# November 2015 Steering Committee Meeting

## Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agenda</td>
<td>2</td>
</tr>
<tr>
<td>October Meeting Minutes</td>
<td>3</td>
</tr>
<tr>
<td>Lead Agency Report</td>
<td>6</td>
</tr>
<tr>
<td>HMIS Lead Agency Report</td>
<td>8</td>
</tr>
<tr>
<td>Communications Dashboard</td>
<td>9</td>
</tr>
<tr>
<td>FY2015 NOFA Reallocation &amp; Bonus Projects</td>
<td>10</td>
</tr>
</tbody>
</table>
AGENDA

I. Call to Order – Daphne Lemelle
   a) Roll Call

II. Approval of Minutes – Daphne Lemelle
    a) October 8, 2015 CoC Steering Committee Meeting

III. Lead Agency /HMIS Report – Eva Thibaudeau

IV. Old Business
    a) Performance Monitoring – Eva Thibaudeau
       • Transitional Housing Monitoring
    b) FY2015 CoC NOFA Updates – Eva Thibaudeau
       • Overview of new projects
       • Ranking Final Copy for submission to HUD
       • Draft of Consolidated Application

V. Announcements
   a) Houston represented for NAEH Award Ceremony on November 4, 2015

VI. Public Comments

VII. Adjournment
Steering Committee Meeting

October 8, 2015

Minutes

Present: Barbara Dawson (MHMRA rep), Heather Garza (City of Pasadena, Community Development), Tory Gunsolley (Houston Housing Authority), Kelli King-Jackson (Simmons Foundation), Daphne Lemelle (Harris County Community Services Dept.), Laura Marsh (Michael E. DeBakey, VA Medical Center), Neal Rackleff (City of Houston, Housing and Community Development Department), Mike Temple (Houston Galveston Area Council), Eva Thibaudeau (Lead Agency Staff), Carl Wiley (Consumer Rep)

Absent: Thao Costis (SEARCH Homeless Services), Clay Kibler (Magnificat House), Marilynn Kindell (Ft Bend County Community Development), Charly Weldon (The Beacon)

The meeting of the Continuum of Care (CoC) Steering Committee was held on October 8, 2015 at 601 Sawyer St., 1st Floor Conference Room # 102, pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Daphne Lemelle called the meeting to order at 3:36 pm. Barbara Dawson conducted roll call and Lemelle noted that there was a quorum.

Approval of Minutes
The minutes from the September CoC Steering Committee meeting were presented. Lemelle called for a motion to approve the September minutes as presented. Rackleff motioned, Temple seconded. The minutes were approved.

Lead Agency Report
- Eva Thibaudeau presented the Lead Agency and HMIS Report

United States Interagency Council on Homelessness Remarks- Matthew Doherty, Executive Director
- Matthew Doherty addressed the board.
Old Business

Income Now

- Mainstream employment sub recipients identified through competitive RFQ. The awards are as follows:
  - Workforce Solutions (3 navigators; 4 employment counselors at coordinated access sites)
  - SEARCH Homeless Services (6 employment counselors)
  - Career and Recovery Services (2 employment counselors)
  - Houston Area Community Services (2 employment counselors)
- Income Now Workgroup meets weekly

Youth/Young Adult Community Conversation

- 150+ community members, homeless young adults and experts participated over a two day community conversation focused on preventing and ending homelessness in September 2015.
- The Youth/Young Adult Community Conversation Power point was shared by Eva.

Victim Services Providers

- Coordinated Access HMIS funding to HCDVCC available soon from CFTH
- Transitional Housing Renewals protected in this ranking
- RRH new project opportunity discussed

Veteran Steady-State Monitoring

- Steady State
- Engagement
- Next Steps

Performance Monitoring

- HMIS site visits
- Dashboards

FY2015 CoC Nofa Updates

- Nofa Conference: The Nofa Conference Power point was shared by Eva.
- The Way Home CoC FY2015 Nofa Ranking Policy was presented for approval. Gunsolley motioned, King-Jackson seconded. The ranking was approved.
CoC Governance and Lead Agency MOU Review

- Grievance Committee Members are as follows: Kelli King-Jackson, Neal Rackleff, and Carl Wiley.
- Grievances are due Wednesday, November 3rd.
- The Grievance Committee will convene on November, 4th if needed.

Announcements

- Texas Homeless Network Conference (October 14-16th) and special guest Norm Suchar
- October 12, 2015 Coalition's World Homeless Day Service Partner
- November 12, 2015 Annual Veteran's Job Fair: Red, White, and You

Public Comments

- No public comments

Adjournment

Upon approval, the meeting was adjourned at 5:04 pm.

Respectfully Submitted,     Approved,
________________________    ___________________________
Barbara Dawson, Secretary    Daphne Lemelle, Chairman

