Thank you for your interest in our nursery. This pack is a small introduction to our group. If you wish to view one of our nurseries once you have read the information, please email us using the details above and we will be happy to show you around.

About Us

We are family-run day nurseries situated in Anerley, Beckenham and Penge providing exceptional childcare for children aged 3 months to 5 years.

Established for over twenty-five years, Ladybird Nurseries has a wealth of experience and skills in providing the best care and education for your child.

Our Staff

We pride ourselves on our adult-child ratio and on low staff turnover. There is a robust recruitment system in place to ensure we have the right people to look after your children.

Almost all of our employees hold a recognized childcare qualification, whilst the rest are in the process of gaining childcare qualifications. Staff members regularly attend training courses for their continued professional development and to keep up to date with the latest guidelines, including first aid, allergy awareness, safeguarding, health & safety, etc. All members of staff also undergo an enhanced DBS check to ensure they are suitable to work with children.

Aims

• To provide high quality care and education for children aged 3 months - 5 years
• To provide a happy, caring and homely environment and enable the children to develop self-confidence and self-esteem.
• To form a relationship between staff and children built on trust and confidence to ensure their time with us is happy and enjoyable.
• To work in partnership with parents to help children learn and develop.

Our Rooms

Baby Room (3–24 months)
We endeavour to provide a warm, bright and stimulating environment for our babies. Children will take part in messy art activities, singing and music. Whenever possible and with suitable weather we will take the babies out for walks.
Our staff is committed to the care and development of young babies and children. We operate a key worker system in the nursery using an electronic observation system. In the Baby Room we complete reports for each child on a daily basis - the staff will write a report every day on electronic software which will then be available for parents to view online or via a mobile app.

**Toddlers (2–3 years)**

For toddlers we have lots of creative activities and messy play. Children are taught social skills such as taking turns, sharing, making friends and being kind. We also encourage them to be independent, e.g. feeding themselves, wiping their own noses and potty training. Our small group activities give the opportunity for more structured learning.

We operate a key worker system in the nursery using an electronic observation system. In the Toddler Room we complete reports for each child on a daily basis - the staff will write a report every day on electronic software which will then be available for parents to view online or via a mobile app.

Feedback from you about your child’s time at home is both welcome and helpful. We hold parent-teacher meetings twice a year to discuss your child’s progress.

**Pre-School (3+ years)**

Pre-school activities and planning take into account the growing needs of each child. We follow the EYFS framework – children will build on the skills already learned and will follow a more structured environment of planned and free choice activities to meet the seven key areas of learning.

When planning to meet these areas, our staff will assess individual needs, abilities and interests. Staff will encourage and motivate the children to develop at their own pace and help them to gain self-confidence and self-respect. Children also have access to extra-curricular activities offered by outside teachers.

We operate a key worker system in the nursery using an electronic observation system. The key worker will observe and record your child’s development following the guidelines of the Early Year Foundation Stage on electronic software which will then be available for parents to view online or via a mobile app.

We hold parent-teacher meetings twice a year to discuss your child’s progress. However, informal chats when dropping-off or picking-up your child are very welcome. Written reports are sent home bi-annually.

**Children’s Development & Learning**

For children's development and learning we are guided by the Early Years Foundations Stage (EYFS 2017). The EYFS sets the standard that all childcare providers must ensure that children learn and develop and are kept healthy and safe.

The overarching principles of the EYFS are:

- Every child is a unique child who is constantly learning;
- Children learn to be strong and independent through positive relationships;
- Children learn and develop in enabling environments;
- Children learn and develop in different ways and at different rates.
There are seven areas of learning that shape our educational programme:

- Communication and language
- Physical development
- Personal, social and emotional development
- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Assessment
We assess how young children are learning and developing by observing them frequently.

The Progress Check at Age Two
The EYFS requires that, when a child is aged 24-36 months, we supply parents with a short written summary of their child’s development in three prime areas of learning and development; personal, social and emotional development; physical development; and communication and language.

