



## RENTAL APPLICATION

1. Please submit your application with the \$40 non-refundable application fee to APT Lease-up & Marketing LLC, payable by credit card, cash or check.
2. Apartments are limited and will be leased on a first-come, first-serve basis. The acceptance of this application does not ensure an accommodation. An apartment is reserved only upon payment of security deposit and execution of the lease agreement by all parties. Rents subject to change.

### APPLICANT INFORMATION

Full Name \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_

Social Security # \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Email Address: \_\_\_\_\_ Other Phone (    ) \_\_\_\_\_

Current Local Address: \_\_\_\_\_  
(STREET) (CITY) (STATE) (ZIP)

Owner/Agent \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Month/Year Moved In \_\_\_\_\_ Reasons for Leaving \_\_\_\_\_ Rent \$ \_\_\_\_\_

Previous Address: \_\_\_\_\_  
(STREET) (CITY) (STATE) (ZIP)

Owner/Agent \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Please provide information for:

Driver's License / State ID Number: \_\_\_\_\_ State: \_\_\_\_\_

### PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, when: \_\_\_\_\_

Have you ever been evicted from any residence? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you had two or more late rental payments in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever willfully or intentionally refused to pay rent when due? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

**PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION**

Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed \_\_\_\_\_  
Employer \_\_\_\_\_  
Dates employed \_\_\_\_\_ Employed as \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Annual Income: \_\_\_\_\_  
(If employed by above less than 12 months, give name & phone of previous employer or school: \_\_\_\_\_.)

**PLEASE LIST ALL OTHERS THAT WILL BE LIVING IN THE APARTMENT (FULL NAMES):**

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE LIST ALL PETS THAT ARE REQUESTED TO LIVE IN THE APARTMENT:**

TYPE: \_\_\_\_\_ BREED: \_\_\_\_\_ WEIGHT: \_\_\_\_\_  
TYPE: \_\_\_\_\_ BREED: \_\_\_\_\_ WEIGHT: \_\_\_\_\_  
TYPE: \_\_\_\_\_ BREED: \_\_\_\_\_ WEIGHT: \_\_\_\_\_

**CO-APPLICANT INFORMATION**

Full Name \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_

Email Address: \_\_\_\_\_ Other Phone ( ) \_\_\_\_\_

Current Local Address: \_\_\_\_\_  
(STREET) (CITY) (STATE) (ZIP)

Owner/Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Month/Year Moved In \_\_\_\_\_ Reasons for Leaving \_\_\_\_\_ Rent \$ \_\_\_\_\_

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Have you ever been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

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Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed \_\_\_\_\_  
Employer \_\_\_\_\_  
Dates employed \_\_\_\_\_ Employed as \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Annual Income: \_\_\_\_\_  
(If employed by above less than 12 months, give name & phone of previous employer or school: \_\_\_\_\_.)

If you have other sources of (verifiable) income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application. If self-employed or retired, be prepared to show W-2's, personal tax returns.

Amount \$ \_\_\_\_\_ Source/Contact Name \_\_\_\_\_  
Amount \$ \_\_\_\_\_ Source/Contact Name \_\_\_\_\_  
Amount \$ \_\_\_\_\_ Source/Contact Name \_\_\_\_\_

**PLEASE LIST YOUR REFERENCES**

Banking Accounts:  
Name \_\_\_\_\_ Type of Account \_\_\_\_\_  
Name \_\_\_\_\_ Type of Account \_\_\_\_\_

**Personal Reference or Emergency Contact:**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
  
Name \_\_\_\_\_ Address: \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship: \_\_\_\_\_

**Parking/Vehicle Information:**

Make / Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate State \_\_\_\_\_  
Make / Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate State \_\_\_\_\_  
Make / Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate State \_\_\_\_\_

**ADDITIONAL INFORMATION:**

Please give any additional information that might help owner/management evaluate this application?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby apply to lease the above described premises for the term and upon the set conditions above set forth. I hereby deposit \$ \_\_\_\_\_ as earnest money for apartment \_\_\_\_\_  
Located at \_\_\_\_\_ Upon verbal acceptance by the owner or agent, this deposit shall be retained as part of the security deposit and this amount is non-refundable otherwise. When so approved and accepted, I agree to execute a lease for \_\_\_\_\_ months before possession is given and to pay the balance of the security deposit prior to the move in date.

If the applicant is not approved or accepted by the owner or agent, the deposit will be refunded. I hereby waive any claim for damages by reason of non-acceptance which the owner or agent may reject. I recognize that as a part of your procedure for processing my application, an investigative consumer report may be prepared whereby information is obtained through personal interviews with other with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the deposit will be retained to offset the agent's cost, time, and effort in processing my application. The above information, to the best of my knowledge, is true and correct. I am aware that an incomplete application may cause a delay in pre-screening and may result in denial of an application. I understand that the application fee is non-refundable. **I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting an apartment with this owner/manager.**

Applicant Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Co-applicant Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

DATE APP RECEIVED: \_\_\_\_ APP FEE PAID: \_\_\_\_\_

CREDIT CHECK COMPLETE: \_\_\_\_\_

INCOME/EMPLOYMENT VERIFIED: \_\_\_\_\_

UNIT ASSIGNED: \_\_\_\_\_ MOVE-IN DATE: \_\_\_\_\_

SECURITY DEPOSIT PAID: \_\_\_\_\_



**Application Fee Credit Card Authorization Form**

I, \_\_\_\_\_, authorize APT Lease-up & Marketing LLC to charge my credit card an application fee for UNIT \_\_\_\_ located at \_\_\_\_\_.

I authorize a one-time charge against my credit card for the follow amount \$ 40.00 USD

**CARDHOLDER INFORMATION**

Name on Card: \_\_\_\_\_

Billing Street Address: \_\_\_\_\_

Billing City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email \_\_\_\_\_

Direct Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**CREDIT CARD INFORMATION**

Credit Card Type:  MasterCard  Visa

CC Number: \_\_\_\_\_

Expiration Month: \_\_\_\_\_ Expiration Year: \_\_\_\_\_

Cardholder Signature X \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Security Code: \_\_\_\_\_

Resident agrees that all information provided is accurate and complete. Resident acknowledges that he/she is solely responsible for providing accurate information on this form. Signature below acknowledges clear understanding of terms as stated above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name