# October 2015 Steering Committee Meeting

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AGENDA

I. Call to Order – Daphne Lemelle
   a) Roll Call

II. Approval of Minutes – Daphne Lemelle
   a) September 10, 2015 CoC Steering Committee Meeting

III. Lead Agency /HMIS Report – Eva Thibaudeau

IV. United States Interagency Council on Homelessness Remarks – Matthew Doherty, Executive Director

V. Old Business
   a) System Updates – Eva Thibaudeau
      • Income Now Updates
      • Youth/Young Adult community conversation
      • Victim Services Providers
      • Veteran steady-state monitoring
   b) Performance Monitoring – Eva Thibaudeau
      • HMIS site visits
      • Dashboards
   c) FY2015 CoC NOFA Updates – Eva Thibaudeau
      • NOFA Conference
      • The Way Home CoC FY2015 NOFA Ranking Policy (for approval)
   d) CoC Governance and Lead Agency MOU Review

VI. Announcements
   a) Texas Homeless Network Conference (October 14-16th) and special guest Norm Suchar
   b) October 12, 2015 Coalition’s World Homeless Day Service Partner Appreciation

VII. Public Comments

VIII. Adjournment
The Way Home

Steering Committee Meeting

September 10, 2015

Minutes

Present: Thao Costis (SEARCH Homeless Services-Homeless Services Rep), Barbara Dawson (MHMRA rep), Heather Garza (City of Pasadena, Community Development), Tory Gunsolley (Houston Housing Authority), Marilynn Kindell (Fort Bend County ESG), Kelli King-Jackson (Simmons Foundation), Daphne Lemelle (Harris County Community Services Dept.), Mike Temple (Houston Galveston Area Council), Eva Thibaudeau (Lead Agency Staff), Charly Weldon (The BEACON-Homeless Services Rep), Carl Wiley (Consumer Rep)

The meeting of the Continuum of Care (CoC) Steering Committee was held on August 13, 2015 at the 3rd Ward Multiservice Center, 3611 Ennis St., pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Daphne Lemelle called the meeting to order at 3:37 pm. Barbara Dawson conducted roll call and Lemelle noted that there was a quorum.

Approval of Minutes
The minutes from the August CoC Steering Committee meeting were presented. Lemelle called for a motion to approve the July minutes as presented. Costis motioned, Weldon seconded. The minutes were approved.

Lead Agency Report–Presented by Eva Thibaudeau

- Eva presented The Way Home Dashboard, as of July 2015, 3,761 homeless Veterans have been housed, 2,584 chronically homeless individuals have been placed since January 2012.
- The Youth Conversation Planning Event is scheduled for September 22-23. The conversation committee is currently identifying experts in three broad youth issue areas including:
  - Housing options-youth & young adults
  - Connections with other systems of care
  - Employment and Education
Old Business

TDCHA ESG

- The Texas Department of Housing and Community Affairs (TDHCA) and HUD office of general counsel have decided that a non-profit affiliated with a public housing authority is not eligible to be a direct recipient of ESG funds. The ESG Funders Workgroup has requested an answer from HUD regarding whether or not a grant recipient may contract with a public housing authority or entity of, to provide specific services. The workgroup plans to award the total RRH funds to the CMI (Catholic Charities) and have them contract with the FAI (Houston Housing Authority) for landlord and financial activities.

Income Now

- RFQ released for TWC funds. Applications due September 22nd.

Chronically Homeless Surge

- Completed city surge area and found less than 50 veterans on the streets. Not all were homeless and only a few were chronics. All veterans were assessed for housing upon engagement and were given an immediate housing option. This finding supports our veteran announcement. Next steps for surge include unincorporated Harris County and Fort Bend County.

NOFA Updates

- The Women's Home has made programmatic and policy changes in order to provide no-barrier transitional housing to women seeking a licensed treatment option. They will be eligible to renew their TH project.

Performance Monitoring

- CoC projects were notified if they underspent in the FY2012 grant year. All projects provided explanations.
- Victim Service Providers were notified that their comparable databases are considered “non-CoC” HMIS databases and as such are required to meet all HUD data and data quality standards. The HMIS team from the CoC Lead Agency will be conducting site visits prior to the NOFA and will provide pre-visit prep tools.

New Business
Based on public comment and feedback the steering committee unanimously agreed to move the meeting location to the 1st floor conference room of 601 Sawyer.

Announcements

- Sept 22-23, 2015 Community Conversation on Youth/Young Adult Homelessness
- Sept 24-25 True Color Summit, Rice University

Public Comments

- Sonia Corrales of The Houston Area Women's Center stated that HUD has included domestic violence transitional housing as an acceptable type of housing for domestic violence victims
- Becky Kyles of Bay Area Turning Point stated that her agency has transitional housing for those fleeing domestic violence. She asked that the steering committee continue to fund transitional housing programs for domestic violence survivors.

