

Terms Of Trade (TOT) – COTTON ELECTRICAL PTY LTD (CE)

1. **Definitions**
- 1.1 The expression 'COTTON ELECTRICAL PTY LTD' (ABN 43 103 621 174) by its successors assigns or on person acting on behalf of and with the authority of CE.
- 1.2 "Customer" means the person/s buying the 'Electrical', 'Goods' or 'Services' as specified in any invoice, document/contract or order, and if there is more than one Customer is a reference to each Customer jointly and severally.
- 1.3 "Electrical" means all 'Works', 'Labour', 'Goods', 'Materials', or 'Services', supplied by CE to the Customer at the Customer's request, on time to time (where the context so permits the terms 'Electrical', 'Labour', 'Goods', 'Materials', 'Works', or 'Services', shall be interchangeable for each other).
- 1.4 "Price" means the Price payable for the 'Electrical' as agreed between CE and the Customer in accordance with clause 4.
2. **Acceptance**
- 2.1 The Customer is taken to have exclusively accepted and is immediately bound, jointly and severally, by these terms and conditions if the Customer places an order for or accepts delivery of any Works or Goods.
- 2.2 These terms and conditions may only be amended with CE consent in writing and shall prevail to the extent of any inconsistency with any other document or agreement between the Customer and CE.
3. **Change in Control**
- 3.1 The Customer shall give CE not less than fourteen (14) days prior written notice of any proposed change of ownership of the Customer and/or any other change in the Customer's details (including but not limited to, changes in the Customer's name, address, contact details or telephone number, or business practice). The Customer shall be liable for any loss incurred by CE as a result of the Customer's failure to comply with this clause.
4. **Price and Payment**
- 4.1 At CE sole discretion the Price shall be either:
 - a) as indicated on any invoice provided by CE to the Customer; or
 - b) the Price as at the date of delivery of the Goods according to CE current price list; or
 - c) CE quoted price (subject to clause 5.2) which will be valid for the period stated in the quotation or otherwise for a period of thirty (30) days.
- 4.2 CE reserves the right to change the Price if a variation to CE quotation is requested. CE will advise the Customer of any variation to the quotation at the time of completion.
- 4.3 At CE sole discretion a non-refundable deposit may be required.
- 4.4 Time for payment for the Goods being of the essence, the Price will be payable by the Customer on the date/s determined by CE, which may be:
 - a) on delivery of the Goods;
 - b) before delivery of the Goods;
 - c) the date specified on any invoice or other form as being the date for payment; or
 - d) failing any notice to the contrary, the date which is fourteen (14) days following the date of any invoice given to the Customer by CE.
- 4.5 Payment may be made by cash, cheque, bank cheque, electronic/on-line banking, or by any other method as agreed to between the Customer and CE.
- 4.6 Unless otherwise stated the Price does not include GST. In addition to the Price the Customer must pay to CE an amount equal to any GST CE must pay for any supply by CE under this or any other agreement for the sale of the Goods. The Customer must pay GST, without deduction or set off of any other amounts, at the same time and on the same basis as the Customer pays the Price. In addition, the Customer must pay any other taxes and duties that may be applicable in addition to the Price except where they are expressly included in the Price.
5. **Delivery of Goods**
- 5.1 Delivery ("Delivery") of the Goods is taken to occur at the time that:
 - a) The Customer or the Customer's nominated carrier takes possession of the Goods at CE address; or
 - b) CE (or CE nominated carrier) delivers the Goods to the Customer's nominated address, or to the Customer's nominated address, or to the Customer's nominated address.
- 5.2 At CE sole discretion the cost of delivery is either included in the Price or is in addition to the Price.
- 5.3 Delivery of the Goods to a third party nominated by the Customer is deemed to be delivery to the Customer for the purposes of this agreement.
- 5.4 The Customer must take delivery by receipt or collection of the Goods whenever the Customer is notified by CE that the Goods are ready for delivery. The Customer is deemed to take delivery of the Goods as arranged then CE shall be entitled to charge a reasonable fee for redelivery of the Goods and/or the storage of the Goods.
- 5.5 The Customer shall take delivery of the Goods tendered notwithstanding that the quantity so delivered shall be either greater or lesser than the quantity purchased provided that:
 - a) the quantity in quantity shall not exceed five percent (5%); and
 - b) the Price shall be adjusted pro rata to the discrepancy.
- 5.6 CE may deliver the Goods in separate instalments. Each separate instalment shall be invoiced and paid in accordance with the provisions in these terms and conditions.
- 5.7 Any time or date given by CE to the Customer is an estimate only. The Customer must still accept delivery of the Goods even if late and CE will not be liable for any loss or damage incurred by the Customer as a result of the delivery being late.
