



RFQ PURCHASE MEETING

SUBCONTRACTING SUPPLIER SELECTION

www.purchasemeeting.com

A - BUYER'S REGISTRATION FORM

B - BUYER'S PURCHASING NEEDS

C - TERMS AND CONDITIONS

RFQ PURCHASE MEETING

FRIEDRICHSHAFEN, MARCH 17TH 2020

A - BUYER'S REGISTRATION FORM

1st participant

Name	Surname	Function		
Direct No.	E-mail	Mobile		
Languages to be used during the meetings	<input type="checkbox"/> English	<input type="checkbox"/> German	<input type="checkbox"/> French	<input type="checkbox"/> Italian

2nd participant

Name	Surname	Function		
Direct No.	E-mail	Mobile		
Languages to be used during the meetings	<input type="checkbox"/> English	<input type="checkbox"/> German	<input type="checkbox"/> French	<input type="checkbox"/> Italian

Company data

Company name	Address	
Postcode/town	Country	VAT Number

B - BUYER'S CURRENT PURCHASING NEEDS REGARDING INDUSTRIAL SUBCONTRACTING

At this stage, I am interested to meet suppliers for the following processing:

<input type="checkbox"/> Machining	<input type="checkbox"/> Casting (material _____)	<input type="checkbox"/> Manufacturing of components for equipment, machines and systems
<input type="checkbox"/> Turning	<input type="checkbox"/> Aluminium and Zamak die casting	<input type="checkbox"/> Assembling of components for equipment, machines and systems
<input type="checkbox"/> Milling	<input type="checkbox"/> Sheet metal processing in stainless steel	<input type="checkbox"/> Cable harnesses and eletrical assembling
<input type="checkbox"/> M.I.M. - Metal injection moulding	<input type="checkbox"/> Sheet metal deep drawing	<input type="checkbox"/> Wire and strip springs
<input type="checkbox"/> Plastic injection moulding	<input type="checkbox"/> Laser tube cutting and tube bending	<input type="checkbox"/> _____
<input type="checkbox"/> Plastic injection and M.I.M. moulds	<input type="checkbox"/> Light fabrication (sheet metal processing, 2D and 3D laser cutting, welding...)	<input type="checkbox"/> _____
<input type="checkbox"/> Dies for sheet metal stamping and deep drawing	<input type="checkbox"/> Heavy and medium-heavy fabrication	

I will send my request for quotation with technical drawings within _____ (date) to the e-mail address rfq@purchasemeeting.com.
(Requests must contain information about surface and heat treatments, materials used, quantity per year, non-disclosure agreements, terms of delivery and supply. Please specify also any other requirements the supplier has to meet, such as certifications...)

I will send a detailed technical description of my company's purchasing needs regarding industrial subcontracting within _____ (date) to the e-mail address rfq@purchasemeeting.com.
(e.g. : turned components with diameter from 10mm to 50mm, length from 30mm to 80mm, materials: stainless steel, brass, aluminium, quantity per year from 10,000 to 50,000 pieces).
(e.g. : aluminium die casting components and related moulds. The components require machining and surface treatments. Weight of the components from 1 to 5 kg, quantity per year from 20,000 to 30,000 pieces).

I would like to receive a telephone call from your staff to better explain my company's current needs regarding industrial subcontracting.

C – TERMS AND CONDITIONS

At the cost of € 90.- per day/buyer (VAT excluded), the following services are included:

- A meeting plan with subcontractors, who have declared technically feasible the buyer's request for quotation or that enter in the requested search criteria
- Tables for meetings with subcontractors, provided with a display for company logo and fresh drinks
- Lunch (drink excluded)
- Access to free Wi-Fi
- Coffee Break with coffee and a light refreshment
- Assistance during the event

Terms and regulations for RFQ Purchase Meeting

Friedrichshafen, March 17th 2020

1.) Organisation

The RFQ Purchase Meeting Events are organised by Europass Srl, Via delle Mimose 2/a, 31033 Castelfranco Veneto (TV) - Italy (hereinafter referred to as the "Organiser").

