

Seaport Association
43rd Annual Norwalk Oyster Festival at Veteran's Park in Norwalk, CT
 Friday, September 10 from 6 PM – 11 PM
 Saturday, September 11 from 11 AM – 11 PM
 Sunday, September 12 from 11 AM – 8 PM
Application/Contract for Arts & Crafts Space

APPLICATION DEADLINES: April 15th, July 1st, August 17th, 2021

First _____	Last _____
Business _____	
Address _____	
City _____	State _____ Zip _____
Phone _____	Fax _____ CT Sales Tax ID _____
E-Mail _____	Website _____

CHECK ALL THAT APPLY:	<input type="checkbox"/> Leather	<input type="checkbox"/> Metal	<input type="checkbox"/> Glass	<input type="checkbox"/> Photography	<input type="checkbox"/> Fine Arts Graphics
<input type="checkbox"/> Jewelry	<input type="checkbox"/> Pottery	<input type="checkbox"/> Fiber Arts	<input type="checkbox"/> Wood	<input type="checkbox"/> Mixed Media	

Exhibitors must bring their own tents. Tents must have side panels so tents can be fully enclosed at night, and be well anchored with weights. **Attachments to tent are not acceptable.** Booths and display units must fit within the space parameters. While every effort will be made to accommodate requests, final booth designations will be at the discretion of event management. It is the responsibility of exhibitors to provide their own display equipment. Spaces cannot be shared. Participant must have liability insurance. There is a required \$40 electric fee for all crafters.

Requirements: PLEASE PROVIDE IMAGE OF BOOTH DISPLAY

1.	_____	_____	_____
	Object / Description	Price Range	Medium, Materials, Techniques
2.	_____	_____	_____
	Object / Description	Price Range	Medium, Materials, Techniques
3.	_____	_____	_____
	Object / Description	Price Range	Medium, Materials, Techniques

GENERAL RELEASE AND ACCEPTANCE OF RULES – I have read the show rules as described in the attached 2020 General Information, and I agree to abide by said rules, payment schedules, and refund schedules. I, the applicant, do expressly release the producer, Norwalk Seaport Association, Inc., the manager of the event and employees from any and all liability for any damage, injury or loss to any person or goods which may arise from participation in the event. If this application is accepted, I give permission to use my name, images submitted and any photographs or videotape taken at the show of me or my items for advertising and publicity purposes. My signature indicates that I make this application in good faith and am ready, willing and able to participate in the event. I understand that written notification of acceptance into the event implies a contract with all duties and obligations incumbent therein.

Applicant Signature: _____ **Date:** _____

Vendors, exhibitors, amusements, food booths, entertainers & all other participants at the Norwalk Oyster Festival are subject to and must obey all city, state and federal Covid-19 guidelines & policies.

43rd Annual Norwalk Oyster Festival at Veteran's Park, Norwalk, CT

Friday, September 10 from 6 PM – 11 PM

Saturday, September 11 from 11 AM – 11 PM

Sunday, September 12 from 11 AM – 8 PM

2021- 2021

Arts & Crafts Terms and Conditions

Eligibility

All work must be handmade and the original design work of the artist. All work must be made in North America. Exhibitors must exhibit the type and quality of work shown in . Exhibitors must display only their own work not that made by others and are expected to attend the show in person. Non-acceptable are items embellished or made from commercially available kits, plans or patterns or imports. Absolutely no agents or dealers permitted.

Selection Process

The Seaport Association will select approximately 125 Exhibitors for the show. Work will be evaluated on the basis of design, craftsmanship, originality, presentation and sales potential. If accepted, you will receive a confirmation. Your check(s) will be deposited or your credit card charged on acceptance. Incomplete and/or unsigned applications will not be processed. Please note corner spaces are limited.

Electrical – Required fee of \$40.00

Electric is **not** included in the booth fee. A maximum of **one outlet and 400 Watts per exhibit space** will be provided at an additional fee of \$40. Exhibitors may not run additional wires to other booths or outlets.

Liability & Insurance

The Norwalk Seaport Association and the City of Norwalk assume no responsibility for damage, theft or loss of exhibitor work, personal property or display. Exhibitor shall indemnify, defend and save harmless the Norwalk Seaport Association from all suits, claims, injury or damage or losses of any nature.

The Norwalk Seaport Association reserves the right to remove, without refund, exhibits that have been falsely entered or are deemed unsuitable or objectionable. No animals are allowed on the Festival grounds.

Exhibitor is required to carry General and Product Liability Insurance in the amount of at least \$1 million. Exhibitors that don't carry an annual policy, NSA will purchase insurance on your behalf for a premium of \$75 or you can contact actinspro.com directly for a quote.