Adjournment

Upon approval, the meeting was adjourned at 4:44 pm.

Respectfully Submitted,  
Barbara Dawson, Secretary

Approved,  
Daphne Lemelle, Chairman

Date
A. **Work/Affinity Group Activities**
   
a. **Networks, Initiatives and Affinity Groups**
   
i. **CoC Provider Input Forum**
   
   1. The Fourth Quarter Provider Input Forum is scheduled for November 17th from 9am to 10:30am and will include opening nominations for the Provider Representative to the CoC Steering Committee for permanent housing.

   ii. **CoC Consumer Input Forum**

   1. The CoC Consumer Forum will take place during the final quarter and focus on domestic violence. The CoC received valued input from twenty-six (26) youth and young adults at the Community Youth Conversation Planning Event on September 22nd. Six (6) young adults with lived experience served as experts in the fishbowl discussions.

iii. **Housing Houston’s Heroes**

   1. The next Housing Houston’s Heroes workgroup meeting is scheduled for Friday November 6, from 9am to 10:30am at 2640 Fountainview Board Room.

   2. The SSVF workgroup meets the second Thursday Monthly at US Vets from 11am-12:30pm. Houston CoC was featured in the VA SSVF Webinar Series on September 30th.

   3. Stand Down was conducted on October 2, 2015 at the Latino Learning Center, 3522 Polk Street, Houston, TX 77003.

iv. **Youth/Young Adult Affinity Group**

   1. The Youth Homelessness Community Conversation was conducted on September 22 from 9am to 5pm with a report out on September 23 from 10 to noon. The event will generate recommendations to the Steering Committee regarding the following three issue areas:
      
      a. Housing options

      b. Connections with other systems of care

      c. Employment and Education

   2. The True Colors Foundation’s Forty to None Summit was held in Houston at Rice University on September 24-25. The CoC was represented by numerous stakeholders and several presenters. Kelli King-Jackson, CoC Steering Committee member, Eva Thibaudeau, Gary Grier and NEST Project Manager, Deb Murphy were asked to provide expertise on LGBTQ Youth Initiatives, Youth Count as part of Point-in-Time and using a system approach to include LGBTQ-affirming practices in a CoC.

v. **RRH Workgroup**

   1. The RRH Expansion Workgroup is meeting weekly on Wednesday mornings.

   2. The ESG Funders Collaborative workgroup is meeting monthly and is comprised of Cities of Houston and Pasadena, Counties of Fort Bend and Harris and the CoC Lead Agency representing the CoC.

   3. The RRH system hosted a Landlord Marketing Event on September 23rd at the United Way with twelve Landlords participating and a subsequent leasing event on October 1st which attempted to connect 54 RRH enrolled households with apartments.

vi. **Coordinated Access Workgroup**

   1. 1115 team meetings conducted weekly from 3-4 on Wednesdays.

   2. 1185 team meetings conducted weekly on Mondays from 3-4 pm.
3. The Coordinated Access workgroup met multiple times from June – August to plan and implement further Coordinated Access expansion. Two new Assessment Hubs were added & an additional two will come online in the last quarter of 2015. In addition, three more Coordinated Access Outreach Teams were put into place. The Coordinated Access Team meets the first and third Tuesdays monthly from 12:00 noon to 1:30pm at the BEACON.

4. The Permanent Supportive Housing Workgroup met multiple times from July – September to implement strategies on Navigation and moving clients from one PSH to another.

vii. Income Now Workgroup

1. The Income Now Leadership Workgroup is meeting weekly from 3:00pm to 4:00pm at SEARCH. Income Now provided an overview presentation at the August 25 Provider Input Forum and will provide a detailed presentation at the September 16th Lunch & Learn at the United Way.

2. Income Now Design Retreat was completed on August 18th and 21st with participation from 21 representatives of community partners focused on coordinating access to income and mainstream employment.

B. Other CoC Items

a. The Downtown Transition meetings are occurring bi-weekly/as needed at the BEACON.

b. World Homeless Day Service Partner Appreciation event will be held October 12 from 2pm to 4pm at Landmark River Oaks Theatre and feature a private screening of the film “@Home” followed by the awards presentation. This event is “sold out;” to get on a waiting list, please email Sara Brown at sbrown@homelesshouston.org.

i. Award Winners - Achievers of the Year: Thomas Conner, Monique Douglas; Bridge Builder: Primary Care Innovation Center; Business/Corporation: Wells Fargo; Housing Partner: Houston Housing Authority; Media Champion: St. John Banned-Smith; Peg Dudar Individual Advocate: Eddie DeRoulet; Sally Shipman Service Provider Staff: Donna Lucas; Services Partner: Harmony House; Spirit of Collaboration: Coordinated Access partners

c. A social media fundraising campaign for The Way Home Barrier Buster fund will launch this Friday, October 9 (the day before World Homeless Day). The goal of this campaign is to “Meet or Beat” Unity of Houston Church and raise at least $12,500 for 50 Welcome Baskets. Partners of The Way Home will be encouraged to engage their donors and social media networks to help accomplish this goal. A webpage with more information on this campaign will be available on October 9. Email Sara Brown at sbrown@homelesshouston.org for more information.
HMIS Lead Agency Report