Online Software
At Ladybird we use online based software to record your child’s learning journey whilst at nursery. Photos, videos and audio clips will be recorded on a tablet by staff, allowing parents to see exactly what your child is getting up to day-to-day at nursery. Observations, daily reports and general updates will be published via an app, which can be securely accessed by parents/carersthrough the mobile app or web browser.

Our aim is to work with parents to enhance your child’s development, so as well as being able to see what they are getting up to while in our care, you can get involved and contribute your own photos and notes from home to show all of the fun things your child gets up to outside of nursery. Together we can provide the very best experience throughout your child’s early years.

Meals
At Ladybird we recognise that regular healthy meals are very important for short and long term health. With this in mind our menus for the children are specially formulated to provide good nutrition whilst making healthy-eating fun.

Food for all our children is freshly prepared daily on the premises by our own cooks who ensure our meals are low in fat, sugar and salt. Babies starting on solids will have their food pureed for them. There are vegetarian and non-vegetarian options and we will cater for other special dietary needs.

Meals are served at:
- Breakfast: 8-9am
- Lunch: 11.30am-12pm
- Tea: 3-3.30pm

Holidays & Opening Hours
The nursery is open for 51 weeks in a year - the closed week being around Christmas. We may close for one or two extra days in a year to accommodate staff training needs. You will be notified of the training dates in
advance.

The Nursery’s core opening hours are 8am to 6pm, Monday to Friday for 51 weeks per year.

At our Anerley and Beckenham branches, we are able to offer additional hours for early drop-offs (7.30 - 8am) and late pick-ups (6 - 6.30pm). These will only be offered if sufficient demand exists – please ask for further details.

**Drop-off and Pick-up**

The nursery is registered to accept children between the hours of 7.30am and 6.30pm (core hours 8am to 6pm). If you wish to discuss your child with the staff you can do so in the mornings at drop-off time or at pick-up time provided you arrive earlier than collection time. All parents are urged to close any gates and the front door securely behind them.

**Sickness and Medication**

If your child is sick, the best place for them is at home. By bringing a sick child into the nursery you are putting other children and staff at risk. If a child gets sick whilst in our care we will contact you promptly and you will be expected to collect your child from us. A medication form will need to be filled in if you wish for us to administer any medication to your child. All medicines must have a label with your child's name on it. Please note we cannot administer any medication that has not been provided by the parent, including Calpol. We need consent to administer Calpol and we need a small bottle for each child to keep at the nursery.

**Complaints**

If you have any complaints about the nursery that cannot be resolved by us, you will need to contact Ofsted. Full contact details for Ofsted can be found within the nursery or online.

**Nappies**

Parents are asked to provide nappies/pull-ups, wipes and any cream that you may use for your baby.

**Other Activities**

The children are taken out regularly for walks to the park, shops etc. We also have multi-sport coaches who come once a week.

**Nursery Education Funding**

Some 2 and all 3-5 year olds are entitled to a maximum of 15 hours free Nursery Education Funding. Two-year-old funding requires specific criteria to be met – please contact Bromley Early Years (or the Early Years department of your local authority if you live outside Bromley) to find out if you are eligible. For three and four year olds, please ask for more information on how to access the free 15 hours.

Some parents are also eligible to receive an additional 15 hours funding under the 30 Hours Funded Childcare scheme. This scheme requires specific criteria to be met and you will have to apply online to check your eligibility – please visit childcarechoices.gov.uk for more information.
Parents

Parents are regarded as members of our setting who have full participatory rights. These include a right to be:

- Valued and respected;
- Kept informed;
- Involved; and
- Included at all levels

Working Together for your Children

We maintain the ratio of adults to children in the setting that is set by the Early Years Statutory Framework. This helps us to:

- Give time and attention to each child;
- Talk with the children about their interest and activities;
- Help children to experience and benefit from the activities we provide; and
- Allow the children to explore and to be adventurous in safety.

