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Welcome
You are now a member of the Prattville High School Band program; musical ensembles which rank among the finest in the nation. In becoming a member, you are joining a distinguished list of musicians, which, through the years, have established a proud and long standing tradition. Just as the accomplishments of the present band is built upon the foundation of past members, the future successes and reputation depends on YOUR hard work and dedication. Be proud of your organization and its ideals, for you are part of what is truly a unique high school experience.

The band manual has been written for you, a member of the Prattville High School Band program. It explains the various aspects of the band program, its policies and regulations. All band members should keep this manual and read it in its entirety at the beginning of each semester to avoid any conflicts or misunderstandings of the policies and rules stated herein.

Preamble

Be it known that this manual is the governing document of the members of the Prattville High School Band program. It is the responsibility of the director(s) and student leaders to uphold and enforce the guidelines and rules set forth in this document. This manual will in no way ever supersede any federal, state, or local laws; any school board policies, or any decisions made by the director(s) regarding rules or policies stated herein. It is here charged that it is the personal responsibility of all band members to uphold the guidelines of this document and to solely support the band and its director(s).

The Prattville High School Band has a Place for You
Prattville High School’s nationally recognized band program has everything you could want. The PHS Marching Band “Pride of Prattville”, regularly appears at half-time in stadiums across the South. The concert bands perform numerous concerts on campus, throughout the Southeast, and competes at the district, state, and national levels. The PHS Jazz Band performs in jazz festivals throughout the South and gives opportunity for improving skills in improvisation and jazz styles. The PHS Percussion Ensemble focuses on a variety of concert percussion and world music and performs throughout the Southeast.

Faculty
A dedicated and highly qualified faculty makes this well-rounded music program possible at Prattville High School. They believe in giving each student as much individual attention as possible in helping each member attain musical and personal growth.

Prattville High School Instrumental Music Faculty
Chris King, Director of Bands................................................................. 334/365-8804
Michael Skeen, Associate Director..................................................... 334/365-8804
Kenny Hall, Assistant Director............................................................. 334/365-8804
Ashley Williams, Assistant Director.................................................... 334/365-8804
Devan Stewart, Assistant Director....................................................... 334/365-8804
Kimberly Ellis, Auxiliary Coordinator................................................ 334/365-8804
**Membership**
Band is a year-long class. All members will be enrolled in a band class for an entire school year to be considered a member in good standing.

**Audition Requirements for Band**

*Instrumental Band Members*

- Auditions for all new members of the marching band and the concert bands are held during May of the previous school year or at a specified time during the summer for transfer students.
- Seating for the concert ensembles is done at the time of the auditions (usually in May).
  
  *Any member that does not maintain the requirements of rehearsal and performance attendance and behavior expectations, may be removed from band or moved to a different concert ensemble.*
- Challenges will be admissible at times designated by the director.
- Auditions for the drum majors and all band section leaders will be held each year in the spring.
- Audition material for all playing ensembles will be distributed one month in advance.

*Auxiliary Band Members*

- Eligibility
  - Must have an overall 70 grade point average, and all grades must be 65 or above for the semester preceding tryouts.
  - Must have written consent to audition from parent(s)/guardian(s). Also, parent(s)/guardian(s) and candidates must sign acknowledging that they have read and agree to the entire Prattville High School Auxiliary Constitution and recognizing the responsibilities that accompany being selected as a PHS Auxiliary member.
  - Must be presently enrolled in Prattville High School or Prattville Junior High School in grades 8-11 for color guard candidates and 9-11 for majorette candidates.
  - All 8th grade students (upcoming freshmen) should have two years of band experience.
  - Must have NO prior knowledge of the routines or any specific clinic material that is not detailed in the packet before tryouts.

- Selection Procedures
  - Audition clinics will be held the week prior to tryouts and all participants are required to attend all clinic days. Failure to complete the week-long audition clinic will result in forfeiture of the audition.
  - Judges will be selected from outside the school community.
  - Scores will be tabulated by the judges with the auxiliary coordinator and band director(s) present.
  - NO ONE is allowed to see the participants’ scores other than the judges, auxiliary coordinator, band directors, and principal.
  - Both the clinic and tryouts will be closed to everyone except the participates and staff.
The auxiliary coordinator and band directors will decide the number of candidates selected to represent the PHS auxiliary. The decisions of the judges, auxiliary coordinator, and band directors are final.