A. Work Group Activities
   a. Participated in RRH planning and HMIS implementation

B. Reporting
   a. Continued data analysis and support of the U.S. Veteran Affairs Supportive Services of Veteran Families program
      i. Continued to work with agencies to streamline the monthly SSVF upload process
   b. Continued to work on Community Solutions Veteran and Chronic Placement monthly report

C. Other CoC Activities
   a. Continue to develop new and update current HMIS Policies and Procedures
   b. HMIS staff hosted the First Quarter HMIS Forum at the Dept. of Education on September 17, 2015
      i. The forum focused on the ClientTrack version 15 upgrade and the critical changes to the 2014 HUD Data Standards
   c. HMIS staff started conducting site visits for agencies that are submitting for renewal during the FY2015 NOFA competition

D. Support
   a. Site Visits
      | Agency                                      | Count |
      |---------------------------------------------|-------|
      | Fort Bend Family Promise                     |       |
      | Harmony House - Respite                      |       |
   b. IssueTrak
      |Opened Before September 1, 2015| 19     |
      |Opened in Period                        | 67     |
      |Closed in Period                         | 60     |
      |Left Open On September 30, 2015           | 26     |
   c. Training
      | New User                                   | 20     |
      | Refresher                                  | 266    |
      | Reports                                    | 3      |
      | Data Explorer                              | 0      |
   d. Participating Agencies
      | Active                                     | 60     |
      | New                                        | 0      |
   e. Users
      | Active                                     | 550    |
      | New                                        | 14     |
   f. Clients
      | Enroll at any point                       | 27,635 |
      | New Enrollments                           | 1,222  |
The Way Home is the collaborative model to prevent and end homelessness in Houston, Harris County, and Fort Bend County.

Goals:

- **End Chronic Homelessness by 2015**
- **End Veteran Homelessness by 2015**
- **End Family Homelessness by 2020**
- **End Youth Homelessness by 2020**
- **Set a Path to End All Homelessness**

### Homeless Veteran Progress:

**as of August 2015**

- **Veteran Housing Placements**: 3,917

### Chronically Homeless Progress:

**as of August 2015**

- **Housing Placements**
- **Target**
- **Point-In-Time Count, Chronically Homeless**

### 2015 Point-In-Time:

- **Total homeless**: 4,609
- **Unsheltered**: 1,950
- **Sheltered**: 2,659

### Since 2011 we have seen:

- A 46% decrease in overall homelessness
- A 56% drop in unsheltered homelessness
- A 58% reduction in chronic homelessness

### Chronic Surge, August 2015

- **168** individuals were assessed for housing.
- **126** of those assessed for housing were chronically homeless.
- **19** of those assessed for housing were veterans.
This Memorandum is to inform The Way Home Continuum of Care Steering Committee about the current status of specific system activities.

Background

Income Now Updates

- Mainstream employment sub recipients identified through competitive RFQ. The awards are as follows:
  - Workforce Solutions (3 navigators; 4 employment counselors at coordinated access sites)
  - SEARCH Homeless Services (6 employment counselors)
  - Career and Recovery Services (2 employment counselors)
  - Houston Area Community Services (2 employment counselors)
- Income Now Workgroup meets weekly

Youth/Young Adults

- Strategy
  - 150+ community members, homeless young adults and experts participated over a two day community conversation focused on preventing and ending homelessness in September 2015.
- Coordinated Access
  - Added a youth/young adult case management assessor to Coordinated Access system (pending hire)
- Housing
  - New NOFA application for $800,000 dedicated to RRH for young adults
  - Potential for new PSH project application for young adults
  - Covenant House waiting on license to re-open a 35 bed under 18 shelter project. Ten beds dedicated to 10-15 year olds and family reunification. Twenty-five beds will operate as transitional housing for 16 and 17 year olds.
- LGBTQ cultural competency
  - Trainer position in progress to provide LGBTQ competency training to other systems of care (scheduled with Harris County juvenile probation and Harris County CPS) and provider community in ongoing manner.

Victim Services Providers

- Coordinated Access
  - Texas state ESG awarded a dedicated HMIS staff to be subcontracted to the Harris County Domestic Violence Coordinating Council in order to assist providers to participate in Coordinated Access and to ensure comparable database compliance. Meeting in October 2015 regarding implementation.
- Transitional housing renewals
Allowed for this NOFA due to time it may take to come into compliance with federal regulations related to funding. Have communicated to providers that transitional housing for domestic violence survivors may be allowable by CoC if it meets the federal and CoC standards/regulations/rules/policies.