Safeguarding

At Ladybird we take safeguarding very seriously and as such have detailed policies to ensure the safeguarding of the children. Managers and Practitioners are legally obliged to report all safeguarding concerns to the Local Authority. If you have any safeguarding concerns, please contact the Nursery Manager immediately.

We have also installed comprehensive CCTV systems to make the nursery as safe an environment as possible for your child. CCTV images are not available for parents to view.

Policies

Copies of our policies are kept on site at all of our settings. We encourage you to read through all of our policies and procedures.
### Fees from April 2020

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<th>Daily Rate</th>
<th>0-2 years</th>
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<td>Early Drop-Off (7.30 - 8am)</td>
<td>£5.85</td>
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<td></td>
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<tr>
<td>Late Pick-Up (6 - 6.30pm)</td>
<td>£5.85</td>
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### Additional Information

**Discounts:** 5% sibling discount for older sibling

**Application Fee:** £50 (non-refundable)

**Minimum Booking:** Two days - if only two days are booked, one day must be a Monday or Friday

**Half days:** We do not offer half days as a permanent booking, only as an ad hoc booking once your child is already attending nursery and subject to availability

**Fees:** Due by the first of the month in advance. Fees are payable even if your child is not attending nursery due to sickness or holidays

**Government Funding:** Early years funding is available from the term after your child’s third birthday. You will be contacted when your child is due to become eligible for this

**Deposit:** £100 per day booked, maximum £500

**Late Pick-Up:** £5 per five minutes, or part thereof (after the booked pick-up time)

**Late payment:** £25 - for fees not paid by due date
Terms and Conditions

1. Definitions

   11 The definitions below apply in these terms and conditions.

   "Child" the child attending the nursery;

   "You" the person, firm or company who purchases Services from us, i.e. parent(s)/guardian(s);

   "Services" the services of a day-care nursery (excluding bank and public holidays), together with any other services which we provide, or agree to provide, to you;

   "Us" the nursery, i.e. Ladybird Nurseries

12 Ladybird Nurseries is a trading name of:

   12.1 Ladybird Nurseries Limited for the nurseries located at 45 Anerley Park, London, SE20 8NQ and 20 Bromley Road, Beckenham, BR3 5JD; and

   12.2 Ladybird Nurseries London Limited for the nurseries located at Station House, Station Road, London, SE20 7BE and 1 Thornsett Road, London, SE20 7XB

13 A reference to writing or written includes email but not faxes.

14 Any requirement in this contract for either party not to do something includes an obligation on that party not to allow that thing to be done.

2. Formation of the contract

   2.1 A contract for the Services will be formed between you and us once all the conditions contained within clauses 2.11 to 2.15 are satisfied. You must:

   2.11 Complete and return a fully completed application form,

   2.12 Pay a non-refundable application fee (currently £50),

   2.13 Receive an offer letter from us,

   2.14 Pay a deposit (amount and due date specified in offer letter),

   2.15 Receive confirmation from us in writing that your application for a place has been successful.

2.2 If you submit an application form and pay a non-refundable application fee, and we cannot offer a space immediately, you will be added to a wait list. Being placed on the wait list does not guarantee that a space will be offered in the future.

2.3 These terms and conditions govern the contract between you and us for the Services. No other terms apply unless they are in:

   2.3.1 A handbook issued to you by us,

   2.3.2 An email sent to you by us,
2.3.3 A policy issued to you by us,
2.3.4 A letter sent to you by us,
2.3.5 A letter that is signed by both you and us.

2.4 In the case of any uncertainty as to which terms apply, these terms and conditions will apply.

3. The deposit

3.1 The deposit as described in the offer letter and in clause 21.4 is refundable within 30 days of the Child's last day of attendance so long as the following conditions are met:

3.1.1 Required notice has been served in line with clause 41,
3.1.2 No outstanding amounts remain on your account,
3.1.3 You have completed a deposit refund request,
3.1.4 You have not breached any terms and conditions contained within this document.

