KCSG OFFICE HOURS & USAGE POLICY



Location: 5000 East Bannister Road, Kansas City, MO 64137

(Located in the Northwest Corner of Homefield Bannister Complex)

Phone: 816-897-9956

Regular Office Hours:

Office will be staffed and available for drop-offs and pick-ups during these hours: **Monday – Thursday, 10am to 2pm**

Drop-offs and pick-ups outside of Regular Office Hours will need to be scheduled with the appropriate contact:

Rosters & Registration – Missouri = Josh Welty, <u>jwelty@kcsgsoccer.org</u>
Rosters & Registration – Kansas = Sandy Engeman, <u>sengeman@kcsgsoccer.org</u>
Spiritwear & Coaching Gear = Dan Brown, <u>dbrown@kcsgsoccer.org</u>
General Inquiries = info@kcsgsoccer.org

Usage Outside of Regular Office Hours:

Office will not be staffed and locked during training hours at that location, but can be reserved by appointment **Monday – Thursday, 5pm to 9pm (November – February)** for player evaluations, team meetings, and coach's meetings. Procedures for reserving are in progress...In the interim contact *Chuck Mathis, cmathis@kcsqsoccer.org* to reserve.

- TREAT THE SPACE AS IF IT IS YOUR OWN, AND CLEAN UP AFTER YOURSELF
- DO NOT MOVE FURNITURE WITHOUT PERMISSION
- DO NOT ENTER EITHER OF THE INTERIOR SIDE ROOMS WITHIN THE SPACE
- THE SPACE SHOULD LOOK THE SAME OR BETTER WHEN YOU LEAVE
- THRU PASSION