- **Right-sizing**
  - Victim Services Providers in our CoC self-reported during the annual Housing Inventory Count that 252 beds were allocated as Permanent Supportive Housing and 31 units were allocated as Rapid Re-Housing. 137 allocated for emergency and 417 for transitional housing.
  - Recommendation: Ask Rapid Re-Housing Case Management Intermediary to submit a “shelter diversion RRH” bonus application in FY2015 CoC NOFA competition for fleers of domestic violence. After award, RFQ to determine sub recipients for case management.

**Veterans**

- **Steady State**
  - Maintaining steady state as supported by HMIS data, VA feedback and SSVF providers.
  - Housing an average of 78 veterans/month and VASH and SSVF resources remain available.
  - Identified fewer than 50 veterans during the chronic surge within the City of Houston. All were assessed in real-time and given a housing option.

- **Engagement**
  - Outreach workers assigned to those who are reluctant to engage with services and housing.

- **Next Steps**
  - Continue to refine the process of identification, referral, time to lease up, etc...
  - Monitor steady state by introducing written protocols regarding data practices and by incorporating SSVF into Coordinated Access.
Houston/Harris County CoC
Youth Homelessness Community Conversation

September 22-23, 2015
An open process that incorporates, quickly, the voice of the community throughout the process

Focuses the discussion around the tough issues to find consensus as a community

Uses national and local experts, combined with community expertise on developing priorities

- It produces an actionable set of recommendations to inform the planning process.
- Support from stakeholders greatly benefit its implementation
A Special Thanks to:

- Houston Coalition for the Homeless
- CPS for hosting us
- Planning committee
- Experts, observers, and youth participants!
Some Numbers

- **150+ unduplicated attendees**
  - 18 experts
  - 26 young adults
  - 112 community attendees

- **34 pages of notes (CSH)**

- **54 recommendations – Get ready!!**
COMMUNITY CONVERSATION RECOMMENDATIONS
Issue Areas

- Housing Models for Youth
- Connections to other Systems
- Employment and Education
“I’ve lived this way for 12 years, and you expect me to change in 2.”
Housing Models for Youth

- Evaluate youth housing options for low-barrier entry and Housing First principles
- Look beyond traditional emergency shelter and transitional housing to include other models for youth, such as rapid rehousing, group homes, dormitories, host homes, shared homes, congregate or single site housing, scattered-site housing, foyer employment-focused housing, permanent supportive housing, and residential treatment.
  - Pilot a non-government funded Host Home project, leaning on peer connections in Minnesota (and other communities) as models.
  - Pilot a “Time out” respite housing program
  - Create Rapid Rehousing for Youth: HUD has profiled 4 youth RRH programs that demonstrate successful approaches for assisting transition age youth to obtain and retain permanent housing. Each program uses the flexibility of the RRH model to address challenges that are unique to serving youth, and they all currently represent practices that successfully incorporate the housing model, Housing First.
Housing Models for Youth

- Explore, through additional community conversation with youth, how coordinated assessment is working and not working for youth.

- System-wide training for case managers on motivational interviewing and creating youth driven goals. (Goal setting and small milestones vs a big exit deadline)

- Align housing developers and service providers to respond to Housing Authority RFP.

- Increase accessibility to housing and services via social media and other internet platforms.
Housing Models for Youth

- Ensure an array of developmentally appropriate services are available to youth, regardless of their housing need.

- Get the word out about Covenant House’s new program for youth under-18.

- Expand the system response so youth who can’t verify homelessness don’t encounter barriers at the homeless system, but can access broader resources.

- Explore, through additional community conversation with youth, how coordinated assessment is working and not working for youth.

- Prioritize mentoring opportunities!
“We need to know more than about the system and family visits. Tell us about sushi.”

“And the Bahamas”

CONNECTIONS TO OTHER SYSTEMS
Connections to Other Systems

- Make sharing information a priority. Find ways to comfortably share information across systems, i.e. release of information.

- Infuse honest conversations about race and disproportionality in system-wide planning efforts.

- Evaluate – and update--discharge planning policies and connections (foster care, juvenile justice, others)
Connections to Other Systems

- It’s not solely a system response, but a community response.

- Increase access to the resources for foster youth

- Culturally competent communications across systems to create effective partnerships and policies.

- Examine current system design to steer away from “assent oriented” programming.
Connections to Other Systems

- Engage law enforcement, mental health, juvenile justice, faith community, primary care health providers—bring those missing entities to the table.

- Strengthen connections between McKinney Vento liaisons and housing and service providers.

- Explore the Baltimore’s juvenile justice court structure, example: “one judge”
“If someone wants to work it’s unacceptable that the community is not stepping up and creating jobs.”
Employment and Education

- Leverage provider relationships to engage employers.

