



CTANW Membership Meeting Minutes
Thursday, June 11, 2015
10:00am-2:00pm
Olympia, WA | Yakima, WA | Teleconference

MINUTES

1. Welcome & Introduction – **President Colleen Kuhn called the meeting to order at 10:05 am.**
2. CTANW Business
 - a. March 12, 2015 Minutes – **Shirley Allen moved to approve the minutes as presented, Brent Meldrum second; passed unanimously.**
 - b. Financials – *Ryan Warner and the Executive Committee will meet to encourage people to renew their membership.* **Shirley Allen moved to approve the financials as presented, Brent Meldrum second; passed unanimously.**
3. CTANW Progress & Planning
 - a. Progress Report – The two-year contract with WSDOT is complete with the last item to be concluded by June 30, 2015. The final item, Industry Standards, will be complete by the end of the month shortly followed by the final billing.
 - b. Member Benefits & Opportunities
 - i. *Board members will reach out to members who have not renewed and discuss benefits and value of membership.*
 - ii. Brent Meldrum is working with county agencies to help Senior Centers not being serviced identify funding or grants. Brent is hoping to include transit, AAA's, and assisted living organizations as well as fire departments and cities to work collaboratively in this effort. Shirley Allen is working on transportation to food banks, doctor offices, and workplaces. Madelyn Carlson is working with brokers to increase sharing ideas. Karen Parkhurst suggested inviting other legislative groups who lobby to work with CTANW for mutual benefits. Senior citizens and children are top issues at this time. Several CTANW members cannot lobby but can provide information to groups.
 - c. Budget – OrgSupport contract with CTANW
 - i. The Board members discussed the OrgSupport contract. The rate is reasonable, and OrgSupport does work that the Board members and the executive director do not have time to do. Consensus of directors is that OrgSupport is a valuable asset to the organization and provides stability, historical continuity, and acts as a resource for the executive director.
 - ii. The budget as developed allows for further review in the future and exploration into additional funding opportunities. **Karen Parkhurst moved to approve the 2015-2016 budget (to be reviewed in three months and again in six months) as presented, Brent Meldrum second; passed unanimously.**
4. CTANW Legislative
 - a. Updates on Status
 - i. Karen Parkhurst shared the current bill tracker. The Legislature will be working on transportation during the next two weeks. A transportation budget has been

adopted. Action taken for Uber mainly involves only insurance levels. Karen's legislative request identifies "performance measures" more clearly when using "special needs transportation."

b. CTANW Member Updates

- i. WSDOT – Cam Gilmour, the new Deputy Secretary and Chief Operating Officer, was very helpful with his legislative activities. Ryan Acker suggested that members go to offered training whenever possible.
- ii. Updates from Members – Members provided updates on issues, concerns, and developments.

5. Open Forum

- a. Discussion on 4 program areas of 'Peer Groups', Collaboration, Ideas, and Directions took place. Additional issues included future transit, RTPO's, Seniors, For-profit, School and College, Public Transits, Brokers, Allies, Volunteer drivers, Taxi's, TNC, Mobility Managers, Transportation Coalitions, the importance of cost-saving formulas, educating policy makers on problematic policies, coordinating crossing county lines.

6. Updates from CTAA – Input to Delegate – Kelly Scalf

- a. Kelly Scalf, Washington Delegate, attended the CTAA conference earlier this month. 'Grow America' may be more active after the presidential election. Their focus is recommending additional support on urban and rural transportation systems and reviewing the current membership. The Board will include the state delegate from Oregon. Elaine Wells is the lead contact.

7. Feature Presentation – CTANW Emergency Planning

- a. Brent Meldrum & Ryan Acker – A power point presentation that can be shared online, or in a workbook is available. The focus is on those who have supported mobility. The group discussed outreach, the importance of communicating with law enforcement, along with all aspects of the project, especially those with supported mobility. *Colleen Kuhn asked that the information from FEMA be included to the Emergency booklet.*

8. Adjournment: **President Colleen Kuhn adjourned the meeting at 2:10 pm.**

Next Membership Meeting
August 26, 2015 at the WSDOT Conference in Vancouver Washington