Auditions for the captains will be held each year during the time of the full auxiliary auditions.

**Band Fees**
The instrumental band member fee is $350.00* per year, payable to Prattville High School. The band fee includes band camp instruction, band t-shirt, band shorts, and two pairs of gloves. This fee also covers the cost of transporting the band to away games and band competitions. Music, drill and instructors are also covered.

The auxiliary band member fee is $1630.00* per year, payable to Prattville High School. The fee includes band camp instruction, the cost of transporting the band to away games and band competitions, music, drill, instructors, Auburn University auxiliary camp, dance shoes, earrings, gym bag, wind suit, Spring indoor fee, uniform, warm weather uniform, practice silk, rifle, and other props as needed.

A schedule of band fee payments will be distributed at the required May parent meeting. If fees are not paid according to the scheduled payments and there is no parental communication with the director(s) concerning band fees, then a student will be asked about fee payments.

To be a member in good standing, all band fees from the previous school year should be paid in full in accordance to the payment schedule.

*This fee is evaluated yearly and is subject to change.

**Attendance**
Band is a performance-based class. Members of the PHS Band program will attend EVERY rehearsal (summer dates included and during the school year) and performance in its entirety. The only exception to the rule will be for the academic reason of students taking the ACT on a Saturday morning following a Friday night football performance. Each student is responsible for filling out a check out form and providing a copy of your ACT admission sheet. On occasion, there will be performances during holidays and weekends. At the high school level, students should be aware of the commitment to after school activities. Students who have genuine conflicts with a rehearsal or performance should observe the procedures below.

**Attendance philosophy**
- Rehearsals will be limited to one to two per week. Avoid these dates when planning future regularly scheduled doctor/dentist/orthodontist appointments.
- If you check out, please let Mr. King know before the end of that school day.
- Limited attendance will result in limited participation and/or dismissal from the band (excused or unexcused).
- Missing a rehearsal prevents the entire band from performing to its full potential when even one member is missing.
- No visitors during rehearsal, unless approved by Mr. King.
If injured, members are still required to attend rehearsals and performances. While sitting out, each member is expected to follow along during the rehearsal. This is not limited to playing your instrument, following along with drill coordinates, or following along with music.

**Excused**
- If you have a personal conflict of importance on a rehearsal or performance date, you will need to notify the Director of Bands or the Associate Director of Bands in writing at least one week in advance of the conflict to be considered; considered does not mean that it will be excused. **There will be a three-day period to hand in excuses after the return from an absence. No excuses will be taken afterwards and the grade of zero will be recorded.** (per Prattville High School Parent/Student Handbook p.9)
- Decisions regarding conflicts with other PHS programs/events will be at the director’s discretion.
- Moderate to severe personal illness
- Death of a relative
- Observance of a religious holiday
- Emergency circumstances, in the judgement of the Director of Bands, which constitute good and sufficient cause for missing a rehearsal or performance.

**Unexcused**
- If the Director of Bands or the Associate Director of Bands is not notified in writing of a conflict at least **ONE WEEK** in advance of the conflict to be considered.
- Work is not a valid excuse for missing a rehearsal or performance.
- Tutoring is not a valid excuse on rehearsal days. Tutoring is offered on non-rehearsal days, as well as early each morning before the regular school day begins.

**Grade Requirements**
Every band member receives a numeric grade that becomes part of his/her permanent record. This grade is based upon class, rehearsal, and performance attendance, daily participation, and performance assessment. Members will begin each grading period with 100 points. The following is a breakdown of point deductions for each attendance infraction:
- Unexcused absence from class or rehearsal – 10 points
- Unexcused absence from a performance – 30 points
- Tardy to rehearsal/performance
  - 1-5 min. – 1 point
  - 6-10 min. – 2 points
  - 11-15 min. – 3 points
  - 16-20 min. – 4 points
  - 21+ min. – 5 points AND corrective action
- Unprepared for rehearsal – 2 points

***A continual pattern of tardiness or unpreparedness will result in point deductions and corrective action. **There will be a three-day period to hand in excuses after the return from an absence. No excuses will be taken afterwards and the grade of zero will be recorded.** (per Prattville High School Parent/Student Handbook p.9)
DRESS