6. **Risk**
- 6.1 Risk of damage to or loss of the Goods passes to the Customer on Delivery and the Customer must insure the Goods on or before Delivery.
- 6.2 If any of the Goods are damaged or destroyed following delivery but prior to the Customer passing to the Customer, CE is entitled to receive all insurance proceeds payable for the Goods. The production of these terms and conditions by CE is sufficient evidence of CE rights to receive the insurance proceeds without the need for any person dealing with CE to make further enquiries.
7. **Access**
- 7.1 The Customer shall ensure that CE has clear and free access to the work site at all times to enable CE to undertake the Electrical works. CE shall not be liable for any loss or damage to the site including without limitation, damage to pathways, driveways and concreted or paved or grassed areas.
8. **Dimensions, Plans and Specifications**
- 8.1 All dimensions, industry tolerances shall apply to the dimensions and measurements of the Goods unless CE and the Customer agree otherwise in writing. CE shall be entitled to rely on the accuracy of any plans, specifications and other information provided by the Customer.
- 8.2 If the giving of an estimate or quotation for the supply of Goods involves CE estimating measurements and quantities, it shall be the responsibility of the Customer to verify the accuracy of CE estimated measurements and quantities, before the Customer places an order based on such estimate or accepts such quotation.
- 8.3 Should the Customer require any changes to CE estimated measurements and quantities, the Customer shall request such changes in writing. In the case of an estimate before placing an order and in the case of a quotation before acceptance.
9. **Customer's Disclaimer**
- 9.1 The Customer hereby disclaims any right to rescind, or cancel the contract or to sue for damages or to claim restitution arising out of any inadvertent misrepresentation made to the Customer by CE and the Customer acknowledges that the Goods are bought relying solely upon the Customer's skill and judgment.
- 9.2 Where CE provides advice to the Customer, such advice is given in good faith only. The Customer acknowledges that CE shall not be liable for any claims howsoever arising out of any advice given.
10. **Retention of Title to Goods**
- 10.1 CE and the Customer agree that ownership of the Goods shall not pass until:
 - a) the Customer has paid CE all amounts owing to CE; and
 - b) the Customer has met all of its other obligations to CE.
- 10.2 Receipt by CE of any form of payment other than cash shall not be deemed to be payment until that form of payment has been honoured, cleared or recognised. It is further agreed that:
 - a) until ownership of the Goods passes to the Customer in accordance with clause 10.1 that the Customer is only a bailee of the Goods and must return the Goods to CE on request;
 - b) the Customer holds the benefit of the Customer's insurance of the Goods on trust for CE and must pay to CE the proceeds of any insurance in the event of the Goods being lost, damaged or destroyed;
 - c) the Customer must not sell, dispose, or otherwise part with possession of the Goods other than in the ordinary course of business and for market value. If the Customer sells, disposes or parts with possession of the Goods then the Customer must hold the proceeds of any such act on trust for CE and must pay or deliver the proceeds to CE on demand;
 - d) the Customer should not convert or process the Goods or intermix them with other goods but if the Customer does so then the Customer holds the resulting product on trust for the benefit of CE and must sell, dispose of or return the resulting product to CE as it so directs;
 - e) the Customer irrevocably authorises CE to enter any premises where CE believes the Goods are kept and recover possession of the goods;
 - f) CE may recover possession of any Goods in transit whether or not delivery has occurred;
 - g) the Customer shall not charge or grant an encumbrance over the Goods nor grant or otherwise give away any interest in the Goods while they remain the property of CE;
 - h) CE may commence proceedings to recover the Price of the Goods sold notwithstanding that ownership of the Goods has not passed to the Customer.
11. **Personal Property Securities Act 2009 ("PPSA")**
- 11.1 In this clause financial, financing change statement, security agreement, and security interest has the meaning given to it by the PPSA.
- 11.2 Upon assenting to these terms and conditions in writing or act, the Customer acknowledges and agrees that these terms and conditions constitute a security agreement for the purposes of the PPSA and creates a security interest in Account, Goods and/or All Personal Property of the Customer / Grantor, including that has previously been supplied and that will be supplied in the future by CE to the Customer.
