

## **MOLLYMOOK MEN'S BOWLING CLUB MANAGEMENT COMMITTEE**

### **Minutes of Management Committee Meeting 20 February 2019**

**Meeting opened by:** D. Nelson at 10:00 who welcomed the Club Limited Board member and President Robin Oke.

**Attendees:** D. Nelson, D. Beavis, A. Jarvis, R. Wall, D. Harrison, R. Nesbitt, M. Keegan, P. Crowe, R. Oke

**Apologies:** D. Clark, B. Thurecht

#### **Business Arising:**

It was confirmed that Robin Oke would be the official Board representative.

**Confirmation of Previous Minutes:** Moved: D. Beavis Seconded: M. Keegan

#### **Reports:**

##### **President:**

The president reported that discussions around the food provided after pennants was previously discussed and the preference was for simple cheese and biscuits. Informal quotes from the club caterers suggest that there would be no cost difference to the hot food provided last year. The catering manager has taken an action to seek clarification on this and request written quotes for the 2 options.

**President's Report be accepted:** Moved: D. Nelson Seconded: D. Beavis

##### **Secretary:**

The new shirts have been delivered and will be distributed to Pennant Players after the games today by the President and Bowls Coordinator.

Additional shirts will be sold at \$20 for a limited time and a sheet will go up on the notice board for those interested in purchasing. Numbers and sizes are limited and there is no guarantee that everyone will be able to get a new shirt. If this is the case, the committee may consider purchasing another batch of shirts.

It has been a busy month with players upgrading and the subsequent paperwork to Bowls NSW and the District have been completed, including re-grade forms for a number of players.

**Correspondence:** (see last page)

**Secretary's Report be accepted:** Moved: A. Jarvis Seconded: R. Wall

**Finance Report:** The treasurer presented the financial report for the month of August. The opening balance was **\$35,556.60** Expenses for the month were **\$7,932.98**: Income for the month was **\$10,917.20**, resulting in a profit for the month of **\$2,984.22**. Therefore, the closing balance is **\$38,540.82**

The secretary reported that we are maintain a healthy balance and this month's debits includes the cost of the shirts. The bowls coordinator reinforced the good work of the president in gaining the sponsorship which has gone along way to covering the cost of the new shirts.

**Finance Report be accepted:** Moved: A. Jarvis    Seconded: R. Nesbitt

### **Vice President's Report:**

The vice president reported on the hospital fund and noted that it is around \$1400 already which is a great effort. He also noted that the new outdoor tables looked good.

**Vice President's Report be accepted:** Moved: D. Beavis    Seconded: D. Harrison

### **Bowls Coordinator:**

The bowls coordinator reported that he had written to all the surrounding clubs to ascertain their interest in playing pennants on a Friday night, he has received 3 responses all stating that they were not interested at this stage.

There is still one remaining semi-final in the Mixed Pairs to be completed, the final will be played at a time yet to be decided.

Mixed Fours are at the quarter final stage.

President's Singles got underway on Tuesday (19<sup>th</sup>).

The Major Singles is scheduled to start straight after the pennants around 28<sup>th</sup> April. However, it may be necessary for the grass green to be available to 2-3 Sundays. This raised the question of how the bowls coordinator requests these days from Club Limited. It is understood the club limited board have discussed Sunday use of the grass green and agree in principle that it should be made available where necessary. The club limited president took an action to discuss this and provide the committee with a protocol for requesting the use of the grass greens on Sundays.

**Bowls Coord Report be accepted:** Moved: R. Wall    Seconded: R. Nesbitt

### **Catering Report:**

The catering manager informed the committee that after all pennant games, teams would be down stairs for food and refreshments, either inside or outside depending on the weather. If hot food is to be provided, the catering contractor needs around 20 minutes notice of games ending in order to have the food prepared, for cheese and biscuits only 5 minutes notice is required.

**Catering Report be accepted:**        Moved: M. Keegan    Seconded: D. Beavis

### **General Business:**

The president raised the issue of dress regulations, general discussion decided that some relaxation of the rules was needed and therefore, as long as the player is neat and tidy

and there is no offensive material on the clothing, tee shirts are acceptable for social days. This was agreed by show of hands.

Previous meetings approved the Committee contributing to the cost of a defibrillator, it was mentioned that there is currently a State Government grant available for defibrillators for sporting clubs. The president took an action to discuss with club's secretary manager.

The secretary raised concerns about the cleanliness of the BBQ and re raised the offer of the Men's Committee to contribute to the purchase of a new BBQ/Outdoor Kitchen. The Club Limited President took an action to ensure this is discussed at their next board meeting.