3.2 If any of the conditions contained within clause 3.1 are not satisfied, then the deposit will not be refunded.

3.3 If, after you have paid a deposit, the Child does not start attending the nursery for any reason, the deposit will not be refunded.

4. Duration of the contract

4.1 The contract shall last until it is terminated by either you or us giving to the other, in writing, at least two months' notice. However, the contract can, in some circumstances be terminated immediately under clause 19.

4.2 You are liable for the fee during the notice period. If you fail to give proper notice, you may lose your deposit.

5. Suspension of the Services

The Services may be suspended (meaning the Child is temporarily not able to attend the nursery) in the circumstances set out in our Critical Incident Policy or in the circumstances set out in clauses 8.10.3 and 20. If the Services are suspended for a period of more than one month, either of us may terminate the contract by giving the other two months' written notice.

6. Our obligations

6.1 We will use all reasonable efforts to provide the Services to you, in accordance in all material respects with these terms and conditions and any other documents referred to in clause 2.3 above.

6.2 We welcome staff and children from many different backgrounds and ethnic groups. Human rights and freedoms are respected and we will do all that is reasonable to ensure that our culture, policies and procedures are made accessible to children who have disabilities and to comply with their social and moral obligations under the Special Educational Needs and Disability Act 2001 or Equality Act 2010 in order to accommodate the needs of children, applicants and members of staff who have disabilities for which, after reasonable adjustments, we can cater adequately.

6.3 If we determine, in our sole discretion (after appropriate and reasonable analysis), that reasonable adjustments cannot be made for a Child and as such we cannot continue to adequately provide for that Child (or admit them as the case may be) then we shall be permitted to request that you withdraw the Child without being charged fees in lieu of notice.

7. Your obligations
7.1 You shall:

7.11 Co-operate with us;

7.12 Provide to us such information as we may reasonably require about

7.12.1 The Child, for example:

7.12.11 Any known medical condition, health problem, allergy, or diagnosed dietary requirement;
7.12.12 Any prescribed medication;
7.12.13 Any lack of any vaccination which the Child would ordinarily have by their age;
7.12.14 Any family circumstances or court orders affecting the Child;
7.12.15 Any concerns about the Child’s safety.

7.12.2 You, including your contact details and those of your authorised persons who may collect the Child.

7.2 You must (a) ensure that these details are accurate and (b) keep these details up-to-date, by promptly informing us in writing whenever they change.

7.3 If our performance of our obligations under the contract is prevented or delayed by anything you do (or fail to do), we shall not be liable.

7.4 You shall not employ (or attempt to employ) any member of our staff without our consent, until twelve months from the end of this contract.

7.5 You, or any other person connected to the Child, shall behave courteously at all times whilst within the nursery premises and treat all staff with respect. You shall not use rude or threatening language or behaviour towards a member of staff or any other person connected to the nursery.

8. Charges and payment

8.1 You shall pay the charges/fees as set out in the Contract (Part A).

8.2 Charges are due even if the Child is absent.

8.3 We will charge for bank holidays and staff training days.

8.4 VAT is not charged on nursery fees (nursery provision is an exempt supply for VAT purposes).

8.5 Charges for sessions include breakfast, lunch and tea. This does not apply to those in receipt of Free Early Education (FEE).

8.6 Extra hours (or parts of an hour) will be charged for at the ruling rate and must be booked and paid for at least 24 hours in advance.

8.7 The charges must be paid monthly in advance, by the 1st day of themonth.

8.8 All payments must normally be made by bank transfer, childcare vouchers or Tax Free Childcare (or a combination of these methods). We may agree to payment by cash, but it is your responsibility to obtain a receipt from the nursery manager as proof of payment. No payment shall be deemed to have been made until it is cleared into our bank account. If a cheque bounces, or payment fails, we may charge a reasonable administration fee (currently £25).

