January 2013 Steering Committee Meeting

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Continuum of Care
Steering Committee
January 10, 2013
MHMRA Conference Center
7033 Southwest Freeway

Agenda

3:30 PM  Welcome  Tory Gunsolley

3:35 PM  HMIS Data Quality Standards Approval Process  Erol Fetahagic

3:45 PM  2012 CoC Funding Competition  Pam Wyatt/Marilyn Brown
  • Overview Process to Date
  • Approval for CFTH to apply for Planning Dollars
  • Exhibit 1 Review
  • Ranking Order
    o Criteria
    o Grievances

4:45 PM  Public Comments

5:00 PM  Adjourn

Next Steering Committee Meeting
Thursday, February 14, 2013
3:30 – 5:00 pm
MHMRA Conference Center
7033 Southwest Freeway
CoC Grant Funding Priorities

For the first time, Congress did not authorize enough money to fully fund all renewals across the country. Therefore, HUD notified each CoC of a guaranteed amount of money, called Tier 1 money. For Houston, Harris County and Fort Bend County that guaranteed amount is $22,556,723. Projects that ranked below the designated dollar amount are in Tier 2 and may or may not be funded by HUD.

The CoC Steering Committee used the following criteria when setting the ranking order:
1. The CoC Planning Grant and the HMIS grants were automatically ranked numbers 1 - 4.
2. All other projects were scored using the Ranking Tool.
3. New and renewal projects were intermingled and ranked according to score.
4. Any projects with scores of 75 or below were automatically ranked in Tier 2.
5. Of those projects receiving a score of above 75, those that are Permanent Housing were prioritized and ranked in decreasing order by score.
6. Once all Permanent Housing projects were ranked, the SSO and TH projects were then ranked according to score.
7. Because no project can fall partly in Tier 1 and partly in Tier 2, an adjustment had to be made so that the full amount of the project ranked as 53 would be funded. Therefore, projects which had deobligated funds during the FY 2009 year that ranked higher than #53 were required to reduce their budgets on a pro rata basis. This assures that our full Tier 1 money is being applied for.
6. HUD has set the following priorities for how it will fund projects in Tier 2 should money be available:
   A. Renewal Projects
   B. New Projects Created through Reallocation
   C. CoC Planning Costs
   D. New SSO Projects for Centralized or Coordinated Assessment Systems Created with available Preliminary Pro Rata Need (PPRN)
   E. New Permanent Housing Bonus Projects
   F. New Permanent Housing Projects
   G. New HMIS Projects
   H. New Transitional Housing Projects
   I. New Supportive Services Only Projects

Tier 1 projects are numbered 1 - 53. Tier 2 projects are 54 - 61 and are highlighted in yellow.
Notice of Funding Availability (NOFA)

November 9  HUD Released NOFA, Competition Period Begins
- All applicants notified
- Legal Notices posted

November 28  CoC Special Steering Committee Meeting Held
- Approved Ranking Instrument for Renewals
- Approved New Project Criteria:
  - Permanent Housing Bonus Competition – 100% Chronically Homeless
  - Permanent Housing Reallocated Funding Competition – Chronically Homeless OR Substance Abuse Diagnosis OR Mental Health Diagnosis OR Co-occurring Diagnosis
- Approved CoC Planning Grant ($250,000) and HMIS Renewals to be placed in Tier 1
- Approved capping administrative budgets at 7%
- Postponed decision on how to fund the 3.5% deficit. Additional options to be presented at December 13 meeting.

November 29  Mandatory Conference for Renewals Held by Webcast

November 30  Mandatory Conference for New Applicants Held

December 3 – 6  Technical Assistance Meetings Held Per Project

December 13  Renewal and New Project Submission Deadline

December 13  CoC Steering Committee Meeting
- Approved Application Refund Policy
- Approved Grievance Procedures
- Approved intermingling of renewals and new projects based on scores for ranking

December 21  New Project Submission Deadline
- All New Projects Presented to Selection Committee
- Selection Committee Agrees on Recommendation Based on Scores
- New Project scores integrated into Renewal scores and sent to Steering Committee for Approval

December 28  Ranking Approval Due
- Steering Committee to respond by email no later than noon on Friday, December 28th. Approval will require a majority of those able to vote on each issue.
- All new project applicants were notified by 5 pm of their approval or rejection. If approved, they were notified of their score.
• All renewal project applicants were notified by 5 pm of their scores.

January 2  Grievance Period Opens
• If an applicant wishes to file a grievance, it must be done in writing (email to grievance@homelesshouston.org ok) by 5 pm January 2.

January 3
• The Coalition office must speak with the grievant (email allowed) and respond in writing to the grievance by 5 pm January 3.

January 4
• If the grievant is not satisfied with the determination of the Coalition office, the applicant must file an appeal with the CoC Grievance Committee using the official form by 5 pm January 4.
• CoC Steering Committee met by phone to determine final criteria for Ranking Order.

January 7
• The CoC Grievance Committee met by phone and notified the grievant of their decision (email allowed) by 5 pm January 7.
• All project applicants were notified of the full ranking order by email.

January 8
• If the grievant is not satisfied with the determination, the applicant organization may appeal to HUD according to procedures specified in 24 CFR 578.35.
• Additional grievances were submitted based on the ranking order by several of those project applicants in Tier 2. Discussion surrounding these grievances will be held at the CoC Steering Committee meeting.

January 10  CoC Steering Committee Meeting
• Consider for approval the Exhibit 1 Submission.
• Respond to grievances per Ranking Order.

January 18  CoC Consolidated Grant Due to HUD by 7:59:59 PM (EST)