- 11.3 The Customer undertakes to:
 - a) promptly sign any further documents and/or provide any further information (such information to be complete, accurate and up-to-date in all respects) which CE may reasonably require to;
 - (i) register a financing statement or financing change statement in relation to a security interest on the Personal Property Securities Register;
 - (ii) register any other document required to be registered by the PPSA; or
 - (iii) correct a statement referred to in clause 11.3(a)(i) or 11.3(a)(ii);
 - b) indemnify, and upon demand reimburse, CE for all expenses incurred in registering a financing statement or financing change statement on the Personal Property Securities Register established by the PPSA or releasing any Goods charged thereby;
 - c) not register a financing change statement in respect of a security interest without the prior written consent of CE;
 - d) not register, or permit to be registered, a financing statement or a financing change statement in relation to the Goods in favour of a third party without the prior written consent of CE;
 - e) immediately advise CE of any material change in its business practices of selling Goods which would result in a change in the nature of proceeds derived from such sales.
- 11.4 CE and the Customer agree that sections 96, 115 and 125 of the PPSA do not apply to the security agreement created by these terms and conditions.
- 11.5 The Customer waives their rights to receive notices under sections 95, 118, 121(4), 130, 132(3) (d) and 132(4) of the PPSA.
- 11.6 The Customer waives their rights as a grantor and/or a debtor under sections 142 and 143 of the PPSA.
- 11.7 Unless otherwise agreed to in writing by CE, the Customer waives their right to receive a verification statement in accordance with section 157 of the PPSA.
- 11.8 The Customer must unconditionally ratify any actions taken by the CE under clauses 11.3 to 11.7.
- 11.9 Subject to any express provisions to the contrary nothing in these terms and conditions is intended to have the effect of contracting out of any of the provisions of the PPSA.
12. **Security and Charge**
- 12.1 In consideration of CE agreeing to supply the Works/Goods, the Customer charges all of its rights, title and interest (whether joint or several) in any land, realty or other asset capable of being charged, owned by the Customer either now or in the future, to secure the performance by the Customer of its obligations under these terms and conditions (including, but not limited to, the payment of any money).
- 12.2 The Customer indemnifies CE from and against all CE costs and disbursements including legal costs on a solicitor and own Customer basis incurred in exercising CE rights under this clause.
- 12.3 The Customer irrevocably appoints CE and each director of CE as the Customer's true and lawful attorney/s to perform all necessary acts to give effect to the provisions of this clause 12 including, but not limited to, signing any document on the Customer's behalf.
13. **Defects, Warranties and Returns, Competition and Consumer Act 2010 (CCA)**
- 13.1 The Customer must inspect the Goods on delivery and must within thirty (30) days of delivery notify CE in writing of any evident defect/damage, shortage in quantity, or failure to comply with the description or quote.
- 13.2 The Customer must notify any other alleged defect in the Goods as soon as reasonably possible after any such defect becomes evident. Upon such notification the Customer must allow CE to inspect the Goods.
- 13.3 The Customer's liability under these terms and conditions in respect of the Non-Excluded Guarantees, CE makes no Warranties or other representations under these terms and conditions including but not limited to the quality or suitability of the Goods. CE liability in respect of these warranties is limited to the fullest extent permitted by law.
- 13.4 CE acknowledges that nothing in these terms and conditions purports to modify or exclude the Non-Excluded Guarantees.
- 13.5 In the event of a defect or damage to the Goods under these terms and conditions in respect of the Non-Excluded Guarantees, CE makes no Warranties or other representations under these terms and conditions including but not limited to the quality or suitability of the Goods. CE liability in respect of these warranties is limited to the fullest extent permitted by law.
- 13.6 If the Customer is a consumer within the meaning of the CCA, CE liability is limited to the extent of the relevant section 64A of Schedule 2.
- 13.7 If CE is required to replace the Goods under this clause or the CCA, but is unable to do so, CE may refund any money the Customer has paid for the Goods.
- 13.8 If the Customer is not a consumer within the meaning of the CCA, CE liability for any defect or damage in the Goods is:
 - a) limited to the value of any express warranty or warranty card provided to the Customer by CE at CE sole discretion;
 - b) limited to any warranty to which CE is entitled, if CE did not manufacture the Goods; otherwise negated absolutely;
 - c) Subject to this clause 13, returns will only be accepted provided that:
 - a) The Customer has complied with the provisions of clause 13.1; and
 - b) the CE has agreed that the Goods are defective; and
 - c) the Goods are returned within a reasonable time at the Customer's cost (if that cost is not significant); and
 - d) the Goods are returned in as close a condition to that in which they were delivered as is possible.
- 13.10 Notwithstanding clauses 13.1 to 13.8 but subject to the CCA, CE shall not be liable for any defect or damage which may be caused or partly caused by or arise as a result of:
 - a) the Customer failing to properly maintain or store any Goods;
 - b) the Customer using the Goods for any purpose other than that for which they were designed;
 - c) the Customer continuing the use of the Goods after any defect became apparent or should have become apparent to a reasonably prudent operator or user;
 - d) the Customer following any instructions, or guidelines provided by the CE; fire wear and tear, any accident, or act of God.