8.9 We may increase our charges at any time. We will give you written notice of any such increase at least one month before the proposed date of increase.
8.10 Without restricting any other legal right that we may have, if you fail to pay us on time, we may:

8.10.1 Make an interest charge of up to 15% percent per month or part month on late payment. Unless otherwise notified to you in writing, interest shall accrue on a daily basis from the due date until the date of actual payment of the overdue amount, whether before or after judgment. You must pay us the interest together with the overdue amount. In addition, we will be entitled to recover from you the full amount of our administrative and other costs incurred in recovering any unpaid sum including legal costs and disbursements on an indemnity basis.

8.10.2 Charge you a reasonable administration fee (currently £25), and

8.10.3 Suspend all Services until payment has been made in full, which will include the suspension of the Child, or even terminate the contract permanently.

8.11 If you owe us any money, and make a claim against us, we may set off what you owe us against what you are claiming from us.

8.12 The nursery closes every year around Christmas (25th December), at which time the Services will be unavailable to you and the Child. This closure is normally a maximum of 5 days but may be up to 10 days. At our sole discretion, you will only not be liable to pay fees for a maximum of 5 days, including bank holidays, during this period. After the 5th day of closure, you will be liable to pay fees as normal at the ruling rate.

8.13 Fees are calculated using different methods dependant on different factors, explained below:

8.13.1 If you/the Child are not eligible to receive Free Early Education (government funding), the monthly fee is calculated using the following formula: (Weekly fee x 51 weeks) / 12 months;

8.13.2 If you/the Child are eligible to receive Free Early Education, the monthly fee is calculated according to the number of sessions booked in that month;

8.13.3 If any changes are made to the Child’s booking pattern mid-month, the fee for the month in question will be charged according to the number of sessions booked in that month.

8.14 Where a child’s birthday results in a reduction of fees due to a change of age band, the reduction will take effect as of the 1st day of the month following the month in which the birthday falls.

8.15 At the Nursery’s sole discretion, we may offer a sibling discount to you if you have more than one child attending the nursery at the same time. The discount will be applied to a maximum of one child’s fees and will be a maximum of 5%. If any child of yours attending the nursery is eligible for Free Early Education, then you will not be eligible to receive a sibling discount for any child.

8.16 You must book a minimum of two days per week. If you book only two days per week then one of the days must be a Monday or Friday. This also applies if you book more than two days per week and subsequently reduce the number of booked days to two days per week.

9. Reducing sessions

9.1 You are not permitted to reduce sessions within the first four months of the child’s attendance at the nursery.

9.2 After this initial four-month period, you are required to give us two months’ written notice of a reduction in the number of sessions you require.

10. Free Early Education (FEE)
10.1 If you wish to take up your FEE entitlement, you are required to complete and sign a parental declaration on a termly basis, provide any documentation required, and sign and agree to our FEE Terms and Conditions. If all requested documents are not returned by the given deadline, you may not receive your FEE entitlement.

10.2 Our charges will not be made in respect of the free sessions, but we are entitled to make a reasonable charge for consumables during any free session. The Consumables Charge is explained in the FEE Info & Terms document which will be sent to you at the relevant time, or at your request.

11. Welfare of the Child

11.1 We will do all that is reasonable to safeguard and promote the Child's welfare and to provide care to at least the standard required by law and often to a much higher standard.

11.2 We will respect the Child's human rights and freedoms which must, however, be balanced with the lawful needs and rules of our nursery and rights and freedoms of others.

11.3 Your consent to such physical contact as may be lawful accord with good practice, and be appropriate and proper for teaching and instruction and for providing comfort to a Child in distress, or to maintain safety and good order, or in connection with the Child's health and welfare.

11.4 You must provide disposable nappies for the Child until they are potty trained.

11.5 You must provide sealed formula milk for the Child whilst they are still bottle feeding. Bringing in and storing made-up formula milk may increase the chance of a baby becoming ill and should be avoided.

11.6 Labelled mother’s breast milk will be stored in the fridge and an area will be made available for mothers to breast feed their babies or express milk should they need to do so.

11.7 As regards behaviour management techniques and sanctions, please refer to the nursery’s Promoting Positive Behaviour policy. Please ask for a copy of it if necessary.

