

SignNow

You can create and send binding electronic signatures over any device with SignNow in SRS!

Let's go through the process of sending a contract to a family member to sign. To begin, go into a case and enter Family and Friends. Choose or enter your purchaser. Now you want to make sure that **both** an email is provided and the "Purchaser" box is checked below.

☒ Client's Spouse
☐ Informant
☒ Purchaser
☐ Additional Purchaser
☐ Next of Kin
☐ Executor
☐ Aftercare Contact
☐ Honorary Pallbearer
☐ Pallbearer
☒ Include on Printed Materials
☐ First Call
☐ Veteran
☐ Deceased

Next, create your contract. In the bottom right corner select and print your document which SignNow is associated with. In this case it is labeled SFG – Signatures.

Purchaser Envelope
Receipt
Secondary Purchaser Envelope
SFG - 8x11 - MASTER 2
SFG - Legal
SFG - Signatures
SFG Federated
SFG Landscape
Bill - Itemized

as

Simons Funeral Home
543 Perryville Avenue
PA 15214
412-355-1212

No. 123123

STATEMENT OF FUNERAL GOODS AND SERVICES

Please ensure the signing roles and parties match your expectations:

Role	Name	Email
DIRECTOR		
PURCHASER	Benjamin Franklin	asteinmiller@srscomputing...

Yes No

Your document will fire open. (1) Click the SignNow Icon and (2) confirm your signing roles.

The Purchaser will receive a SignNow email where they then can enter the document and sign.

Signature Requested

If there are problems with how this message is displayed, click here to view it in a web browser.

SignNow

Open Document

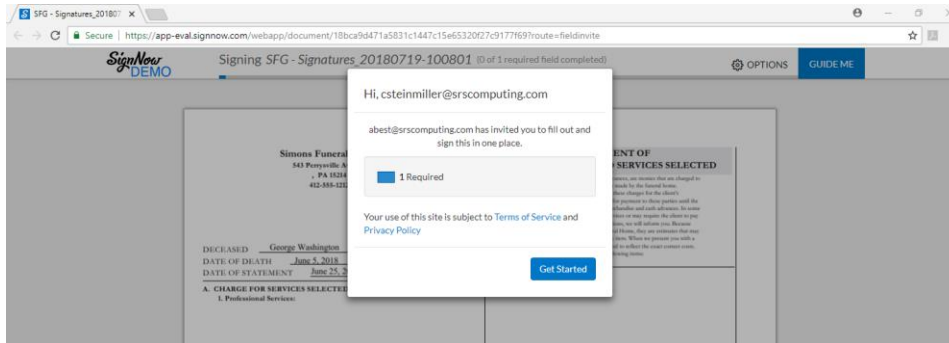
You have been sent a request for signature by Simons Funeral Home. Click the button to view and sign the document. Thanks.

This email contains a secure link to SignNow designed for the initial recipient. Please do not forward or share this email, link, or access code with others. If you believe this email was sent to you in error, please contact the sender.

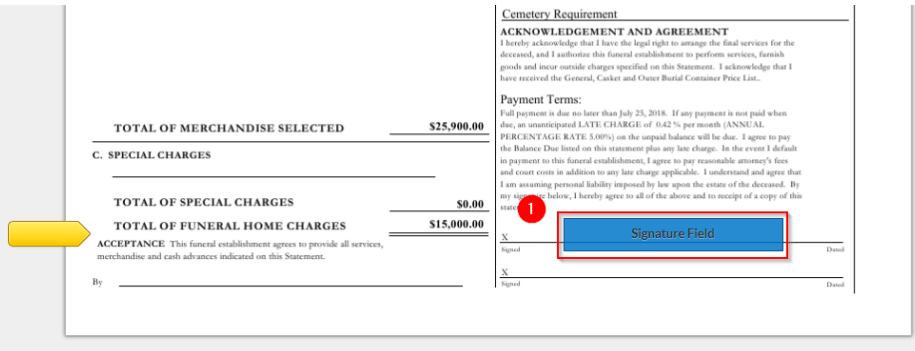
This invite will expire in 30 days.

Use SignNow on [iOS](#) [Android](#) and the [Web](#)

Once the Purchaser opens the document a browser will open to their SignNow document. They will be notified where they need to sign.