- Ensure combination of work and education throughout life-has to be flexible to account for diverse needs of youth.

- Look to Waco examples of new school models focusing on job skill creation (ex: healthcare and manufacturing) where youth have the opportunities to learn about the “soft skills” needed to obtain and maintain employment.

- Connect to the education benefit (free college).

- Consider out of the box transportation solutions (i.e. crowd-funded Uber or volunteer program to give rides to work).
Employment and Education

- Expand Capitol Ideas outreach efforts into youth programs.
- Pilot public and private partnerships to encourage job creation.
- Evaluate and expand summer jobs programs.
- Take advantage of Workforce Investment Opportunity Act reform provisions and funding.
- Use volunteer and intern opportunities as a tool to connect youth to their passion.
Create a “Single Point of Contact” on local college campuses. A supportive college administrator on each campus who is committed to helping homeless youth (and often foster youth) successfully navigate the college-going process on campuses.
ADDITIONAL IDEAS
“It doesn’t work with everyone doing everything.”

COORDINATION AND COLLABORATION
Coordination

- Take learnings from collaborative decision making that happens at the program level and translate that to the policy level by working across systems and funders.

- Make it someone’s job/responsibility to coordinate people.

- Consider creating a shared vision, outcomes, logic model, and program model with evaluation of fidelity to various aspects of care and transparent review of outcomes.

- Create and adopt core competencies for youth serving staff across agencies

- Move from silo-ed coordination to stronger collaborations.
Coordination

- Develop and/or offer training for youth serving staff. Include the following topics
  - Trauma informed care
  - Base competencies in serving special populations
  - Youth development based approaches to services
  - Cross sector 101’s and 201’s. (i.e., have employment agencies provide training on what they do for housing providers, etc.)

- Incorporate coordination and collaboration activities in contracts and make them meaningful and useful for providers.

- Through a collaborative process, determine which agencies have core competencies in which system components and fund appropriately.
Coordination

- Look at services, funding streams, policies, to unravel where the “drop-offs” are happening.

- Use technology, Facebook or another platform, and activities to give young people who are in or have aged out of foster care a place to find their peers.

- Conduct support groups and peer learning platforms for youth leaving care to meet other peers.

- Encourage providers to link Facebook pages so that young people can access resources on-line and keep in contact with providers.
Community Education and Advocacy

- Develop an advocacy plan to promote the efforts laid out in the implementation plan to drive local policy and funding.

- Create more opportunities for young people and adults with lived experience to share their perspectives at decision making tables.

- Create a media policy (including social media) and communications strategy that highlights the plan, and progress toward implementation.
THANK YOU!
FY2015 Continuum of Care (CoC) NOFA Process

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The Way Home
Agenda

• CoC Application & Priorities
• Project Applications
  – New Project Applications
  – Bonus Project Applications
  – Renewal Project Applications
• CoC Priority Listing & Project Scoring
• CoC Scoring
• CoC Timeline and Process
• CoC Attachments
CoC Program Description

As stated in FY2015 NOFA:
“The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding...to quickly re-house homeless...while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.”
CoC Application & Priorities

• Project Application Types
  – CoC planning
  – SSO for Coordinated Access only
  – New projects from re-allocation
  – Renewal
  – Bonus Projects
HUD Policy Priorities

• Strategic Reallocation of Resources
  – “CoCs should reallocate funds to new projects whenever reallocations would reduce homelessness.”
  – Maximize use of Mainstream Resources
  – Leverage other resources through partnerships
    • Public Housing Authorities, Philanthropies, Organizational Resources
  – Review the efficacy of TH
    • “carefully review the TH projects...for cost-effectiveness, performance, and for the number and type of eligibility criteria to determine if RRH might be a better model”
HUD Policy Priorities

• End Family Homelessness  
  – Emphasis on use of RRH for serving families  
  – DV families and individuals included in references to use of RRH

• End Youth Homelessness  
  – LGBTQ Programs  
  – Partner with youth-serving organizations  
  – When re-allocating funds from a youth program, keep funds in youth programs
HUD Policy Priorities

• Ending Chronic Homelessness
  – Increase units
  – Target through Outreach, Coordinated Access and Prioritization

• End Veteran Homelessness
  – Continue to prioritize veterans and their families who cannot be effectively assisted with VA services
  – Veterans should receive first prioritization
HUD Policy Priorities

• Housing First Approach
  – Remove barriers to program entry
  – Coordinated Assessment System is key
  – Client-centered service delivery (program participants are not required to participate in services they do not believe will help them achieve their stated goals)
  – Prioritizing households most in need
  – Inclusive decision-making (not about us, without us!)
The Way Home CoC Priorities

• Ending Chronic and Veteran Homelessness by 2015/17
• Ending Family, Youth and Young Adult Homelessness by 2020

These priorities are described in The Way Home CoC Policies.