Instrumental Member Uniforms

Marching Band Uniform Regulation for Performance

- Full uniform
  - The Director of Bands will decide if it is necessary to remove the band coats during hot weather.
  - Band jacket with all the appropriate accessories correctly fastened.
  - Red band t-shirt and black band shorts underneath.
  - Clean band shoes
  - Long black socks (NO ankle or no-show socks).
  - Shako worn properly with appropriate parts correctly fastened.
  - Only Prattville or neutral colored studded earrings are permitted. No necklaces, rings, watches, or wristbands will be allowed.
  - No bandanas unless specified by director(s)
  - Moderate make-up
  - Clear or NO nail polish
  - Hair should be up inside the shako
  - Natural colored hair
  - Hair accessories must be neutral colors.
- You must be completely dressed in all parts of the uniform before you leave the bus prior to a performance. We ask this so that the band might maintain a consistency of appearance whenever in public.
- Percussion or other designated members may load and unload in half uniform. Fold jacket neatly and place it on shockos, never on the ground.
- Uniforms should not be put on or removed in public (parking lot) before and after a performance. Always find a restroom.

Marching Band Uniform Regulation for Pep Bands

- Pep band uniforms will consist of red band shirt and black band shorts
- Jeans may be worn for school pep rallies instead of black band shorts at the director’s discretion.

Care and Maintenance of the Uniform

- The band uniform must be dry cleaned once every two-three weeks and before turn-in in December. If members participate in parades or trips after December, dry-cleaning is also required before turn-in.
- Keep the uniform hung properly when not in use. Not draped over seats or benches.
- When in half uniform, jackets will be folded neatly and placed on shockos
- Uniforms should never touch the ground unless it is part of the halftime show.
- Do not run in uniform unless specified by the director(s)
- Shoes should be clean and polished.
- No eating or drinking in uniform unless specified by the director(s)
- NO GUM
Never cut any uniform material in an attempt to alter.
If repairs are needed, please discuss with the director(s) first. Minor repairs such as replacing buttons can be done without consultation.
Uniforms will be collected at the end of the season. They must be returned with all the pieces in good condition along with the hanger and uniform bag that was issued with it.
There will be a payment required for uniform pieces that are not returned or returned in unusable condition (see below).

**Uniform Fees**
Uniforms will be issued to each member during the allotted times during band camp. Uniforms are turned in at the end of the season. All marching band students are required to pay:
- Annual uniform fee is $75.00* payable to Prattville High School
  - Fees for lost items
    - Jacket $350*
    - Pants $125*
    - Cape $90*
    - Sash $45*
    - Garment Bag $10*
    - Plume $20*
    - Hanger $5*
    - Hat $50*
    - Hat Box $10*

- Accessory fees depend on the section. Accessory fees payable to Prattville High School.
- All monies receipted in the band booster and school accounts are NON-REFUNDABLE. This means no checks will be issued for credits in student accounts.

**Concert Bands Uniforms**
Attire for concert season will be determined by the concert band in which you participate. PHS Wind Symphony and PHS Symphonic Band: girls – black dress (ordered through the band director) and guys – Black tux with jacket (ordered through the band director). PHS Concert Band: girls – Black dress (ordered through the band director) and guys – White shirt and black slacks with a tie (all purchased on your own)

**Concert Band Uniform Regulation for Performance**
- Full uniform
  - The Director of Bands will decide if it is necessary to change into or remove concert attire.
  - Dresses and tuxedos with all the appropriate accessories correctly tied or fastened.
  - Clean band shoes
  - Long black socks (NO ankle or no-show socks).
  - Only neutral colored studded earrings are permitted. No necklaces, rings, watches, or wristbands will be allowed.
Moderate make-up  
Clear or NO nail polish  
Natural colored hair  
Hair accessories must be neutral colors.

- You must be completely dressed in all parts of the uniform before you leave the bus prior to a performance. We ask this so that the band might maintain a consistency of appearance whenever in public.
- Percussion or other designated members may load and unload in **half uniform**. Fold jacket neatly and place it on shakos, never on the ground.
- Uniforms should not be put on or removed in public (parking lot) before and after a performance. Always find a restroom.

**Jazz Ensemble and Percussion Ensemble Uniforms**
Students in these bands will be responsible for purchasing the designated black clothing items as specified by the director(s).

