

Cremation Details

Operator:	Black, Mike	Retort #:	2	Refresh
Cremation Container:	Cardboard Box	Incineration Temperature:	0	
Arrival Date:	9/2/2015	Time:	11:23 am	
Placed in Cooler:	Simons, Kimberly	Time:	11:31 am	Date: 9/2/2015
Cremation Start:	9/3/2015	Time:	9:00 am	End Time: 10:00 am
Repositioned By:	Best, Adam	Time:	10:05 am	Total Time (Min): 60
Removed By:	Simons, Scott	Time:	11:22 am	Date: 9/3/2015
Processed By:	Black, Mike	Time:	10:00 am	Date: 9/4/2015
Witnesses:	Kimberly Simons			
ID Tag #:	4567	ID Tag Location:	Left Foot	
Return Place:		NOK	FH	Returned To: John Mack
Address:	234 State Street		Return Date:	9/6/2015
City:	Pittsburgh		Return Time:	11:45 am
State:	OH	Cremains Returned In (Container):	Supplied Urn	
Zip:	15212	Process Note:		
Phone:	412-999-6565			

Select the Cremation Operator from the dropdown, as well as the cremation container. The arrival date, time, and cremation details will populate if you're using Bar Coding. If not, these should be manually entered. As an Administrator, you can override this data is scanned from a bar code.

Witness information should be entered. Below, you'll find the field to enter the ID tag number and the tag location, whether it's left hand or foot, right hand or foot, or neck.

The Return Place will be where the ashes should be returned. Either type the appropriate information in, or if the return place is the selected Funeral Home, click the FH button to populate the address information. This also works for the next of kin by clicking the NOK button.

Process Note is to enter any additional notes for this section.

Bar Code Data: Any time a bar code is scanned, the scan will appear here as well as a date and timestamp of when it was scanned.

Tasks: This tab is only available if you have purchased E-View. This allows you to view and complete any tasks assigned for this client. These can be setup so they automatically are entered based off of the client type, whether they're a veteran, or other variables. If you have purchased E-View, watch our E-View video tutorial to set up your task pool and triggers.