The CoC Planning Grant is not ranked.
New Projects from Reallocation

- **$2,502,192** available through reallocated funds
  - PSH
    - Chronically Homeless Projects (or)
  - RRH
    - Individuals or Families from streets or Emergency Shelter
    - Transition Age Youth up to 24
    - Category 4 Homeless (Fleeing Domestic Violence)
  - SSO
    - Coordinated Access project only
  - Must
    - Describe proposed project and populations it will serve
    - The type of housing and services providing
    - Budget activities being requested
Permanent Housing Bonus Project

• Allowed to apply for up to 15% of our FPRN - $3,928,986 – for one or more projects

• Project must be for:
  – New PSH Chronically Homeless Projects (or)
  – New RRH Projects meeting:
    • Individuals or Families from streets or Emergency Shelter
    • Category 4 Homeless (Fleeing Domestic Violence)
  – Must
    • Describe proposed project and populations it will serve
    • The type of housing and services providing
    • Budget activities being requested
Renewal Applications

- Must be consistent with GIW
- Must have a grant agreement for 2014 executed by 12/31/15
- One year only
- MUST include HUD form 2880 dated between 7/1/2015 and 11/20/2015
- Must include a HUD form 50070 (Drug Free) dated NO earlier than 7/1/2015
- Must be listed on HUD form 2291 – CON Plan Certification
The Way Home CoC Priorities by Project Type

- Permanent Supportive Housing Projects
- Rapid Re-Housing Projects
- Coordinated Access
- HMIS
- Transitional Housing Projects
The Way Home CoC
Ranking Policy

- **Tier 1**
  - PSH
  - HMIS
  - SSO CA
  - TH for DV & Licensed Work
  - RRH – Renewal

- **Tier 2**
  - PH Bonus
  - PSH Made through Reallocation
  - RRH – First Time Renewals (Conversions)
  - TH Youth
HUD Funding Tiers

- Broken up into two Tiers of Projects
  - Tier 1 is 85% of ARD (our Tier 1 = $22,184,129)
  - Tier 1 will be funded based on CoC score for all CoCs – highest scoring CoC funded first, lowest last – unless funds run out
  - Tier 2 is remaining 15% of ARD (our Tier 2 = $3,914,846 plus any PH Bonus Projects up to $3,928,986)
  - Our CoC total maximum Tier 2 = $7,843,832
Tier 2 HUD Scoring

• Tier 2 projects nationally will be scored and funded according to scores until funding runs out – NO HUD selection priorities as in year’s past. Every project will have a unique score derived as follows:
  – Up to 60 Points – CoC Score
  – Up to 20 Points – CoC Project Ranking (complex formula covering amount of project funding and where it is ranked vis-à-vis all projects in Tier 2)
Tier 2 HUD Scoring

– Up to 10 Points – Project Type
  • 10 Points – Renewal and New PSH & RRH, Renewal Safe Haven, HMIS, SSO for CA, or TH for Youth Specific Projects
  • 3 Points – Renewal TH
  • 1 Point – Renewal SSO projects

– Up to 10 Points – Commitment to Policy Priorities
  • 10 Points – PSH Applying Housing First, TH & SSO applying low-barriers, rapid placement, & housing stabilization
  • 10 Points- HMIS and SSO projects for a CA system
Highlights of HUD CoC Scoring

• 200 points plus 3 point bonus for early submission
  – 49 points CoC Coordination and engagement
    [inclusive CoC structure, commitment to Opening Doors, coordination with ESG and other resources, participation of victim services providers, PHA coordination, discharge planning, coordinated entry, reducing barriers, use of Housing First, outreach, increase in RRH units, mainstream benefits, leveraging]
HUD CoC scoring (2)

- 26 points Project Ranking, Review and Capacity
  - Use of objective criteria
  - Consideration of past performance
  - Consideration of severity of client need
  - Publicly announced and posted ranking criteria
  - Process for recipient monitoring
  - Accuracy of GIW
  - Accuracy of CoC project submission (CON Plan certification, form 2291, form 50070)
HUD CoC Scoring (3)

- 18 Points: HMIS
  - Governance charter meets HUD standards
  - HMIS policy and procedures
  - HIC submitted on time
  - Bed coverage 86% or higher all categories
  - Data quality – no null or missing above 10%
  - Can generate all required reports (and can certify that victim services providers are in compliance)
HUD CoC Scoring (4)

- 9 points PIT count
  - Conducting count and reporting in HDX
  - Sheltered and unsheltered methodology
  - Commitment to conducting count in 2016
HUD CoC Scoring (5)