2.) Purpose

These regulations define the conditions under which Europass Srl organises and operates these events. They specify the respective duties and rights of the Participant (Buyer) and the Organiser. The Participant formally undertakes to respect these regulations. The description of the service supplied to the Buyer is available on the official Event brochure, which can be downloaded from the website www.purchasemeeting.com.

3.) Place and date

The RFQ Purchase Meeting Event will take place in Friedrichshafen, on March 17th 2020 at Graf-Zeppelin-Haus. In case of situations out of the Organiser's control, which makes the site impossible to use, the Organiser has the right to defer the date and/or change the site. The Organiser may cancel the event having notified the Participant and in this case, the present Buyer's registration form will then be cancelled without compensation for the Participant except for the reimbursement of the registration fee already paid.

4.) Admission, modification, cancellation

The Organiser reserves the right to refuse a Buyer's registration form for whatever reason without justifying its decision. In case of the Buyer's withdrawal before February 20th 2020, the signer of the registration form will be reimbursed 100% of the amount specified in the registration form, if already paid. The Buyer's withdrawal can only be transmitted to the Organiser by registered letter. After this date, the registration to the RFQ Purchase Meeting, is definitive and irrevocable and the Participant owes the complete amount of the participation fee.

5.) Company data, material sent, information, interviews, videos

The Buyer's company information shall be treated according to the latest governing law at the time of signing of this present document and for the organisation of the RFQ Purchase Meeting and SOH events. As regards company information, material sent to the Organiser, logos, interviews released during the event, it shall be the Buyer's responsibility to limit their eventual use while forwarding the registration form and/or a request for quotation. Any eventual limitations must allow the Organiser to carry out in full the activities for organising meetings and promoting the event. Under no circumstances the Organiser shall publish the names of the Buyers for commercial purposes or to promote the event without written consent of the Buyer. The Organiser is free to publish any photos and/or videos of the event for promotional purposes.

6.) Services included and prices for Buyer's participation

The Buyer's participation fee is € 90.- (VAT excl.) per day/Buyer. The price includes the above mentioned services. The participation fee must be paid by SWIFT bank transfer upon receiving the invoice.

7.) Other commercial rules

It is forbidden for Participants to allow any other company to benefit from all or part of the services offered by RFQ Purchase Meeting Events without the prior consent of the Organiser.

8.) Non-obligation clause

The Organiser will commit itself to the success of the event diligently and to its fullest capacity, however no responsibility is taken for results.

9.) Insurance

As Organiser Europass Srl is civilly responsible for this event. This responsibility in no case covers damages caused by a third party to the Participants. The event site meets its civil responsibilities as owner of the buildings and installations, fixed or temporary, used for the exhibition. The Participant is responsible for all damages caused to others by himself, his staff or his installations. The Participant must be covered by a civil responsibility insurance, and insure the equipment belonging to him and brought to the event.

10.) Application of the regulations

The Organiser has the right to rule on all cases not covered in the present regulations and to make any necessary modifications or additions, which then immediately come into force. The communications that will be sent to Buyers later are an integral part of the present regulations. Any infringement of the present regulations may cause the exclusion of the participating Buyer committing the infringement.

11.) Powers

By signing the registration form, the Participants declare that they unconditionally accept the clauses in the present regulations. In case of dispute and before all proceedings, all Participants undertake to submit their complaint to the Organiser. In case of dispute, the sole competent court is the one of the Organiser.

1→ Company

2→ Address _____

3→ Referent _____

I hereby accept all the conditions of participation at the RFQ Purchase Meeting – Event Friedrichshafen, March 17 th 2020	
Date _____	
Company stamp/Signature _____	

Privacy Information (Art. 13 Italian Legislative Decree no. 196/2003)

For this purpose, the data will be processed by Europass S.r.l. for technical and organisational aspects and to inform about the activities of Europass S.r.l.. You may access your personal data at any time if necessary, update them or amend them and exercise all your other rights pursuant to art. 7 of Italian legislative decree 196/2003 – Privacy law, by contacting Europass S.r.l., via delle Mimose 2/a, 31033 Castelfranco Veneto (TV) Italy, by Phone: +39 0423 804219, fax: +39 0423 721857, e-mail: info@europassnet.com.