11.8 The nursery uses emergency procedures for accidents, evacuations, incidents and allergic reactions, please refer to the individual policies and procedures and ask for a copy where required.

12. Health and medical matters

12.1 If the Child becomes ill during the nursery session a member of staff will contact you or the emergency contact indicated on the registration form. You must inform us immediately of any changes to these contact details. If your child requires urgent medical attention while under our care, we will if practicable attempt to contact you and obtain your prior consent. However, should we be unable to contact you, we shall be authorised to make the decision on your behalf should consent be required for urgent treatment recommended by a doctor (including anaesthetic or operation, or blood transfusion), unless you have previously notified us you object to blood transfusions.

12.2 If the Child is suffering from a communicable illness, they should not be brought to the nursery until the infection has cleared and until permitted in accordance with our policies. A full copy of our infection control policy is available from the nursery manager.

12.3 You must notify the nursery manager if the Child is absent from the nursery through sickness.

12.4 If the Child has been sent home from the nursery because of ill health, they will not be re-admitted for at least 24 hours. If the Child is prescribed antibiotics, they will not be allowed to return to the nursery for a minimum of 24 hours after the first dose.

12.5 As regards medication, and the administration of it to a Child, please refer to the nursery’s Medication Policy. Please ask for a copy of it if necessary.
12.6 Please also see clause 7.1.2 on matters we need to be informed about.

13. Food/dietary requirements

13.1 We will work with you to provide suitable food for your Child, if they have a special dietary requirement or any allergies as diagnosed by a doctor. All reasonable care will be taken to ensure that a Child does not come into contact with certain foods with support from parents and external professionals should the need arise.

13.2 Menus will be displayed for inspection, and parents and children will be able to feed into the review of these.

13.3 To enable us to maintain control of allergies and/or dietary requirements, you must not bring any food onto the nursery premises.

14. Reporting of neglect or abuse

We have an obligation to report to the relevant authorities any suspicions we have that the Child has suffered neglect or abuse, and where necessary we may do so without your consent and/or without informing you.

15. Limitation of liability

15.1 This clause sets out our (and our employees’, agents’, consultants’ and subcontractors’) liability to you in respect of the contract (including any breach of it, any statement we make to you about it, our termination of it).

15.2 All terms implied by law are, to the fullest extent permitted by law, excluded or deleted from the contract.

15.3 Nothing in these terms and conditions in any way limits our liability for fraud, or for death or personal injury resulting from negligence.

15.4 We shall not be liable for:

15.4.1 Any loss or damage to any toys, equipment or bags, clothing etc. you may bring into our nursery;

15.4.2 Any loss or damage to any items stored in the buggy sheds, including, but not limited to, buggies and car seats;

15.4.3 Loss of any profits, or consequential loss; or any other indirect loss.

15.5 Subject always to clause 15.3, our total liability (in contract, tort including negligence or breach of statutory duty, or otherwise) shall be limited to cumulative price paid by you for the Services over the course of the contract.

16. Data protection

16.1 You agree that details of your name, address and payment record may be submitted to a credit reference agency, and personal data will be processed by and on behalf of us in connection with the Services.

16.2 We may take photographs and/or videos of your Child for observational purposes only. If you do not wish for your Child to be included in such photographs or videos, please inform us by completing the permission form contained within the Registration Forms, or by writing to the nursery manager.

16.3 Any personal data related to You or your Child will be dealt with in accordance with our privacy notice, which can be found on our website.

17. Security
Parents are welcome to visit the nursery, but we will not admit anyone without prior notification. It is your responsibility to ensure that we are aware of who will be collecting the Child. No Child will be allowed to leave the building with any person who has not been notified as an authorised person to collect the Child on your behalf.

18. Complaints and concerns

Please address any complaint or concern to the supervisor in charge, in the first instance, and if the matter is not resolved within a reasonable period, please refer it to the nursery manager. Please also refer to our complaints and compliments policy which shall apply to any complaints received by us.