• 38 Points: System Performance
  – Overall reduction of sheltered and unsheltered – from 2014 and/or 2013 (if no unsheltered count in 2014)
  – Reduction in first time homeless
  – Reduction in length of time homeless
  – Exits to permanent housing
  – Returns to homelessness
  – Jobs and income growth
  – Thoroughness of outreach
HUD CoC Scoring (6)

- 60 points: Performance and Strategic Planning
  - [15] Ending chronic homelessness [strategies in 2014 accomplished, prioritizing CH, increasing or maintaining CH beds, reducing numbers of CH]
  - [15] Ending homelessness among children [prioritizing households with children, plan to house within 30 days, increase in RRH beds, no program denies admission based on family composition or separates families, number of households with children who are homeless has decreased]
CoC Performance and Strategic Planning (2)

- [15] Ending youth homelessness [strategies to address unique needs, increase in numbers of youth entering from literally homeless, plan to increase funding for population, collaboration with LEAs and school districts, participation of youth service and education representatives]

- [15] Ending Veteran homelessness [reduction in homeless Veterans, reduction in homeless Veterans from 2010 to 2015, referrals to VA services, prioritization of Veterans ineligible for VA]

- Bonus points [3] for submitting complete application 24 hours early
HUD Eligibility Threshold

“HUD will review all projects to determine if they meet eligibility threshold requirements on a pass/fail standard. If HUD determines that the applicable standards are not met for a project, the project will be rejected from the competition. Approval of new and renewal projects is not a determination by HUD that a HUD is in compliance with applicable fair housing and civil requirements.”
HUD Eligibility Threshold Requirements

Highlights only (read all requirements on pages 27-34)

- Population served must meet program eligibility as described in the HEARTH Act
- Project must be cost-effective
- Project applicants must participate in local HMIS. Victim service providers must use a comparable database that meets the needs of the local HMIS.
- Projects must meet quality threshold
  - Client-centered
    - Are program participants assisted to maintain PH in a manner that fits their needs
    - At least 75% of program participants come from streets, emergency shelters or fleeing domestic violence without other resources
    - Services are tailored to participant needs
    - Mainstream benefits are utilized without duplication
HUD Eligibility Threshold Requirements

Highlights only (read all requirements on pages 27-34)

• All new project application sub-recipients must have satisfactory capacity, drawdowns and performance for existing grants
• Renewal projects will be subject to review by HUD regarding information in LOCCS, APR’s and information provided from the local HUD CPD Field Office
• Project applicant’s performance in assisting program participants to achieve and maintain independent living and record of success
• Is there evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial practices, has indications of project mismanagement, has a drastic reduction in the population served, has made program changes without prior HUD approval, or has lost a project site
HUD Eligibility Threshold Requirements

Highlights only (read all requirements on pages 27-34)

• In compliance with the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity
• Compliance with Fair Housing and Civil Rights
• Compliance with Fair Housing and Equal Opportunity
• Economic Opportunities for Low and Very Low Income Persons (Section 3)
• Safeguarding Resident/Client Files
Indirect & Administration Costs

First time allowed pursuant to OMB circular guidance

• Former cap on admin costs at 2.999%
• Current options to raise justifiable admin to 7-10% (cannot raise renewal amount)
• Submit previously approved indirect cost rate
• If no indirect cost rate, can charge up to 10%
# The Way Home Application Timeline & Process

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CoC Grant Conference</strong></td>
<td>Thursday, October 1, 2015</td>
<td>1PM-3PM</td>
<td>8410 Lantern Point Dr, Houston, TX 77054</td>
<td><em>MANDATORY</em></td>
</tr>
</tbody>
</table>
| **Local Technical Assistance**     | Friday, October 2, 2015 or Tuesday, October 6, 2015 | 9AM-3PM       | 601 Sawyer (First Floor) Houston, Texas (October 2) | Optional – First Come Basis  
|                                   |                               |               | The Coalition (October 6)       | *Bring computer for assistance*                                      |
| **New Project Technical Assistance** | Wednesday, October 7, 2015   | 9AM-12PM      | 600 Jefferson, Suite 2050       | Mandatory – Please Sign Up Online                                   |
|                                   |                               |               | Houston, TX 77002               |                                                                      |
| **HMIS or Comparable Database Site Visit** |                     |               |                                | Scheduling with an HMIS Representative.                              |
| **New Project Presentation**       | Wednesday, October 14, 2015   | 10AM-12PM     | 8410 Lantern Point Dr, Houston, TX 77054 | Scheduling determined by need                                        |
| **CoC Project Applications Due**   | Friday, October 16, 2015      |               |                                | CoC Forms due to: cserbo@homelesshouston.org                         |
|                                   |                               |               |                                | eSnaps Completed Application due to: eSnaps                         |
# The Way Home CoC Post-Submission Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notification of Ranking Position</td>
<td>October 30, 2015, notification via email &amp; posted online.</td>
</tr>
</tbody>
</table>
| Project Applications & Technical Assistance | Notes Returned to Agencies  
Monday, November 2, 2015 | Notification via email.                                                |
| Deadline to Submit Grievances        | November 3, 2015, submission electronically to grievance@homelesshouston.org by 11:59:59AM CST  
with Grievance Procedure (click here to view the procedure). |
| Ranking Grievances Addressed         | November 4, 2015, scheduling determined by need.                        |
| CoC Final Project Applications Due   | November 6, 2015, deadline 4:59:59CST, due in eSnaps.                  |
The Way Home CoC Attachments Checklist

