

# UNIVERSITY OF AFRICA WEBSITE TERMS AND CONDITIONS

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## **Interactive Online Forums**

The access and use of any chat-room, newsgroup, bulletin board, mailing list, transaction or other online forum available on this website, shall be governed by the guidelines for Online Conduct.

#### Links

You may not create a link to this website from another website or document without our prior written consent.



## Variation of Terms of Use

We reserve the right to modify these terms at any time and will publish notice of any such modifications online. By continuing to access any of our websites after notice of such modifications has been published, you agree to comply with and be bound by them.

## **Changes and Amendments**

We expressly reserve the right, in our sole and absolute discretion, to alter and/or amend any criteria or information set out in this website without prior notice.

We reserve the right to change and amend any information, including prices and rates quoted as well as the terms and conditions on this website without any notice.

We reserve the right to change the terms, conditions and notices under which the website is offered, including but not limited to the charges associated with the use of our websites.

# **Privacy Policy**

We respect privacy and are committed to protecting the privacy of users of this site. We seek to employ best practice when it comes to the collection and processing of personal information. A brief summary of how we manage personal information is set out in this policy.

# **Type of Information Collected**

Every computer connected to the internet is given a domain name and a set of numbers that serve as that computer's "Internet Protocol" (IP address). When a visitor requests a page from a website, the web server may record that visitor's domain name and IP address. The domain name and IP address reveal nothing personal about you other than the IP address from which you have accessed our site. We may use this information to examine traffic in aggregate.



From time to time we may save a "cookie" on your computer. A cookie is a small text file sent from our web server that is saved on your hard drive via your internet browser. A cookie cannot read data from your computer hard disk or read cookie files created by other websites. Cookies do not damage your system. We may use cookies to identify which areas of the site you have visited in order to monitor and improve our site or to improve your user experience of the site. You can choose whether to accept cookies by changing the settings of your internet browser. You can reset your browser to refuse all cookies, or allow your browser to show you when a cookie is being sent. If you choose not to accept these cookies, your experience at our site and other websites may be diminished and some features may not work as intended.

# **Use of Personal Information (Privacy Statement)**

Data is held only as long as necessary. If you request that we send you a copy of a document your details will be deleted or depersonalised once the information has been posted to you. If you ask that data, news or announcements from the UOA be emailed to you, we will hold your details on our database until such time as you choose to unsubscribe from this service. You may do this at any stage.

To facilitate access to our information and services, we have set up our website to enable the collection of information belonging to users of the website. The website may allow users to, among other things, apply for admission, submit academic works, participate in online forums, make payments to UOA, and otherwise communicate with UOA.

### **Use and Disclosure**

We will only use or disclose your personal information for the purpose for which it was collected unless you have consented to its further use or disclosure, you would reasonably expect us to use or disclose it in such a way, or we are required by law or are otherwise compelled to disclose such information.

## **Quality and Security**

We make every effort to ensure the security of personal information we hold.



### **Access and Correction**

Please contact us by phone, fax or email (details below) if you require access to any personal information we hold on you, you wish to notify us of any change, modification or correction, or you would like to have your personal information removed from our records.

We may require suitable proof of identity from you before we take action in respect of the above requests.

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Any third party site may link to this website provided that such a link is directed at the home page of the official UOA website. It is expressly prohibited for any person, business, entity or website to link to any page other than the home page of the UOA website, without the prior written approval of a director of the UOA.

It is expressly prohibited for any person, business, entity, or website to frame any page on this website, including the home page, in any way whatsoever, without our prior written approval.

#### Consent

By using the UOA portals you consent to the collection and use of information as specified above. If we change our privacy policy we will post the changes on this page so that you



are always aware of what information we collect, how we use it, and under what circumstances we may disclose it.

#### **Guidelines for Online Conduct**

You agree to use these sites in accordance with all applicable laws.

UOA respects the constitutional right to freedom of speech and encourages robust intellectual debate. You must note, however, that your right to free speech is also subject to, and is limited by the provisions of the Constitution.

You agree not to post any advertising or any form of commercial solicitation, including, but not limited to, spamming anywhere on the website.

You agree not to post any content that contains viruses or other harmful items anywhere on the website.

We reserve the right to remove content, block access or take other action which we deem appropriate in the circumstances against any content which violates the above rules and guidelines.

If a third party claims that any material you have contributed to a site is unlawful, you will bear the burden of establishing that the material complies with all applicable laws.

You agree that you will not access or attempt to access any other user's account, or misrepresent or attempt to misrepresent your identity while using the sites.

You agree that you will not restrict or inhibit any other user from using and enjoying the sites.

You agree that you are responsible for maintaining the confidentiality of your account and password, if any, and for restricting access to your computer, and agree to accept responsibility for all activities that occur under your account or password.



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