By clicking the (1) signature field a (2) box will open to both choose a signature type and add the signature.



of 1 required field completed)

OPTIONS DONE

We charge you for our services in obtaining (specify cash advance items):

SUMMARY	
Total Funeral Home Charges	\$15,000.00
State Sales Tax (if applicable)	\$320.00
Total Cash Advances	\$0.00
GRAND TOTAL	\$26,320.00
Less Payments & Adjustments	(\$8,000.00)
BALANCE DUE	\$18,320.00

Billing To: Benjamin Franklin

DISCLOSURES

Reason for Embalming
Required for Visitation

If any law, cemetery or crematory requirements have required the purchase of any items listed, the law or requirement is explained below.

Cemetery Requirement

ACKNOWLEDGEMENT AND AGREEMENT

I hereby acknowledge that I have the legal right to arrange the final services for the deceased, and I authorize this funeral establishment to perform services, furnish goods and incur outside charges specified on this Statement. I acknowledge that I have received the General, Casket and Outer Burial Container Price List.

Payment Terms:

Full payment is due no later than July 25, 2018. If any payment is not paid when due, an anticipated LATE CHARGE of 0.42% per month (ANNUAL PERCENTAGE RATE 5.00%) on the unpaid balance will be due. I agree to pay the Balance Due listed on this statement plus any late charge. In the event I default in payment to this funeral establishment, I agree to pay reasonable attorney's fees and court costs in addition to any late charge applicable. I understand and agree that I am assuming personal liability imposed by law upon the estate of the deceased. By my signature below, I hereby agree to all of the above and to receipt of a copy of this statement.

Signed Benjamin Franklin Dated _____

Signing SFG - Signatures_20180719-100801 (0 of 1 required field completed)

2. F Type Draw Upload My Signature

Benjamin Franklin

3. T

Benjamin Franklin Benjamin Franklin Benjamin Franklin Benjamin Franklin Benjamin Franklin Benjamin

TO

B. CHA

Any signature you create with SignNow is legally valid. ☒ Make this "My Signature"

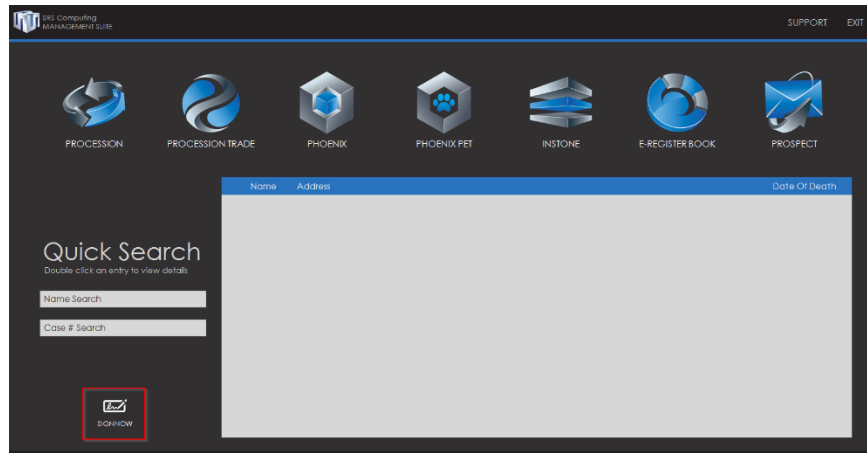
Cancel Add

Cemetery Requirement

ACKNOWLEDGEMENT AND AGREEMENT

Once all signatures are added, the Purchaser will be prompted to click "Done." From here the document is signed and sent back to you.

By returning to the Splash Page you will notice a SignNow icon. By clicking this, you will access your SignNow Manager.



This is where you can keep track of your signatures, like how many have been sent, are pending, and have been completed. You can also sort by Branch and Status.

SignNow Manager

Branch: All Possible Branches Status: Pending Refresh

Case Name	Document Name	Staff Name	Sent Date	# Sigs	# Pend	# Comp
Harlan J. West testSuffix	SFG - Signatures_20171127-03442...	(Unlisted)	11/28/2017 3:04 PM	0	0	0
Harlan J. West testSuffix	SFG - Signatures_20171128-10024...	(Unlisted)	11/28/2017 3:04 PM	0	0	0
Harlan J. West testSuffix	SFG - Signatures_20171127-04384...	(Unlisted)	11/28/2017 3:04 PM	0	0	0