# The Way Home

## March 2015 Steering Committee Meeting

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AGENDA

I. Call to Order – Daphne Lemelle
   a) Roll Call

II. Approval of Minutes – Daphne Lemelle
   a) February 12, 2015 CoC Steering Committee Meeting

III. Introduction of Newly Appointed Steering Committee Members (Private Funder Representative) (Resolution) – Eva Thibaudeau/Daphne Lemelle

IV. Lead Agency Report – Eva Thibaudeau

V. HMIS Administrator Report – Eva Thibaudeau

VI. New Business
   a) Youth/ Young Adult Activities and Planning – Eva Thibaudeau
   b) USICH/HUD Visit – Eva Thibaudeau
   c) FY2015 CoC NOFA Updates
      • Grant Inventory Worksheet – Eva Thibaudeau

VII. Old Business
   a) State ESG funding recommendations (Resolution) – Eva Thibaudeau
   b) Transitional Housing Technical Assistance Updates – Eva Thibaudeau

VIII. Public Comments

IX. Adjournment
Steering Committee Meeting

February 12, 2015

Minutes

Present: Thao Costis (SEARCH Homeless Services-Homeless Services Rep), Barbara Dawson (MHMRA rep), Heather Garza (City of Pasadena), Tory Gunsolley (Houston Housing Authority), Marilynn Kindell (Fort Bend County ESG), Daphne Lemelle (Harris County Community Services Dept.), Tom McCasland (Harris County Housing Authority), Neal Rackleff (COH), Eva Thibaudeau (Lead Agency Staff), Mike Temple (H-GAC/Workforce Solutions), Charly Weldon (The BEACON)

Absent: Clay Kibler (Consumer Rep), Dr. Laura Marsh (VA), Carl Wiley (Consumer Rep)

The meeting of the Continuum of Care (CoC) Steering Committee was held on February 12, 2015 at the Neighborhood Resource Center, 815 Crosby St., pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Chair Daphne Lemelle called the meeting to order at 3:36 pm. Barbara Dawson conducted roll call and Lemelle noted that there was a quorum.

Approval of Minutes
The minutes from the January CoC Steering Committee meeting were presented. Lemelle called for a motion to approve the January minutes as presented. Temple motioned, Gunsolley seconded. The minutes were approved.

Introduction of Newly Appointed Steering Committee Members
City of Pasadena-Heather Garza Welcomed her to The Steering Committee.
Celene Meyer will not be able to fulfill secretary role.
Barbara Dawson was nominated for secretary, Costis motioned, Gunsolley seconded.

CoC Highlight – Point In Time Media Coverage
Point in Time was held on January 29, 2015 with over 500 volunteers. It was very successful. Received great media coverage on PBS, NBR, and ABC13 as well as an article in the Houston Chronicle highlighting the VA. Preliminary findings show a decrease in homelessness. Gary Grier is working on follow up data.
Lead Agency Report – Presented by Eva Thibaudeau
- The First Quarter HMIS Forum will be held on Friday March 19, 2015 from 2-4pm at the Harris County Department of Education.
- Nest Steering Committee was conducted in February; the Initiative is in implementation stage.

HMIS Administrator Report – Presented by Eva Thibaudeau
- HMIS continues to do crucial work with Coordinated Access, went to every HMIS site and reconciled the inventory. It was a lot of work, but an awesome job!

Old Business

Housing Model Update
- HUD has set system goals. Emphasis is on housing stability. Locally we need to set individual component goals. This update includes updates to RRH model and outcomes as recommended by the RRH Funders Workgroup. Gunsolley motioned, Weldon seconded, motion approved.

CoC/ESG Written Standards Update
- Bulk of work is done around ESG Funding. City of Pasadena, City of Houston, Harris and Ft. Bend County need to work together. Street outreach standards are forthcoming.

State ESG Funding competition
- Will be moving ahead, state will not accept more than six projects. Applications are due to the state on March 27, 2015. CoC priorities and objectives for funding were discussed and approved.

Public Comments
- There were no public comments.

Adjournment

Upon approval, the meeting was adjourned at 4:18 pm.
Respectfully Submitted,                              Approved,

________________________    ___________________________
Barbara Dawson, Secretary                Daphne Lemelle, Chairman

_____________________
Date
1. Brief Description of Proposed Item

Acceptance of Private Funder appointment, Kelli King-Jackson of The Simmons Foundation, to The Way Home CoC Steering Committee.

2. Date of Steering Committee Meeting: March 12, 2015

3. Proposed Committee Resolution:

Resolution: That the CoC Steering Committee hereby accepts, in accordance with the CoC Charter, the appointment of Kelli King-Jackson, The Simmons Foundation, to the CoC Steering Committee for as long as her appointment shall remain by the local liaison to the National FTEH.