**Auxiliary Band Member Uniforms**
Uniforms for both the Pride of Prattville auxiliaries and the PHS indoor auxiliaries will be determined each year by the director of bands and auxiliary coordinator.

------- THE Prattville High BAND CODE OF CONDUCT -------

**Rules and regulations are subject to change at the discretion of the Director of Bands.**

**Communication**
In our large program, with numerous rehearsals, performances, meetings, etc., it is vital to maintain communication with the staff.
- Sign up for Remind
- Ensure that your (students and parents/guardians) email address is in Charms. See Mr. Skeen for more information.
- Check the calendar on the PHS Band website. This calendar is updated often!  
  [www.prattvillebands.com](http://www.prattvillebands.com). Synchronize Charms calendar with your smartphone.
- Subscribe to notifications from our Facebook page

**Grades**
Each band member must maintain at least an overall 70 grade point average for each grading period. Any member who fails to do so will be on academic probation for nine weeks and may be restricted from performing during the probationary period. A second failure to maintain the appropriate average during a grading period will result in removal from the band for the remainder of the season. All members should bring progress reports and report cards to the director(s) for verification on the day of issue.

**Dress Code**
Any time the band leaves the campus to represent Prattville High School, we carry with us an image to uphold. One way we do this is through our conduct; another is through our dress. There are many times that we are not in uniform that we are in the public’s eye as the “Prattville High School Band,” even though we are not performing. What we wear in those situations is
called the “dress code.” This includes students, faculty, and chaperones. Those not in dress code will not be permitted to load the bus. These guidelines are strictly enforced.

**Loading Equipment**

*Each band member is responsible for seeing that his/her own instrument, equipment, and luggage are loaded.* There will also be an assigned loading crew along with parents who will help load all instruments, clothing, equipment, and ensure that everything is loaded in the safest and most compact way possible. Listen for announcements about where to put your instruments and luggage.

On the spring or overnight trips each member is allowed to take one carry-on garment bag, one small suitcase for underneath the bus, as well as one additional small carry-on bag in addition to their instrument. This is necessary so that we will have plenty of room for the large amount of equipment that we carry.

**Alcohol/Drug Policy**

The band adheres to Autauga County School Board policies regarding alcoholic beverages, tobacco, and drugs. There will be **NO** consumption of alcoholic beverages, tobacco, drugs, or prescription drugs at any band performance, on any band bus, or during any time the band is traveling. *This includes the use of vapor oil cigarettes.* Failure to adhere to this policy will result in dismissal from the band program and reported to school district administration for further consequences.

**Weapons**

The band adheres to Autauga County School Board policy regarding weapons. Members are not permitted to possess, transfer and/or use any dangerous weapons or anything that resembles a weapon. Failure to adhere to this policy will result in dismissal from the band program and reported to school district administration for further consequences.

**Inappropriate Student Interaction**

Inappropriate student interaction and/or sexual behavior are unacceptable and can result in dismissal from the band program. In addition, a referral will be sent to the appropriate administrator and parent/guardian.

**Traveling**

When traveling with the band, always stay in groups of THREE (3) or more for safety purposes. If assigned to a group and/or chaperone, remain with them for the duration of the assigned time, as determined by the band director(s). Always be cautious and aware of your surroundings. Report any safety issues, injuries, or handbook violations to your chaperone or director(s) **IMMEDIATELY!**

**Bus Behavior**

All rules of the bus company must be followed completely.

- Adult chaperones will be assigned to each bus.
- The director, along with the chaperones, are in complete command of the bus.
- Attendance will be taken before departure.
- **When the bus stops for any reason, remain seated unless instructed otherwise.**
- Horseplay, shouting, or screaming are prohibited on the bus.
- While the bus is in motion, students should remain seated.
- Arms, legs, and other body parts should remain inside the windows.
- No objects will be tossed or thrown within the bus or outside the windows.
- All students will travel together to all performances. If a student wishes not to ride the bus home, he or she must submit a Check Out Form to the director in advance to request permission. (You may download them from the band website at prattvillebands.com or request one from the director). The student will not have permission to leave without the accompaniment of a parent/guardian.
- All students will remain together during the entirety of all band trips.
- Any trip over two (2) hours will require a restroom stop around the two-hour mark. Plan to make a restroom visit for all trips before boarding the bus.
- Portable radios, iPod, or other media devices are permitted only with headphones.
- Movies must be approved by the director.

