current tenant agrees to pay two hundred and fifty dollars (\$250.00) to Legacy Rental Management before the date of the sub-let.
3. Your deposit stays with the current lease, if you would like a deposit you need to collect from the approved applicant. You may not charge more than what we have on file. However, this could be a great negotiation tool.
4. Tenant understands that all property belonging to the tenant must be removed and said premises cleaned and returned to a "rent ready" status. Legacy Rental Management does not come inspect the property in between. It is up to you as the tenant to have the property rent ready.
5. Addendum to lease will be prepared by Legacy Rental Management, both you and future tenant will need to sign at any time **BEFORE** you move out.
6. Utilities must be transferred into new tenant's names without any gap.
7. **FULL AMOUNT of Rent** must continue to be paid on the 1st of each month

Do you have someone in mind to take SUBLET from you **YES or NO**, *if yes fill out information*

Name of person that will be subletting *if available* _____

The Primary phone for person OR point of contact: _____

Tenant Signature

Legacy Rental Management Representative

TODAYS DATE: ON THIS _____ DAY OF _____, 2018.