- 13.11 CE may in its absolute discretion accept non-defective Goods for return in which case CE may require the Customer to pay handling fees up to fifteen percent (15%) of the value of the returned Goods plus any freight costs.
14. **Intellectual Property**
- 14.1 Where CE has designed, drawn or developed Goods for the Customer, then the copyright in any designs and drawings and documents shall remain the property of CE.
- 14.2 The Customer warrants that all designs, specifications or instructions given to CE will not cause CE to infringe any patent, registered design or trademark. In the execution of the Customer's order and the Customer agrees to indemnify CE against any action taken by a third party against CE in respect of any such infringement.
15. **Consequences of Default**
- 15.1 Interest on overdue invoices shall accrue daily from the date when payment becomes due, until the date of payment, at a rate of three percent (3%) per calendar month and at CE sole discretion such interest shall compound monthly at such a rate) after as well as before any judgment.
- 15.2 If the Customer owes CE any money the Customer shall indemnify CE from and against all costs and disbursements incurred by CE in recovering the debt (including but not limited to internal administration fees, legal costs on a solicitor and own Customer basis, CE contract default fee, and bank dishonour fees).
- 15.3 If any account remains overdue after thirty (30) days then an amount of the greater of twenty dollars (\$20.00) or ten percent (10%) of the amount overdue (up to a maximum of two hundred dollars (\$200.00)) shall be levied for administration fees which sum shall become immediately due and payable.
- 15.4 Without prejudice to any other remedies CE may have, if at any time the Customer is in breach of any obligation (including those relating to payment) under these terms and conditions CE may suspend or terminate the supply of Goods to the Customer. CE will not be liable to the Customer for any loss or damage the Customer suffers because CE has exercised its rights under this clause.
- 15.5 Without prejudice to CE other remedies at law CE shall be entitled to cancel all or any part of any order of the Customer which remains unfulfilled and all amounts owing to CE shall, whether or not due for payment, become immediately payable if:
 - a) the Customer becomes insolvent, or is in CE opinion the Customer will be unable to make a payment when it falls due;
 - b) the Customer become insolvent, convenes a meeting with its creditors or proposes or enters into an arrangement with creditors, or makes an assignment for the benefit of its creditors; or
 - c) a receiver, manager, liquidator (provisional or otherwise) or similar person is appointed in respect of the Customer or any asset of the Customer.
16. **Cancellation**
- 16.1 CE may cancel any contract to which these terms and conditions apply or cancel delivery of Goods at any time before the Goods are due to be delivered by giving written notice to the Customer. On giving such notice CE shall repay to the Customer any money paid by the Customer for the Goods. CE shall not be liable for any loss or damage whatsoever arising from such cancellation.
- 16.2 In the event that the Customer cancels delivery of the Goods the Customer shall be liable for any and all loss incurred (whether direct or indirect) by CE as a direct result of the cancellation (including, but not limited to, any loss of profits).
17. **Privacy Act 1988**
- 17.1 The Customer agrees for CE to obtain from a credit reporting body (CRB) a credit report containing personal credit information (e.g. name, address, D.O.B, occupation, previous credit applications, credit history) about the Customer in relation to credit provided by CE.
- 17.2 The Customer agrees that CE may exchange information about the Customer with those credit providers and with related body corporates for the following purposes:
 - a) to assess an application by the Customer; and/or
 - b) to notify other credit providers of a default by the Customer; and/or
 - c) to exchange information with other credit providers as to the status of this credit account, where the Customer is in default with other credit providers; and/or
 - d) to assess the creditworthiness of the Customer including the Customer's repayment history in the preceding two (2) years.
- 17.3 The Customer consents to CE being given a consumer credit report to collect overdue payment on commercial credit.
- 17.4 The Customer agrees that personal credit information provided may be used and retained by CE for the following purposes (and for other agreed purposes or required by):
 - a) the provision of Electrical, Goods; and/or
 - b) analysing, verifying and/or checking the Customer's credit, payment and/or status in relation to the provision of Works; and/or
 - c) processing of any payment instructions, direct debit facilities and/or credit facilities requested by the Customer; and/or
 - d) enabling the collection of amounts outstanding in relation to the Electrical.