**Hotel Behavior**

When dealing with accommodations, you also must adhere to the following:

- Absolutely no boys in girl’s rooms; no girls in boy’s rooms. If you are found in a room of the opposite sex, you will be sent home at the cost of your parents and dealt with further by a school disciplinary committee.
- Do not congregate in the halls or cause disruption or noise in your room.
- Do not, at any time, cause any physical damage to the room or motel/hotel in which you are staying as it will result in you paying for the repairs and dismissal from the band.
- Horseplay, shouting, or screaming are prohibited in the hotel.
- You must be present and visible in the room for room check.
- STAY in the room after room check.
- Bedtime will be determined by the director(s) and posted as “LIGHTS OUT!”
- Absolutely no ALCOHOLIC BEVERAGES, TOBACCO, DRUGS OR PRESCRIPTION DRUGS ALLOWED! This will result in dismissal and disciplinary action by an administrator.
- All prescription drugs will be distributed by the director(s) or school nurse.

**Behavior of Band in Football Stadium or on Stage**

In addition to adhering to all policies set forth by the Prattville High School Student Handbook:

- The band will meet at the time specified by the director to begin to warm up and have uniforms inspected.
- Members will not play their instruments unless directed to do so.
- The band is to be silent when anyone is in front of the band addressing the group.
- Talking will be to a minimum during the duration of the game.
- Horseplay, shouting, or screaming are prohibited in the stands or on stage.
- Facing toward the front at all times.
- Cheering is permitted but only with sportsmanship.
- There will not be any chewing of gum.
- Band members sit only in their assigned seats with their section.
• Non-band members are not allowed to sit with the band at any time.
• Members will not eat at any time while in uniform, unless instructed by the director.
• Drinks will be provided by Prattville Band Booster Inc., after the pre-game show and during third quarter.
• Water is permitted at any time during the game, as long as you do not leave your seat.
• Everyone is responsible for cleaning up their trash.
• The director will dismiss the band after the performance or after the post-game concert.

**Home Game Day Procedures**
• Percussion will load equipment during first period
• Auxiliary will load equipment during seventh period
• Drum majors will load equipment during respective band classes
• Sousaphones will be loaded during respective band classes
• Percussion and tubas report to south end zone at 4:30 pm
• Auxiliaries meet at in the south end zone at 4:45 pm to get equipment
• Winds meet at 5:00 pm at Pratt Park Pavilion
• Members should report in full uniform unless otherwise stated by the directors (this includes hair and make-up for auxiliaries)
• Sectional warm-ups will begin at 5:15 pm – Restroom and water breaks should occur before or during this time
• March in to the stadium will begin approximately 6:20 pm
• Pregame will begin approximately 6:30 pm
• Water distributed to members as they enter stands
• Game will begin at 7:00 pm
• Snacks and water provided by boosters will be available after halftime
• Restroom breaks are done in groups of three and should be kept to a minimum
• Games will end approximately 9:45 pm
• Members will be dismissed from the stands after the Alma Mater is played and all trash is collected from the band area
• Drum majors, auxiliary, sousaphones, and percussion will report to the trailer to load equipment
• Drum majors, auxiliary, sousaphones, and percussion will report to the band room to unload equipment

**Away Game Day Procedures**
• Bring all parts of uniform to school
• Hang uniforms on the uniform racks in the band room
• Percussion will load equipment during first period
• Auxiliary will load equipment during seventh period
• Drum majors will load equipment during respective band classes
• Sousaphones will be loaded during respective band classes
• After regular school hours, band members will remain in the band room until departure
• Meals provided by boosters will be available during this time
• Full band arc with equipment and uniforms for final instructions
• USE RESTROOM!!!
• Load buses and travel
• Arrive to destination in FULL uniform
• Remain seated on the bus until instructed otherwise by a director or chaperone
• Sectional warmups
• Water distributed to members as they enter stands
• Game will begin at 7:00 pm
• Snacks and water provided by boosters will be available after halftime
• Restroom breaks are done in groups escorted by a chaperone and should be kept to a minimum
• Games will end approximately 9:45 pm
• Members will be dismissed from the stands after the Alma Mater is played and all trash is collected from the band area
• Drum majors, auxiliary, sousaphones, and percussion will report to the trailer to load equipment
• Drum majors, auxiliary, sousaphones, and percussion will report to the band room to unload equipment