CoC Forms Submitted Electronically to the Coalition:

- [ ] 1. CoC MOU (Per Agency)
- [ ] 2. Coordinated Access MOU (Per Agency)
- [ ] 3. Homeless Assistance Providers Enrollment & Participation in Mainstream Programs (Per Project)
- [ ] 4. Project Eligibility Threshold (Per Project)
- [ ] 5. Project Renewal Threshold – Renewals ONLY (Per Project)
- [ ] 6. Most Recent eLOCCS Drawdown Voucher (Per Project)

DUE by 4:59:59PM on October 16, 2015 to Concetta Scerbo

Applicant Profile Attachments (Upload in e-Snaps Applicant Profile)

- [ ] 1. HUD-2880: Applicant/Recipient Disclosure/Update Report for Each Project: (if multiple projects – scan and save as one document-DO NOT forget new project applications, if applicable)
- [ ] 2. SF-LLL: Disclosure of Lobbying Activities
- [ ] 4. Form HUD-50070: Certification for a Drug-Free Workplace
- [ ] 5. Documentation of Applicant and Subrecipient Eligibility – Non-Profit Documentation: (Copy of 501(c)(3))
- [ ] 6. Survey on Ensuring Equal Opportunity for Application

Project Application Sections Submitted Through e-Snaps:

- [ ] 1. Project Application Charts, Narratives, and Attachments (Part 1-9)

DUE by 4:59:59PM on October 16, 2015 in e-Snaps
Steps for New Applications

• New Projects for Bonus **OR** Reallocation
• Gary Grier as the Point of Contact
  – ggrier@homelesshouston.org
• Technical Assistance Mandatory – Oct. 6
• Input into e-Snaps by October 16
The Way Home is a coordinated system to end chronic and veteran homelessness by 2015, to end family and youth homelessness by 2020, and to build a system in which nobody has to be without permanent housing for more than 30 days.

For more information visit:
www.thewayhomehouston.org

Or email:
info@thewayhomehouston.org
2015 HUD NOFA Ranking Policy

It is the policy of The Way Home CoC to use the ranking process of applications in the 2015 CoC NOFA competition to accomplish the following objectives:

- To prioritize those activities that are most successful in ending homelessness;
- To maximize funding available to end homelessness in the CoC;
- To direct new resources toward the most pressing needs for services in the community, addressing populations that have been underserved for assistance, and prioritizing assistance toward those with the greatest need;
- To provide an incentive to all funded providers to monitor and improve their performance in order to ensure continued funding with CoC resources.

Therefore the Way Home CoC adopts the following policies for the ranking of projects in the 2015 HUD CoC application:

**Tier 1**

Where there are multiple projects in a priority group, the projects will be ranked according to their renewal evaluation score. Projects that are renewing for the first time will be ranked below renewal projects that have been scored within their priority group.

- **Priority Group 1: Permanent Supportive Housing**
  - Renewal PSH projects
- **Priority Group 2: Core CoC Services**
  - HMIS
  - Coordinated Entry
- **Priority Group 3: Supportive Housing for vulnerable and disabled persons**
  - Transitional Housing for persons and families fleeing domestic violence
  - Transitional Housing for persons requiring licensed behavioral/physical health services
- **Priority Group 4: Rapid Rehousing**
  - Renewing rapid rehousing
  - The last funded project in Tier 1 may ‘straddle’ Tiers 1 and 2. If so, the portion of the project in Tier 1 will be funded with Tier 1 and the balance in Tier 2 will be ranked as the Tier first ranked project in Tier 2 (HUD procedures).

**Tier 2:**

Projects in Tier 2 will be ranked according to the following order of priority. Where there are multiple projects in a priority group, they will be ranked according to the score on the new project application or renewal score for reallocating projects:

- **New Permanent Housing** in the following order of priority
  - Permanent Supportive Housing
    - Projects seeking bonus funding
Projects created through reallocation
  - Rapid Rehousing
    - Remaining first time renewals
    - Projects created through reallocation

- **Transitional housing serving youth only**
  - By renewal evaluation score

The final order of listing of projects in Tier 2 will be based on two factors:

- Maintenance of the priorities listed above
- Maximization of points for Tier 2 ranked projects in order to maximize the amount and probability of funding in Tier 2 for the CoC and ranked projects