- 17.5 CE may give information about the Customer to a CRB for the following purposes:
 - a) to obtain a consumer credit report;
 - b) allow the CRB to create or maintain a credit information file about the Customer including credit history;
 - c) The information given to the CRB may include:
 - a) personal information as outlined in 17.1 above;
 - b) name of the credit provider and that CE is a current credit provider to the Customer;
 - c) whether the credit provider is a licensee;
 - d) type of consumer or commercial credit;
 - e) details concerning the Customer's application for credit or commercial credit (e.g. date of commencement / termination of the credit account and the amount requested);
 - f) advice of consumer credit defaults, overdue accounts, loan repayments or outstanding monies which are overdue by more than sixty (60) days and for which written notice for request of payment has been made and debt recovery action commenced or alternatively that the Customer no longer has any overdue accounts and CE has been paid or otherwise discharged and all details surrounding that discharge (e.g. dates of payments);
 - g) information that, in the opinion of CE, the Customer has committed a serious credit infringement;
 - h) advice that the amount of the Customer's overdue payment is equal to or more than one hundred and fifty dollars (\$150).
- 17.7 The Customer shall have the right to request (by e-mail) from CE:
 - a) a copy of the information about the Customer retained by CE and the right to request that CE correct any incorrect information; and
 - b) that CE does not disclose any personal information about the Customer for the purpose of direct marketing.
- 17.8 CE will destroy personal information upon the Customer's request (by e-mail) or if it is no longer required unless it is required in order to fulfil the obligations of this agreement or is required to be maintained and/or stored in accordance with the law.
- 17.9 The Customer can make a privacy complaint by contacting CE via e-mail. CE will respond to that complaint within seven (7) days of receipt and will take all reasonable steps to make a decision as to the complaint within thirty (30) days of receipt of the complaint. In the event that the Customer is not satisfied with the resolution provided, the Customer can make a complaint to the Information Commissioner at www.oaic.gov.au.
18. **Solar Rebates & Incentives**
- 18.1 The Customer authorizes CE to apply in the Customer's name for any grant, rebate or any other benefit (hereafter referred to as a Rebate) available (if applicable) from the Commonwealth, State Government, or any local State Solar Feed Tariff Schemes in relation to the installation of a solar system and to receive payment of that Rebate on the Customer's behalf.
- 18.2 The Customer agrees to sign any necessary documents, provide any necessary information and take any necessary action CE may require, to enable the CE to obtain payment of a Rebate.
- 18.3 If the CE receives payment of a Rebate, the CE will apply that payment in or towards satisfaction of the Price.
- 18.4 The CE is not responsible for any failure to obtain a Rebate and the Customer shall remain liable to the CE for the whole of the Price and any other amounts due to the CE which are not paid in full.
- 18.5 The Customer is conditionally assigned all Renewable Energy Certificates (RECs) and/or Small-scale Technology Certificates (STCs) to which the Customer is entitled in respect of the Goods to the CE unless otherwise negotiated.
- 18.6 The Customer acknowledges that, in certain circumstances, the Commonwealth Government, State Government or local government council (as applicable) may require repayment of a Rebate by the Customer and in such circumstances the CE will have no liability to the Customer.
19. **General**
- 19.1 The failure by CE to enforce any provision of these terms and conditions shall not be treated as a waiver of that provision, nor shall it affect CE right to subsequently enforce that provision. If any provision of these terms and conditions shall be invalid, void, illegal or unenforceable the validity, existence, legality and enforceability of the remaining provisions shall not be affected, prejudiced or impaired.
- 19.2 These terms and conditions and any contract to which they apply shall be governed by the laws of in which CE has its principal place of business, and are subject to that jurisdiction.
- 19.3 Subject to clause 15, CE shall be under no liability whatsoever to the Customer for any indirect and/or consequential loss and/or expense (including loss of profit) suffered by the Customer arising out of a breach by CE of these terms and conditions (alternatively CE liability shall be limited to damages which under no circumstances shall exceed the Price of the Goods).
- 19.4 The Customer shall not be entitled to set off against, or deduct from the Price, any sums owed or claimed to be owed to the Customer by CE nor to withhold payment of any invoice because of part of that invoice is in dispute.
- 19.5 CE may license or sub-contract all or any part of its rights and obligations without the Customer's consent.
- 19.6 The Customer agrees that CE may amend these terms and conditions at any time. If CE makes a change to these terms and conditions, then that change will take effect from the date on which CE notifies the Customer of such change. The Customer will be taken to have accepted such changes if the Customer makes a further request for CE to provide Goods to the Customer.
- 19.7 Neither party shall be liable for any default due to any act of God, war, terrorism, strike, lock-out, industrial action, fire, flood, storm or other event beyond the reasonable control of either party.
- 19.8 The Customer warrants that it has the power to enter into this agreement and has obtained all necessary authorisations to allow it to do so, it is not insolvent and that this agreement creates binding and valid legal obligations on it.

