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## CTANW Annual Membership Meeting

Friday, June 14, 2019 – 9:30-10:15

DoubleTree Hilton, 18740 International Blvd., SeaTac, WA

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### ACTION ITEMS:

- Angie Coulter will research outside grant opportunities that are in line with our mission
- Steve Hutchins will share more information on the fuel tax regulation
- Angie Coulter will add legislative priorities to the CTANW June Board Agenda, and membership will vote on the proposed priorities

### I. 9:30 Call To Order

- i. Quorum established – meeting called to order at 9:30am
- ii. Meeting attendees introduced themselves and shared their biggest take away from Day One of the Provider’s Summit.
- iii. *OrgSupport will issue invoices from the silent auction that took place on June 13 – Angie will send the information.*
- iv. Angie presented ‘Who we are and what we do’ presentation about CTANW.

### II. 10:05 CTANW Annual Business Items

- a. Minutes
  - i. Meeting minutes from March 2019 meeting minutes are on the second page of the membership meeting packet.
  - ii. **Motion to approve the Membership Meeting Minutes from March 21, 2019 raised, second, unanimously passed.**
- b. 3<sup>rd</sup> Quarter Financial Report
  - i. Financial Report presented in the Membership Meeting packet discussed. Colleen Kuhn relayed in detail why the actuals were different than the forecasted budget.

- ii. **Motion to approve the 3<sup>rd</sup> quarter financial report raised, second, unanimously passed.**
- c. CTANW 2019-2020 Budget Proposal
  - i. Proposed Budget presented in the Membership Meeting packet discussed.
  - ii. WSDOT funding is \$40,000 less for the biennium than we have received in the past.
  - iii. How do we, as a board, develop and present a balanced budget? If our reality is that we aren't going to have a balanced budget, that is what we need to present. The budget reflects a budget shortfall of \$8,500.
  - iv. The board thanked OrgSupport for agreeing to work through the budget shortfall with the organization and cut the monthly contract in half.
  - v. CTANW is looking to develop a sponsorship and fundraising committee to assess sources of income.
  - vi. Steve Hutchins has had discussions with WSDOT regarding a path forward cooperating with CTAA. CTANW could become a West Coast Trainer for CTAA. WSDOT has offered to help us market the training.
  - vii. CTANW could also provide a peer review through their membership. A peer review is non-threatening, and we can go in and help struggling operators and organizations. How would the peer review model work? The state would help suggest a company or individual who was having a problem, then they would reach out to CTANW, and CTANW would then open it up to the membership for participation. Peer to peer effort is not as big of a revenue generator as the training. This could go hand in hand with the training. The peer to peer training could help with RTAP application in the future.
  - viii. Angie Coulter is also researching outside grant opportunities that are in line with our mission.
  - ix. **Motion to approve the draft budget for fiscal year 2019-2020 raised, seconded, one opposition (Ann Kennedy).**

**III. 9:30**

**CTANW 2019-2021 Board Election**

- a. Introduction of Candidates

- i. Colleen introduced the members standing for board election. Kelly Scalf and Colleen Kuhn who are both coming off the board are interested in being ex-officio board members.
  - ii. Clinton Roberts (not listed on slate) is nominated for a role on the board
  - iii. Colleen Kuhn nominates Ann Kennedy (not listed on slate) to the board
  - iv. Steve Hutchins nominates Betsy Dunbar (not listed on slate) to the board.
  - v. **Motion to approve the slate of board nominees as written and added to raised, second, unanimously passed.**
  - vi. Steve Hutchins clarified that members are nominated to the board, and that officer positions are elected by the board.
- b. Ballots
- i. Nomination forms are filled out.

**IV. 9:50**

**CTANW's 2019-2020 Advocacy/Legislative Agenda**

- a. Introduction of Submitted Issues & Process
  - i. CTANW Legislative Priorities – What is important to you?
    - 1. Priority List for 2018-19
      - a. Statewide Regulation
        - i. If we need to get things done, CTANW needs to take a leadership role.
        - ii. What other agencies should we partner with to be successful in making changes?
        - iii. Last year, the legislature formed a committee to look at transportation regulations.
        - iv. Most volunteer programs have their own training process that everyone goes through.
      - b. HOV Lanes
        - i. Non-Emergency Medical Transport are not allowed the

same HOV Lane exceptions  
that limousines are.

- c. GPAC
- d. Transportation Innovation Fund
- e. Software and Technology
- 2. Priority List for 2019-2020
  - a. Statewide Regulations
  - b. HOV Lanes
  - c. Fuel Tax – *Steve will share more information on the fuel tax regulation*
  - d. This needs more discussion – would the membership be open to the board talking more, and then voting at the September meeting? The board could also put out the proposed legislative priorities to open up to membership for a vote. *Angie will add legislative priorities to the CTANW June Board Agenda, and membership will vote on the proposed priorities.*
  - e. Any consensus about how many priorities we should have? 5 max – the board may propose 10, and then the membership can vote on what their priorities are.
  - f. CTANW Legislative Priorities does nothing to present individual members from weighing in on legislation that is important to them.
- b. Selection of Issues/Agenda Items
  - i. Everyone on the CTANW slate of officers is elected to the board.

- V. 10:15 Adjourn
  - a. Meeting adjourned at 10:56.