**Summary of Decisions:**

1. Catering Manager to request written quotes for pennant food;
2. Club Limited President to provide protocol for requesting the use of the grass green on Sunday's;
3. Committee President to discuss purchase or state grant for a defibrillator;
4. Club Limited President to discuss the BBQ area at next board meeting.

**Meeting closed at: 11:10AM.**

**Next Meeting:** Wednesday 20 March 2019 at 10:00

## Correspondence

Date	From	Subject/Summary	ACTION	TYPE
12-Jan-19	Andrew Jarvis	New Member Registrations to Bowls NSW and District - David Kwasha - Graham Smith - David White - Michael Wheeler - Mike Hayes	INFO	OUT
12-Jan-19	Alan Askew	Draw for District Pairs	INFO	IN
13-Jan-19	Andrew Jarvis	New Member Registration Bowls NSW and District - Dan Prestige	INFO	OUT
19-Jan-19	Alan Askew	Nominations for State Triples	INFO	IN
20-Jan-19	Alan Askew	Results of State Pairs	INFO	IN
23-Jan-19	Alan Askew	Notice of Pennant Results and need to email to match committee as soon as possible once result is known	INFO	IN
23-Jan-19	Alan Askew	New form to add players to Pennant Availability List	INFO	IN
24-Jan-19	Alan Askew	Patron's Shield information	INFO	IN
28-Jan-19	Alan Askew	More info on Patron's Shield	INFO	IN
30-Jan-19	Alan Askew	Revised Pennant Draw	INFO	IN
30-Jan-19	Alan Askew	VALE Mick Johnson Chairman of the Umpires Committee of the Far South Coast District of Zone 7 and member of the Tura Beach Bowling Club.	INFO	IN
31-Jan-19	BowlsNSW	Bowls Buzz News Letter	INFO	IN
01-Feb-19	Andrew Jarvis	Email to Alan Askew explaining EFT transactions for the 6 new/upgraded players	INFO	OUT
02-Feb-19	Andrew Jarvis	Player Availability Form to Bowls NSW and Noel Hird, District Pennant Recoder - Dan Prestige	INFO	OUT
04-Feb-19	Alan Askew	Draw for the Senior, State and Reserve Triples	INFO	IN
04-Feb-19	Alan Askew	Results of State Pairs	INFO	IN
05-Feb-19	Andrew Jarvis	Registration Form for David Bradshaw	INFO	IN
07-Feb-19	Alan Askew	Tomakin Open Lighting Pairs Tournament	NOTICE BOARD	IN
07-Feb-19	Andrew Jarvis	Transfer Clearance form to Royal and District	INFO	OUT
07-Feb-19	Andrew Jarvis	Player Availability Form for David Bradshaw to Royal and District	INFO	OUT
07-Feb-19	Andrew Jarvis	Request to Club Ltd for EFT payments for David Bradshaw	INFO	OUT
13-Feb-19	Andrew Jarvis	Email Registration and Pennant Availability Form to BowlsNSW; Alan Askew and Noel Hird	INFO	OUT
14-Feb-19	Culburra	2019 Alf Cook Men's Pairs Flyer	INFO	IN
17-Feb-19	Andrew Jarvis	email SCDBA Match Committee - Regrades for Craig Lees; Peter Champion; Ivan Traves and Geoff Watson	INFO	OUT

**Finance**

**Profit and Loss February 2019**

		<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
	<b>Balance b/fwd</b>			<b>\$ 35,556.60</b>
M41001	Annual members subscriptions		\$ 1,600.00	\$ 37,156.60
M41100	Green Fees (incl GST)		\$ 3,105.00	\$ 40,261.60
M41200	Raffle Tickets		\$ 2,411.75	\$ 42,673.35
M41250	Administration fees		\$ 1,035.00	\$ 43,708.35
M41450	Sponsorships		\$ 2,500.00	\$ 46,208.35
M42201	Donations		\$ 265.45	\$ 46,473.80
M61100	Greens Expenses	\$ 3,105.00		\$ 43,368.80
M61153	SCDBA - Travel/Entry Fees	\$ 180.00		\$ 43,188.80
M61210	Raffle Meat	\$ 150.00		\$ 43,038.80
M61220	Raffle Beer	\$ 1,240.40		\$ 41,798.40
M62000	Printing & Stationery	\$ 268.18		\$ 41,530.22
M62050	Repairs & maintenance	\$ -		\$ 41,530.22
M62100	Catering	\$ 140.40		\$ 41,389.82
M62701	Bowls sets & Bowls Bag	\$ -		\$ 41,389.82
M62702	Bowls Clothing	\$ 2,849.00		\$ 38,540.82
		\$ 7,932.98	\$ 10,917.20	\$ 2,984.22
	<b>Closing Balance</b>			<b>\$ 38,540.82</b>