Community Transportation Association of the Northwest
2018-2019 Complete Street Award Nominations Final Report

Introduction: CTANW is a nominating organization for the Transportation Improvement Board’s Complete Streets Award. This program provides funding for cities and counties that have a demonstrated completed projects and policies in line with the Complete Streets Philosophy. In this cycle, CTANW received inquiries from 30 cities, and formal nomination requests from 28. (Note: CTANW received additional inquiries after the October 10th deadline.)

Process Used: CTANW used a standardized and interactive process for developing its nominations similar to its first cycle.

1. CTANW opened the opportunity for CTANW members to make a recommendation beginning in July 2018 per the Transportation Improvement Board’s nominations timeline. Initial recommendations were due by October 1, 2018. Cities and counties receiving a recommendation from CTANW members were invited specifically to submit a nomination request.

2. CTANW opened the opportunity for all cities and counties to submit a nomination request by October 10, 2018 (whether or not they received a previous recommendation from a CTANW member).

3. Those who submitted a nomination request by the October 10th deadline were invited to participate in the CTANW Presentations Roundtable on October 25, 2018. CTANW received presentations in 10 minute blocks from 26 cities. CTANW members were also invited to participate in the presentations roundtable.

4. CTANW’s Complete Streets Award Committee scored cities and counties based on the materials, presentations and Q&A in line with the following criteria developed directly from the posted 2016 Final Report. Each city or county was eligible to receive up to 100 points. Scores were combined from each of the committee members to tally those cities/counties that received the greatest scores.
✓ **CTANW Member Recommendation (Automatic 25 Points)**
The city/county receives a recommendation from a CTANW member.

✓ **Technical (Automatic 25 Points)**
The city/county has submitted a nomination request form (by the posted deadline) and participates in the CTANW roundtable presentations.

✓ **CTANW Mission Focus (Up to 50 Points Total)**
The city/county demonstrates a commitment to values shared and promoted by CTANW.

☐ **Accessibility (Up to 10 Points)**
The city/county has demonstrated a commitment to infrastructure accessibility for people with specialized transportation needs, specifically including individuals with physical or mental disabilities, aging adults, people with lower income and others with mobility or transportation barriers.

☐ **Inclusion (Up to 10 Points)**
In the development and prioritization of infrastructure projects, the city/county actively engages residents who are most impacted by accessibility and transportation barriers, such as people with mobility devices, people with disabilities, aging adults, people with lower incomes, students, transportation passengers, and clients of human service or community agencies.

☐ **Outreach and Collaboration (Up to 10 Points)**
The city/county actively engages in formal and informal community outreach regarding infrastructure projects, and works and partners with their local transit agencies, nonprofit and for-profit transportation providers, mobility management/travel training professionals, regional transportation planning organization and/or CTANW members. The city participates in the Human Services Transportation Planning Process.

☐ **Policies (Up to 10 Points)**
The city/county mitigates accessibility barriers in their policy development and implementation, particularly with regard to repair, development and maintenance of the public infrastructure, including sidewalks and pathways.

☐ **Bonus (Up to 10 Points)**
The city/county’s commitment to passengers/providers of specialized transportation is innovative, creative, efficient and/or exceeds expectations.
5. CTANW members were invited once more after seeing presentation materials from eligible cities/counties to make a recommendation (which if received by the deadline was added to the final score).

6. CTANW’s Complete Streets Committee submitted its final recommendations based on the scores to the CTANW Board of Directors on November 26, 2018. The cities included Bellingham, Bothell, Bremerton, Castle Rock, Federal Way, Mill Creek and Naches.

7. CTANW’s Board of Directors voted to approve the recommendations from the CTANW Complete Streets Award Committee, and nominations were submitted on December 14, 2018 (the TIB deadline).

**Key Findings:** Upon completion of this cycle, the CTANW Complete Streets Award Committee submitted the following recommendations to improve its process:

1) Provide more time for presentations (at least half hour) over 1-2 days to ensure cities and counties have time to present fully, and to allow committee members to ask questions; and

2) Post the newly articulated criteria from the 2016 Final Report well in advance so that cities and counties are better prepared to address these items prior to and when submitting a nomination request from CTANW.

3) In addition, the committee agreed to identify and articulate any other criteria recommendations before the next cycle (I.E. Should there be a guideline to select cities from various parts of the state, or to select specific numbers from urban and rural areas?).

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*Final Report Submitted: 12/14/2018*