

This position requires an individual who builds relationships with clients and team members by serving with integrity and excellence and who has a drive to continuously improve both professionally and personally.

Job Title:	Service Electrician
Position Goal:	To respond to urgent client needs without waiting for an opening in the schedule and without pulling an electrician off another project.

RESPONSIBILITIES

1. Perform diagnosis and repairs of electrical problems
2. Communicate with service manager, estimator, and other team members to provide pricing to clients and schedule jobs.
3. Communicate with clients, explaining electrical problems and solutions to them.
4. Fill out service call reports.
5. Document materials used on each job.
6. Document each job with pictures.
7. Keep company vehicle clean and well stocked.
8. When not on a service call, perform or assist with installations, or assist in the shop or office.
9. Keep up to date on new products that may benefit homeowners.

REQUIREMENTS

1. Knowledge of 2014 NEC
2. Non-smoker
3. Valid driver's license
4. Reliable transportation
5. The ability to efficiently troubleshoot electrical problems and communicate findings to clients
6. The ability to effectively correct electrical problems
7. Personal, vehicle and jobsite cleanliness
8. Organizational skills
9. Clean criminal record



Bringing integrity and excellence into every home

HOW THIS POSITION CONTRIBUTES TO OUR SUCCESS

The Service Electrician is the person who makes it possible for Mid Penn Electric to solve clear and present problems that a homeowner is experiencing. It is our desire to make homes safe, well-functioning places for families to be and when an electrical issue hinders that, it is the Service Electrician that solves the problem and restores the home and the peace of mind of the homeowner.

The Service Electrician is often the first in-person contact a client has with Mid Penn Electric. Unlike planned projects, where the client may have met someone to do a layout or receive a quote, the Service Electrician provides the first impression of Mid Penn Electric for the client. Therefore, the Service Electrician has a significant impact on how our clients perceive Mid Penn Electric.

PERFORMANCE WILL BE EVALUTATED ON...

1. Adherence to company values and culture
2. Client reviews
3. Relationship with team members
4. Profitability

REVIEWED BY	<i>Title</i>
APPROVED BY	<i>Title</i>
DATE POSTED	
DATE HIRED	



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