A Certificate of Insurance must be submitted no later than August 1st, with Named Additional Insured as Norwalk Seaport Association, Inc. & the City of Norwalk.

Sales Tax Permit

Exhibitors must have a valid CT state sales tax permit and accept responsibility for remittance of all CT sales tax. Forms can be obtained at www.ct.gov/drs

Food Sampling

In order to obtain the license, the designated food booth operator, whose name the license will be issued must contact the Norwalk Health Dept. to obtain an application and information packet. Norwalk Health Dept. # 203 854 7821

Images

Submit up to five (5) professional quality, high-resolution digital images. Applications will not be considered unless images and a complete application are received. Images must be proportionally representative of the work you plan to exhibit at the show.

Plastic Bag Ordinance

Effective as of July 8, 2019, the City Of Norwalk has issued a Plastic Checkout Bag Ban Ordinance. This prohibits the use and distribution of plastic checkout bags..

Dates and Hours

Participation is mandatory for the duration of the Festival. Exhibits must be *staffed & operating* during Festival hours.

Assignments & Set Up

Booth assignments will be Thursday between 5:00pm & 7:00pm and Friday between 8:00am and 12:00pm. Fire Marshal inspection will be at 1:00pm Friday. Supplies must be stored out of sight & booth areas must be kept clean of trash. At the conclusion of the Festival, the exhibit area must be left free of rubbish, packing, display materials, etc.

Breakdown

Booth breakdown will be Sunday, Sept. 12th, after 8:00 pm. No vehicles allowed on fair grounds until Public Safety Dpt. deems it safe. At the conclusion of the Festival, the exhibit area must be left free of rubbish, packing, display materials, etc.

Parking

An onsite parking permit for one vehicle will be issued. Parking is in designated lots only. No vehicles are allowed on the field. A hand truck is recommended for booth set up and breakdown. Lodging and restaurant information, area maps and set-up information will be provided to accepted participants in advance of the Festival.

Covid-19

All participants at the Norwalk Oyster Festival agree to comply with all city, state and federal Covid-19 guidelines & policies.

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2021
Application/Contract for Arts & Crafts Space

Applicant Name: _____

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Fees discounted up to April 15, 2021 APPLICATION FEE WAIVED		Booth fees April 16 - July 1, 2021 APPLICATION FEE - \$25.00		Booth fees after July 2, 2021 APPLICATION FEE - \$25.00	
STANDARD SPACE	CORNER SPACE	STANDARD SPACE	CORNER SPACE	STANDARD SPACE	CORNER SPACE
<input type="checkbox"/> 10 x 10 = \$150	<input type="checkbox"/> 10 x 10 = \$275	<input type="checkbox"/> 10 x 10 = \$200	<input type="checkbox"/> 10 x 10 = \$325	<input type="checkbox"/> 10 x 10 = \$250	<input type="checkbox"/> 10 x 10 = \$375
<input type="checkbox"/> 10 x 20 = \$275	<input type="checkbox"/> 10 x 20 = \$400	<input type="checkbox"/> 10 x 20 = \$325	<input type="checkbox"/> 10 x 20 = \$450	<input type="checkbox"/> 10 x 20 = \$375	<input type="checkbox"/> 10 x 20 = \$500
<input checked="" type="checkbox"/> Electric = \$40	<input checked="" type="checkbox"/> Electric = \$40	<input checked="" type="checkbox"/> Electric = \$40	<input checked="" type="checkbox"/> Electric = \$40	<input checked="" type="checkbox"/> Electric = \$40	<input checked="" type="checkbox"/> Electric = \$40

Standard Booth Space

10 X 10 \$ _____

10 X 20 \$ _____

Corner Space

10 X 10 \$ _____

10 X 20 \$ _____

Additional Space \$ _____

Electrical fee \$ 40.00 Electric Required For All Crafters

Insurance Fee \$ 75.00 Insurance required – Norwalk Seaport needs Applicant's Certificate of Insurance **or** Payment

Application Fee \$ 25.00 For applications after April 15, 2020

Total Fee \$ _____

Payment By Check: Please enclose separate checks for application fee, booth fee, & insurance. Make payable to: Norwalk Seaport Association, Inc. Returned checks will incur a \$50 charge.

NO RAIN DATE – FEES ARE NO-REFUNDABLE

Payment by Credit Card - Card No. _____

CVV/CVV2: _____ Billing Zip Code: _____ Amount: _____ Exp. Date: _____

(MM/YY)

Please return all pages of signed contract to new address:

Norwalk Seaport Association ♦ 213 Liberty Square ♦ Norwalk, CT 06855 ♦ (203) 838-9444