FAIR CONCESSIONS/COMMERCIAL VENDOR APPLICATION
AUGUST 26 (Load-In Day) - AUGUST 30, 2020

APPLICATION Those interested in becoming a concessionaire or vendor at the 2020 North Central Washington Fair must complete the attached application. Please include your booth’s proposed set-up including any photos of proposed products, drawings or brochures. Photos/drawings will be used in our decision making process and WILL NOT be returned.

CONCESSION/COMMERCIAL SPACES Concession/Vendor spaces are available on a first come first serve basis with priority given to established vendors. Concessions/Vendors must remain open during all Fair Hours:

- **Wednesday** 1pm-8pm Load In/Set Up Day (Not open to the public)
- **Thursday** 9am-9pm
- **Friday** 9am-10:30pm*
- **Saturday** 9am-9pm*
- **Sunday** 9am-6pm

*Indoor vendors must close at 7:30pm to allow for Community Hall Dance set-up/preparations

SELECTION PROCESS All applications go through a selection process. Every effort is made to offer a variety of products and services avoiding duplication for our fairgoers. Preference will be given to local applicants (Chelan/Douglas Counties), previous vendors in good standing and vendors with unique and attractive booth set-up/displays. All applicants will be contacted advising them of the status of their application within 2 weeks of submitting a complete application.

INSURANCE Vendors shall, at their own expense, obtain and continuously maintain public liability insurance and property damage insurance on an occurrence basis.

- **General Commercial Liability** - One Million Dollars ($1,000,000)
- **Personal Injury/Advertising Injury** – One Million Dollars ($1,000,000)
- **Products- Completed Operations** - One Million Dollars ($1,000,000)
- **Property Damage** - Two Hundred Fifty Thousand Dollars ($250,000)
- **Vehicle Liability** - One Million Dollars ($1,000,000)

**Additional Insureds and Certificate:** “The County, its departments, elected and appointed officials, employees and agents, and the North Central Washington Fair, its directors, appointed officials, employees, agents and volunteers” shall be named as additional insureds on such policies. The Concessionaire shall provide a Certificate of Insurance, with endorsements attached, to the County as evidence of its compliance with these insurance requirements. Failure to provide proof of insurance as required prior to set-up shall result in the County’s immediate withdrawal of Concessionaire’s privilege to maintain a concession at the Fair.

CONTRACT Each vendor doing business at the North Central Washington Fair is required to have a written, fully executed contract in accordance to their products/activities listed and proposed by the vendor’s application, with all fees paid and valid insurance in place no later than June 1st, 2020.

QUESTIONS If you have questions or concerns, please contact our offices Monday-Friday 8am-5pm at (509) 745-8480.
FAIR CONCESSION/COMMERCIAL VENDOR APPLICATION
AUGUST 26 (Load-In Day) - AUGUST 30, 2020

PLEASE TYPE OR PRINT- FULLY ANSWER ALL QUESTIONS-

Company/Business Name: ________________________________________________________

Contact Name, Title: _____________________________________________________________

Mailing Address: ___________________________ City:________________ State:______ ZIP:______

Contact Telephone: __________________________ Email:______________________________

Were you a 2019 North Central Washington District Fair concessionaire/vendor?       YES / NO

Other Fairs, Festivals or Events in which you have participated: ______________________

__________________________________

SCOPE OF SALES List ALL items to be sold/displayed*: __________________________________

*Concession/Commercial Vendors MAY NOT sell/display items not listed.

SPACE REQUIREMENTS & LICENCE FEES Vendors supply their own tents, weights, power cords
and tables/chairs. There are no specific location guarantees and we reserve the right to move vendors
as/if needed.

☐ Commercial Vendors (Indoor) ______ ft $26/ft frontage ex) 10’x10’ = $260.00
☐ Commercial Vendors (Outdoor) ______ ft $16/ft frontage ex) 10’x10’ = $160.00
☐ Concession Vendors (Outdoor ONLY) ______ ft $200.00 Security Deposit*
  o For Profit 20% of Gross Receipts
  o Non Profit (must provide proof) 18% of Gross Receipts

*If contract is fulfilled, Security Deposit will be deducted from the percentage owed after the
closing of fair. Z Tapes or a similar report are REQUIRED from all concessionaires, no
exceptions.

UTILITIES
☐ N/A
☐ Water
☐ Electrical- 110 volt- 20 amp services are limited and on a first come first serve basis.
  Please list indicate your electrical needs: _______________________________

INSURANCE Vendors shall, at their own expense, obtain and continuously maintain public liability
insurance and property damage insurance on an occurrence basis.
  General Commercial Liability - One Million Dollars ($1,000,000)
  Personal Injury/Advertising Injury – One Million Dollars ($1,000,000)
  Products- Completed Operations - One Million Dollars ($1,000,000)
  Property Damage - Two Hundred Fifty Thousand Dollars ($250,000)
  Vehicle Liability - One Million Dollars ($1,000,000)
**Camping** Campsites are limited. Full water/power/sewer hookups are not guaranteed and are limited to RVs and Campers under 30’. Please indicate if you desire camping accommodations  YES / NO

**Season Passes** Each vendor will receive (2) season passes, each good for one person through the duration of fair. Additional passes may be purchased at the Fair Office. Vendor passes are not available at the ticket booths.

**Note** DO NOT SEND MONEY AT THIS TIME. This application is not an offer/guarantee of space; incomplete applications may delay action or not be accepted. NEW vendors: 50% of License Fee due upon signing Concessions/Exhibitor Agreement, with the remainder due no later than June 1st. The North Central Washington Fair reserves the right to withhold approval on the basis that the proposed activity would not be in harmony with, or in the best interest of promoting and representing Douglas County or the North Central Washington Fair.

Signature & Title: ___________________________ Date: __________

**Send Completed Application to:**

North Central Washington Fair
Attn: 2020 Fair
P.O. Box 460
Waterville, WA 98858

**OR**

info@ncwfair.org

THANK YOU FOR YOUR INTEREST IN THE NORTH CENTRAL WASHINGTON FAIR!