4. Approval of CoC Steering Committee Chair

Signature: _______________________________ Date: ____________________________
The Way Home

Lead Agency Report
March 12, 2015

A. Work/Affinity Group Activities
   a. Networks, Initiatives and Affinity Groups
      i. CoC Provider Forum
         1. The First Quarter Provider Input Forum was conducted on February 24, 2015 at the NRC from 9am until 10:30am. Sixty-seven provider representatives attended.
      ii. HMIS Forum
          1. The First Quarter HMIS Forum will be held on Friday March 19, 2015 from 2-4pm at the Harris County Department of Education.
      iii. CoC Consumer Forum
           1. Next Consumer input forum focused on youth and young adult homelessness will be conducted the third week in April in partnership with the Young Adult Resource Center at Salvation Army Social Services.
      iv. Housing Houston’s Heroes
          1. HHH will meet on Friday March 13th at the NRC from 9am to 10:30am. Discussion will continue on functional zero.
          2. SSVF workgroup meets the first Thursday Monthly from 11-12:30pm. The March Monthly regional VA SSVF calls featured the CoC plan to get to functional zero. Current SSVF agencies are submitting renewal applications to the VA.
      v. Youth/Young Adult Affinity Group
         1. OVT Youth workgroup met on March 6 from 1:30 to 3:30pm at OVT offices. The workgroup reviewed the Harris County Child Welfare Collaborative Action Plan.
         2. The HYN Forum will be conducted May 13, 2015 from 11:30am to 1:00pm at 2525 Murworth Drive. The Forum will feature the findings of the Youth Count! 2.0 research project.
      vi. RRH Workgroup
          1. The RRH Pilot workgroup sub-committee is meeting weekly on Wednesday mornings. Two formerly homeless families moved into apartments on the week of March 2nd.
          2. ESG State RFP proposals were submitted by February 27th and reviewed by committee on March 3rd.
          3. CMI Pre Submission Conference was conducted on March 5th from 3-5pm at Catholic Charities.
      vii. Coordinated Access Workgroup
           1. 1115 team meetings conducted weekly from 2-3 on Wednesdays.
           2. 1185 team meetings conducted weekly on Wednesdays from 3-4pm.
      viii. Collaborative Communications Workgroup
           1. Networking event hosted by SEARCH on February 20 with more than 15 attendees from partner organizations.
           2. First workshop of 2015 held on March 3. The topic was “CoC 101,” and was attended by approximately 30 partner organization staff members.
B. Other CoC Items


b. CSH/THN is hosting the Supportive Housing=Healthcare Summit in Austin March 31-April 2. Many CoC stakeholders will participate.

c. Homeless Awareness Day at the Texas State Capitol is scheduled for April 2nd sponsored by Texas Homeless Network. The Coalition is sponsoring a bus for our CoC members who would like to participate.

d. Media coverage of Point-In-Time by FOX News, ABC News, Houston Public Media, and Houston Chronicle. Media valuation from Point-In-Time coverage was estimated at $81,000.

e. Press release distributed locally and nationally regarding Houston Endowment grants in support of The Way Home.
A. Work Group Activities

B. Reporting
   a. Continued data analysis and support of the U.S. Veteran Affairs Supportive Services of Veteran Families program
      i. Continued to work with agencies to streamline the monthly SSVF upload process
      ii. Provided training to SSVF providers regarding data cleanup and reporting
   b. Started the new Community Solutions Veteran and Chronic Placement monthly report

C. Other CoC Activities
   a. Participated in RRH planning and HMIS implementation
   b. Continue to develop new and update current HMIS Policies and Procedures
   c. HMIS Support Committee met on February 19, 2015
      i. Committee members elected officers
      ii. Updated HMIS Governance Agreement to reflect the restructure of committee members and frequency of meetings

D. Support
   a. Site Visits
      | Project Lift | Houston Launch Pad |
   b. IssueTrak
      | Opened Before February 1, 2015 | 21
      | Opened in Period | 82
      | Closed in Period | 89
      | Left Open On February 28, 2015 | 14
   c. Training
      | New User | 20
      | Refresher | 0
      | Reports | 3
      | Data Explorer | 0
   d. Participating Agencies
      | Active | 62
      | New | 0
   e. Users
      | Active | 568
      | New | 21
   f. Clients
      | Enroll at any point | 25,563
      | New Enrollments | 3,301
This memorandum is to notify The Way Home CoC Steering Committee of recommendations for the Texas State ESG funds.

Background

The Way Home CoC was notified that it would be allowed to conduct a separate funding competition for Texas State ESG funds as a pilot for funds that will start October 1, 2015. A grant information conference was held on February 13, 2015 to outline funding priorities and guidelines. Technical Assistance was held on February 18 and 19, 2015. Applications were due on February 27, 2015.

In accordance with the published guidelines, projects were considered based on a number of factors (after meeting threshold) including:

- Alignment with system functioning (utilization of Coordinated Access)
- Services for veterans and chronics and family and youth

We also had to follow two state restrictions with the impacts noted below:

- State Restriction: No application under $125,000 will be considered
  - Impact: When recommended award amounts are reduced from the asking amount, we are requesting similar projects to consolidate applications for the amounts recommended by this committee.
- State Restriction: No more than six (6) applications will be funded
  - Impact: In order to maximize agency strengths and project diversity we are requesting that similar projects consolidate under one lead applicant.

The eligible voting members of The Way Home CoC Steering Committee have the funding recommendations and application scores for the purpose of approval or denial.

If approved, the Lead Agency will contact the parties being asked to present consolidated applications and the approved final recommendations will be made public on Friday, March 13th, 2015. At that time the formal grievance process will be opened. Grievances will be resolved during the week of March 16, 2015 with final recommendations due to the state on March 25, 2015.
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item

Acceptance of recommended funding for state Emergency Solutions Grant (ESG).

2. Date of Steering Committee Meeting: March 12, 2015

3. Proposed Committee Resolution:

Resolution: The CoC Steering Committee hereby resolves to accept the recommendations presented to be submitted to the state of Texas Department of Housing and Community Affairs pertaining to use of state Emergency Solutions Grant (ESG) funds.

4. Approval of CoC Steering Committee Chair

Signature: ____________________________ Date: __________________________

Resolution