hire me for a day

WELCOME

DESIGNED by --- TATE

welcome!

I'm very excited to work with you! I've taken time to think this process through, and my greatest hope is that you find it both helpful and enjoyable. This is just a brief rundown of things - if you have any questions you can always email me at hello@designedbytate.net

PRE-WORK

This is pretty in-depth foundational work that helps you discover things like your brand's unique selling point, target audience, and voice. It needs to be completed at least one week before our project date. We'll be discussing it during our strategy call.

PROJECT INTENSIVE

You know this already, but our intensive day encompasses 8 hours of focused work between the two of us. Please remember to keep distractions to a minimum and remain available. We can't go over 8 hours without additional fees:

COMMUNICATION

We'll communicate via Slack, which is a nifty communication tool. It's WAY better than email and keeps us organize. I suggest downloading the mobile app - you can also use Slack on desktop. Viewing on desktop is useful for viewing documents or forms. Rather than emails, I'll send you links and documents via Slack and vice versa. We can certainly build a video call into the itinerary!

SCHEDULE

After our strategy call I'll send over an itinerary which outlines our day in 30-min increments. Of course things may not go exactly as outlined but this will help us stay on task. I'll build in breaks:)

CHECKLIST

You have a checklist of all the things you'll need depending on what we're working on. It's yours to keep, just something to help you stay on track

DELIVERABLES

This intensive is designed in such a way that my clients receive deliverables at the end of the work dat. For that to be possible, pre-work has to be done and we'll have to stay focused. I have faith in us!

POST-INTENSIVE SUPPORT

You have 1 hour of "clean up" time included after the 8 hours for any errors that may be found after the project, if any. You also have 30 days of support to reach out with any questions or concerns - we can hop on a call, no problem. If we're building your website and you opt for a hosting plan that includes a monthly retainer, the 30 days doesn't necessaruly apply to you!