You can subscribe to the Roanoke Church and/or Fellowship Hall calendars to allow you to have read-only access to the same calendar information that is shown on the website. This will allow you to view the calendar in your preferred program or device and make it easier for you to have access the information.

These subscribed calendars show up as a new calendar in your program or device of choice (Outlook, iPhone/iPad, Android phone, Google Calendar, etc.) and can be toggled on and off so your view is not cluttered.

These are the URL's you will need. You can either copy and paste these to your program or email them to your phone or manually type them into the required field. You will need everything that is underlined and highlighted in blue (https://......ics)

Church (printed calendar)

https://www.google.com/calendar/ical/roanokeacchurch%40gmail.com/public/basic.ics

Church (other events not shown on the printed calendar such as worship events)

https://www.google.com/calendar/ical/m2p8beoqld48kjvfjq5ti37se0%40group.calendar.google.com/public/basic.ics

Prairie Choristers Schedule

 $\underline{https://www.google.com/calendar/ical/6qtkk0ov7d634c4upebeitmn6g\%40group.calendar.google.com/public/basic.ics}$

Church Collections

https://www.google.com/calendar/ical/edtq4r22884anpa39b8g42jabs%40group.calendar.google.com/public/basic.ics

Church Lunch

https://www.google.com/calendar/ical/0ai19em6ej9jcgpapa8j53ak1o%40group.calendar.google.com/public/basic.ics

Serving Others

 $\underline{https://www.google.com/calendar/ical/3n4r0jcop2lv35cdfrha4e is e8\%40 group.calendar.google.com/public/basic.ics}$

Sunday School

https://www.google.com/calendar/ical/8a6fdjri1o9fjg23l925lmj7v4%40group.calendar.google.com/public/basic.ics

Daily Prayers

https://calendar.google.com/calendar/ical/bcfi9okmmrhjnacmm78grbuv28%40group.calendar.google.com/publi c/basic.ics

Young Group

https://calendar.google.com/calendar/ical/roanokeyounggroup%40gmail.com/public/basic.ics

Fellowship Hall Reservations

 $\underline{https://www.google.com/calendar/ical/qs7ascqhukitd09ig0ubmbjir0\%40group.calendar.google.com/public/basic.ics}$

The steps to follow depend on which device and/or program you are using:

iPhone/iPad/iPod Touch

There are couple different methods to do this.

Method 1

Email the .ics link from above to yourself and open the email on the device. Click the link. You will be asked if you want to subscribe to the calendar. Click "subscribe" and will be all set.

Method 2

Go to Settings → Mail, Contacts, Calendars → Add Account... → Other → Add Subscribed Calendar. Copy/Paste the .ics link from above into the Server field.

Outlook

Method 1

All you should need to do is click on the link above and Outlook will ask if you want to add this internet calendar to Outlook and subscribe to updates. Click yes.

Method 2

Go to account settings, click on the Internet Calendars tab. Click on "New" and Copy/paste the .ics link from above into the field and click on "Add"

The Internet Calendar opens in side-by-side view in the Outlook Calendar and is added to the Navigation Pane in Calendar view under Other Calendars

Google Calendar

Open Google Calendar in your browser of choice. On the left side, click on the 3 dots next to "Add Calendar" and click on From URL. Copy/paste the .ics link from above into the field and click Add Calendar.

Android Phone

First subscribe to the appropriate calendar in the Google Calendar account that is associated with your phone following the instructions in the previous section. Since all Android phones need to have an associated Google account, this should not be a problem. Once you have subscribed, the calendar should appear in the phone's calendar application.

Blackberry

Syncing with the Blackberry can sometimes be trickier. The easiest way is to sign up for a Google Account and to then use <u>Google Sync</u>. If you have found another more effective way to subscribe to the calendar on your Blackberry, please let us know.

Please note that these instructions were written in 2012 and the actual steps may vary with newer devices. For questions, help, suggestions, to report an error in the above steps, or to request the required steps for a program or device not listed please contact info@roanokeacchurch.org.