19. Termination for breach of contract, or bankruptcy/insolvency

19.1 Without restricting any other legal rights which the parties may have, either party may terminate the contract without liability to the other immediately on giving written notice to the other if:

19.1.1 The other party fails to pay any amount due under the contract on the due date for payment and remains in default for 10 days or more; or

19.1.2 The other party commits a material breach of any of the terms of the contract and (if such a breach is capable of being remedied) fails to remedy that breach within 30 days of that party being notified in writing of the breach; or

19.1.3 The other party suspends, or threatens to suspend, payment of its debts or is unable to pay its debts as they fall due or admits inability to pay its debts or is deemed either unable to pay its debts or as having no reasonable prospect of so doing, in either case, within the meaning of section 268 of the Insolvency Act 1986.

19.2 On termination of the contract for any reason:

19.2.1 You shall immediately pay all of your outstanding unpaid invoices and interest and, in respect of Services supplied but for which no invoice has been submitted, we may submit an invoice, which shall be payable immediately on receipt; and

19.2.2 Any clause in these terms and conditions which implicitly is intended to survive termination shall continue in force.

20. Events that are beyond our control

20.1 If any event beyond our reasonable control (e.g. a fire, flood, E-Coli outbreak, strike, civil action, act of terrorism, war etc) occurs we may close the nursery without liability to us and, at our sole discretion, we may charge you for the fees for the time the nursery is closed.

20.2 If it is, in our reasonable opinion, necessary or in the interests of the Child to do so, we may close the nursery. In these circumstances, we will charge you for the time the nursery is closed. For example, we may close because of severe weather conditions, outbreak of flu, swine flu or other illnesses, etc.

21. Invalid clauses

If any part of the contract is found by any court or similar authority to be invalid, illegal or unenforceable, that part shall be struck out, but the rest of the contract shall apply.

22. Changes to these terms and conditions

22.1 We may change these terms and conditions where such a change arises from changes in regulations or legislation affecting us.
22.2 We may change any other terms in these terms and conditions provided. We will give you at least one month’s written notice of our intention to do so.

23. No other terms

Each party acknowledges that, in entering into the contract, it has not relied on anything said or written that is not written in the contract. This applies unless fraud is established.

24. Assignment

The contract is personal to you. You shall not, without our written consent, transfer to anyone else any of your rights or obligations under the contract.

25. Rights of third parties

A person who is not a party to the contract shall not have any rights under or in connection with it.

26. Governing law and jurisdiction

The contract, and any dispute or claim arising out of it or in connection with it or its subject matter or formation (including non-contractual disputes or claims), shall be governed by the law of England. The courts of England shall have exclusive jurisdiction to settle any such dispute or claim.
Application Form

This form collects personal information regarding you and your child. This information is used to contact you to process your application for a space at our nursery. You must ensure you have the correct permission to provide the details below. For information on how we manage and protect this data, visit our website to see our Privacy Notice.

Child's Name: Expected or D.O.B:
Sex: Male / Female Home Telephone number:
Parents/Carers' Details:
Title: Name: Occupation:
Relationship to Child:
Address:
Mobile no: Email:
Title: Name: Occupation:
Relationship to Child:
Address:
Mobile no: Email:
Please state who the child normally lives with:

Sessions Required (please circle your requirements) - minimum two days:

Mon: Full Day Tue: Full Day Wed: Full Day
Thu: Full Day Fri: Full Day
Preferred Start Date: at Anerley / Beckenham / Penge / Thornsett

HEALTH DETAILS: Does your child suffer from any of the following?

Asthma: Y / N Convulsions: Y / N Epilepsy: Y / N Allergies: Y / N
Details: Inoculations up to date?: Y / N
Any other special needs:
How did you hear about the nursery?:

Please return this form along with a £50 non-refundable registration fee. Applications without a registration fee will not be considered.

For Nursery officer:
Date received Registration Fees Space Offered Deposit