



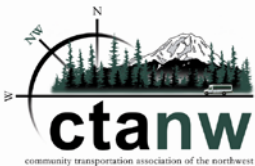
CTANW Membership Meeting

Thursday, March 10, 2016

10:00 am – 2:00 pm

Bellevue, Colville, Olympia, Yakima

1. Introductions – Colleen Kuhn called the meeting to order at 10:00 am.
2. CTANW Business & Reports
 - a. Minutes – **It was moved, second, passed unanimously to approve the December 10, 2015 minutes as presented.**
 - b. Financials – Ryan Acker presented the financial report. **It was moved, second, passed unanimously to approve the financials as presented.**
 - c. Advocacy & Legislative Items – Ryan Acker presented an update on the legislative report. The legislative committee has been working towards the agenda adopted by the membership. Membership will be able to review the draft letter regarding accessible siting of facilities before it is sent. The legislative committee will be working on education keys and position paper to provide to the legislature regarding HOV lane and tolling. The legislative committee decided to remain neutral on bills 2815, 2973, and 6614 and support bills 2778 and 2884. The committee has made significant progress towards CTANW's stated goals and vision. The transportation budget has been finalized and released as bill 2524, listed under "program v".
 - d. Program Updates
 - i. Industry Standards – Ryan Acker provided an industry standards update. Final updates will likely be sent to membership in the next 6 weeks.
 - ii. Annual Meeting – It was decided to make the annual meeting larger to include more time for updates and allow everyone to meet in one location. Ryan asked people to contact him if there is anything they would like to see during the annual meeting. If possible, people would like to reschedule Justin Bergener's presentation.
 - iii. WA State Public Transportation Conference – The conference will be held in Wenatchee in September. CTANW will be sponsoring the vendor expo. If anyone has suggestions for vendors or presenters, they should contact CTANW. Colleen mentioned a mobility device company out of Pasco, Janet Malley will send Ryan the contact information.
3. Feature Presentations
 - a. Complete Streets – Steve Gorcester from the Transportation Improvement Board gave a presentation on the Complete Streets ordinances. While the overall goal is to increase accessibility for all users, including pedestrians, bikes, and public transportation users, it is also important to keep in mind what is appropriate for the area (cities vs small rural areas). Areas can apply for a complete street award if they have a complete streets ordinance and must have eligible activities. Funding levels for successful applications are determined by award level, agency size, and work plan. The award periods will be in a 2 year cycle. The nomination committee has not yet been established.
4. Lunch
5. CTANW Member Updates & Open Forum
 - a. Open Forum
 - i. Colville has a new regional manager starting in May.
 - ii. Ryan discussed the mobility management and travel training summit at the end of March.
 - iii. Vicki Stevens, the Yakima trainer, will be leaving the organization.



iv. Human Services Council has does a soft launch of their new services center. There will be a full opening at the end of March.

6. Updates from Partners

- a. CTAA – Kelly Scalf provided updates from CTAA. The CTAA expo in Portland is coming up in May. Trainings will be available prior to the conference. Ryan Acker asked about the potential for including a CTANW sponsored reception during the conference. Funding is available by applying through the CTAA website.
- b. WSDOT – Ryan Warner from WSDOT discussed the ACT training coming up. The meeting will talk about the public transportation plan, with emphasis on the access chapter. ACT now has a fully developed workplan. There will also be a presentation of best practices and a presentation from Intercity Transit. The Grants Program Advisory Committee is also coming up soon. WSDOT is looking for feedback on the DBE application process to help simplify the process and allow more applications to be approved. It was recommended to see if WSDOT could provide a DBE workshop to help applicants know how the applications are evaluated. The WSDOT director was not confirmed by the senate and was not renewed. There is currently an interim director during the search process. It was requested to have an updated org chart sent out since there have been so many changes recently.
- c. ADA Conference – Janet Malley from Whatcom Transportation Authority in Bellingham discussed the 20th annual conference in Leavenworth. Janet provided agendas and registration forms for the conference. Janet presented the annual MOU between ADA and CTANW for Colleen to sign.

7. Other

- a. CTANW Insurance Program Overview – Ryan Acker and Jake Oja presented an update on the insurance program. The goal is to provide members with better insurance and improve opportunities for residents. As part of the RFP, insurance providers need to know information such as types of vehicles, use of vehicles, vehicle value, locations of storage and use, number of passengers, and 5-year loss history. This information can be obtained through a member survey. The survey will be going out to provider members next week. The information gathered in the surveys would remain anonymous. It is important to keep in mind that organizations have different insurance limits. The survey will only provide a sample set of information since not all members will complete the survey.

8. Adjourn – **The meeting was adjourned at 1:21 pm.**