Classroom Behavior and Policies for the Band Building
• Adhere to all policies set forth by the Prattville High Student Handbook.
• Enter the band building quietly, get out your instrument and materials needed for class (music, pencil, etc…), and quickly sit in your appropriate seat. Begin an effective appropriate personal warm-up on your instrument.
• Horseplay, shouting, or screaming are prohibited in the band building.
• Do not use or tamper with anyone else’s instrument. This includes hiding it.
• NO eating, GUM CHEWING, or drinking is allowed in the band hall at any time, day or night. This is strictly adhered to.
• Members will not play their instruments unless directed to do so.
• Members that are well enough to be at school are well enough to participate during rehearsal with your instrument or equipment.
• The band is to be silent when anyone is on the conductor’s podium or in front of the band addressing the group.
• Band members sit only in their assigned seats with their section.
• No talking while the director is on the podium or instructing the class.
• Properly dispose of your trash. There are garbage cans provided in adequate places.
• Music folders, instruments, and equipment should be kept in the proper place when not in use. This will eliminate clutter and allow for the best usage of the facilities.
• Books and personal belongings should not be left in the band building.
• Bathroom facilities are for your personal conveniences. You should take care of these facilities as if they were your own. You will keep the bathroom clean and neat.
• NO “hanging out” in restrooms
• Only band members are allowed in the band building
• Cell phones should not be used during class or rehearsals. Do NOT keep your phone on your music stand.
**Instrument Room & Instrument Policies**

The instrument rooms are provided for your convenience of storing school-owned or personally owned instruments. The instrument rooms are kept locked at all times except during class. Use your own discretion about storing your instruments. Your personal instrument should have a lock on it if you are leaving it in the band room. NO HANGING OUT IN THE INSTRUMENT STORAGE ROOMS.

- ALL instruments should be in good playing condition. Member’s grades will be deducted for instruments not being repaired in a timely manner.
- YOU MAY ONLY PLAY ON YOUR INSTRUMENT. DO NOT PLAY ANY OTHER STUDENT’S INSTRUMENT.
- DO NOT ALLOW OTHERS TO PLAY ON YOUR INSTRUMENT
- Those messing and tampering with other member’s instruments will be subject to an administrator referral.
- Any damages done will be the responsibility of the offender.
- Keep your instrument ONLY in the locker assigned to you.
- Keep your lockers clean. No loose papers, food, drinks, clothes, or shoes (must be in a closed bag). Band lockers will not to be treated as a substitute for a school locker.
- School owned instruments are available for rental from the band for $50.00* per year. Checks should be made to Prattville High School. This fee covers normal maintenance and minor repairs, but not major damages. Students are responsible for costs of any major damages.

**Practice Rooms**

Practice rooms are provided for individual practice and for the use of private instructors. These facilities are open to all students with an approval time from the director.

**Rehearsal Policies**

A well-defined and executed rehearsal technique has a direct impact on the success of our band program. It is expected that all members adhere to the following rehearsal etiquette.

- Have all necessary equipment
  - Instrument/auxiliary equipment
  - Music/music folders
  - Pencil
  - Water
- Horseplay, shouting, or screaming are prohibited at rehearsals.
- NO eating, GUM CHEWING, or drinking (other than water) is allowed at indoor rehearsals. Gatorade/PowerAde is acceptable at outdoor rehearsals.
- Dress comfortably and appropriately. Be sure to check weather forecasts.
  - Marching band rehearsals
    - Tennis shoes with socks should be worn at all times.
    - Light-colored clothing
    - Tops – no spaghetti straps; no bare stomachs or backs
    - Shorts – no short shorts
    - No undergarments should be visible at any time.
    - Hat
    - LOTS of sunscreen!
• Talking should be kept to a minimum. There are a large number of band members and a limited number of staff. We cannot talk over you. Do not waste rehearsal time by talking.
• Always rehearse in the same manner you would perform. Never expect it to all come together the day or night of the performance.
• Rehearsal etiquette is the same no matter who is conducting.
• Posture is of utmost importance. Members should keep feet flat on the ground and avoid slumping.
• Practice, prepare, and memorize at home before rehearsal.
• Present a positive and cooperative attitude at all times.
• Cell phones should not be used at rehearsals.

Reasons for Being Benched
The band director(s) has the authority to withhold any member at any time from performing. This responsibility is not taken lightly and is the last option. Some of the most common reasons for being benched are:
• Not maintaining the required grade point average
• Not successfully completing pass-offs
• Missing rehearsals
• Poor behavior/attitude
• Failure to be in complete uniform, with all necessary parts
• Failure to have equipment at a performance and/or rehearsal
• Failure to follow school rules or being uncooperative/disrespectful to teachers
• Physical or verbal fighting with other band members and/or instructors
• Failure to execute a request made by the director(s) and other staff members/instructors
• Failure to learn music, drill, and/or routines.

The band’s overall skill level will NOT be lowered to compensate for one or a few members!!!

Behavior Corrective Procedure
A correction log will be utilized during the course of the year to ensure consistency throughout the band program. A three-step corrective procedure will be followed (SPA Method).
1. Student – behavior issue will be discussed with student directly, resulting in verbal warning and corrective actions (laps, written sentences, cleaning band room, etc.)
2. Parent – behavior issue will be discussed with parent. Further corrective actions will be given to the student.
3. Administration – behavior issue will be reported to the appropriate administrator.

Folders/Music Books
Every member of the marching band is responsible for a flip folder. Members are expected to keep their marching band music in the flip folder in order to help them memorize and learn the music. You are expected to keep the file folder with you at all band functions, including but not limited to rehearsals and games.
**Student Leaders**
Leadership appointments are held every year during the spring for the following academic year. Interviews will be held by the Director of Bands. Each applicant will submit an essay describing why they desire to have the specified position, as well as three recommendations from current teachers. The decision of the director is FINAL.

***Any student leader who decides to leave their position by quitting or being dismissed, will not be allowed to hold any leadership position in the future.***

***Any student leader may be demoted or removed from their position based on timeliness, attendance, performance, or attitude becoming of the position.***

**Position Requirements**

**Drum Majors**
- Takes complete charge of the band in absence of the director
- Assists in rehearsals
- Helps carry out the discipline of the band
- Assists in the uniform inspection of band members
- Conducts the band at events assigned by the director
- Displays student leadership
- Is the highest ranking marching band member
- Helps carry out the director’s plan of the marching show

*The drum majors are auditioned and selected by a panel of qualified judges. The decision of the judges is FINAL. The student will choose whether they want to audition or not. The auditions will be closed. There will be an interview with the director as well as teacher recommendation sheets as part of the audition. The people present at the auditions will be the Director of Bands, the judges, and all drum major candidates.*

**Section Leaders**
- Will be auditioned and selected by the director
- You are possibly the most important link in the chain of command. You not only have to insure that your section adheres to the band director’s instructions, but you must also stand and work alongside your section members.
- Assist in the rehearsal of your section
- Make sure that all members of your section have their music
- Be an example
- Be an encourager
- Allow people to be human. Everyone makes mistakes; help them learn from their mistakes.
- Prevent insubordination
- Know how to use the chain of command
- Understand clearly what the director expects and ensure that your section follows
Auxiliaries

Color Guard/Majorettes
The color guard and majorettes are auditioned and selected by a panel of qualified judges. The decision of the judges is FINAL. The student chooses whether they want to audition or not.

The color guard and majorettes are considered part of the band. All band rules and regulations apply to each auxiliary member. They will sit with the band at all football games while in the stands.

Equipment

- Your equipment and show are your first priority.
- DO NOT leave equipment unattended.
- Equipment must be at all rehearsals every day. NO EXCEPTIONS.
- Your equipment and uniform are expensive and must be taken care of AT ALL TIMES. Uniforms should remain clean and flags should always be rolled up and stored in the designated area.

***Any auxiliary member who decides to leave their position by quitting or being dismissed, will not be allowed to audition in the future.
I have read the entire band handbook and agree to all policies set forth by both Prattville High School and the Prattville High School Band.

Student Name (Print) __________________________________

Student Signature_______________________________________ Date __________________

Parent Name (Print) ______________________________________

Parent/Guardian Signature_________________________________ Date ________________

Street Address___________________________________________

City_______________ State_________ Zip____________

Parent phone: Home (   ) _______________________

                        Cell (   ) _______________________

Parent email address_____________________________________

Parent email address_____________________________________