_________________  _________________________________
Date
Lead Agency Report
November 12, 2015

A. Work/Affinity Group Activities
   a. Networks, Initiatives and Affinity Groups
      i. CoC Provider Input Forum
         1. The Fourth Quarter Provider Input Forum is scheduled for November 17th from 9am to 10:30am and will include opening nominations for the Provider Representative to the CoC Steering Committee for permanent housing.
      ii. CoC Consumer Input Forum
         1. The CoC Consumer Forum will take place during the final quarter and focus on domestic violence. Three focus groups have been scheduled to occur on December 1st and 3rd at Houston Area Women’s Center, the Bridge, and Bay Area Turning Point. Dr. Cathy Troisi of University of Texas School of Public Health will oversee the focus groups.
      iii. Housing Houston’s Heroes
         1. The next Housing Houston’s Heroes workgroup meeting is scheduled for Friday November 6, from 9am to 10:30am at 2640 Fountainview Board Room.
         2. The SSVF workgroup meets the second Thursday Monthly at US Vets from 11am-12:30pm. At the October 29th meeting, the workgroup discussed options for enhancing Coordinated Access for SSVF.
         3. Stand Down was conducted on October 2, 2015 at the Latino Learning Center, 3522 Polk Street, Houston, TX 77003.
      iv. Youth/Young Adult Affinity Group
         1. The Youth Homelessness Community Conversation was conducted on September 22 from 9am to 5pm with a report out on September 23 from 10 to noon. Eva may have the report for the meeting.
         2. They Homeless Youth Network Provider Resource Fair was conducted on November 5th with representation by the Coalition and NEST.
         3. The NEST Steering Committee met on October 12th to continue implementation of the NEST Collaborative to Prevent LGBTQ Youth Homelessness.
         4. A Collaboration for Young Adult RRH project to be secured by the Houston Housing Authority includes Covenant House, Salvation Army Social Services, and Montrose Center.
      v. RRH Workgroup
         1. The RRH Expansion Workgroup is meeting weekly on Wednesday mornings.
         2. The ESG Funders Collaborative workgroup is meeting monthly and is comprised of Cities of Houston and Pasadena, Counties of Fort Bend and Harris and the CoC Lead Agency representing the CoC.
         3. The RRH system hosted a Landlord Leasing Event on October 1st at St. Johns Baptist Church and another one is scheduled for November 19th.
   vi. Coordinated Access Workgroup
      1. 1115 team meetings conducted weekly from 3-4 on Wednesdays.
      2. 1185 team meetings conducted weekly on Mondays from 3-4 pm.
      3. The Coordinated Access workgroup met multiple times from June – August to plan and implement further Coordinated Access expansion. Two new Assessment Hubs were added & an additional two will come online in the last quarter of 2015. In addition,
three more Coordinated Access Outreach Teams were put into place. The Coordinated Access Team meets the first and third Tuesdays monthly from 12:00 noon to 1:30pm at the BEACON.

4. The Permanent Supportive Housing Workgroup met multiple times from July – September to implement strategies on Navigation and moving clients from one PSH to another.

5. The Case Management Resource Exchange conducted on October 29th provided guidance on housing navigation to Permanent Supportive Housing from The Way Home Coordinated Access team. Sixty-five CoC case management staff attended.

vii. Income Now Workgroup

1. The Income Now Leadership Workgroup is meeting weekly from 3:00pm to 4:00pm at SEARCH. Income Now provided an overview presentation at the August 25 Provider Input Forum and will provide a detailed presentation at the September 16th Lunch & Learn at the United Way.

2. The Income Now Leadership Workgroup is meeting bi-weekly from 9am to 10am at SEARCH. Income Now Implementation Workgroup meets Wednesdays from 11am to noon at SEARCH. 14 Employment Counselors and 3 Employment Navigators have been awarded to the following agencies: WorkForce Solutions (3 Navigators and 4 Counselors), SEARCH (6 Counselors), Career and Recovery Resources, Inc. (2 Counselors) and Houston Area Community Services (2 Counselors).

B. Other CoC Items

a. The Downtown Transition meetings are occurring bi-weekly/as needed at the BEACON.

b. The CoC provided a collaborative presentation at the National Drop Out prevention Conference on October 27th including presenters from HYN, NEST, The Coalition, The Texas Homeless Education Office, and Cy-Fair ISD Homeless Liaison.

c. Upgrades and expansion to The Way Home website are underway and should go live in the weeks following the submission of the NOFA. Work being done includes the expansion of funding pages, educational resources, and new pages for system staff (Coordinated Access, Rapid Re-housing, and agency communicators).

d. A second Landlord Marketing event is scheduled for Wednesday, January 20. This event will focus on appreciation/recognition for properties currently participating in Rapid Re-housing as well as the recruitment of new properties.
A. Work Group Activities

B. Reporting
   a. Continued data analysis and support of the U.S. Veteran Affairs Supportive Services of Veteran Families program
      i. Continued to work with agencies to streamline the monthly SSVF upload process
   b. Continued to work on Community Solutions Veteran and Chronic Placement monthly report

C. Other CoC Activities
   a. Continue to develop new and update current HMIS Policies and Procedures
   b. HMIS staff completed site visits for agencies that are submitting for renewal during the FY2015 NOFA competition
   c. HMIS staff attended the National Human Services Data Consortium Fall 2015 Conference, which focused on leveraging information technology to improve service delivery.
      i. HMIS staff members were able to participate in an open session where community members brainstormed and developed recommendations to pass along to HUD

D. Support
   a. Site Visits
      | Harmony House | Change Happens |
      | Aids Foundation Houston | The Harris Center |
      | Fort Bend County Women's Center | Northline SRO |
      | Corder Place |
   b. IssueTrak
      | Opened Before October 1, 2015 | 25 |
      | Opened in Period | 95 |
      | Closed in Period | 78 |
      | Left Open On October 31, 2015 | 42 |
   c. Training
      | New User | 29 |
      | Refresher | 113 |
      | Reports | 6 |
      | Data Explorer | 0 |
   d. Participating Agencies
      | Active | 59 |
      | New | 0 |
   e. Users
      | Active | 561 |
      | New | 34 |
   f. Clients
      | Enroll at any point | 27,109 |
      | New Enrollments | 1,023 |
The Way Home is the collaborative model to prevent and end homelessness in Houston, Harris County, and Fort Bend County.

**Goals:**
- End Chronic Homelessness by 2015
- End Veteran Homelessness by 2015
- End Family Homelessness by 2020
- End Youth Homelessness by 2020
- Set a Path to End All Homelessness

### Homeless Veteran Progress:

- **Veteran Housing Placements**
- **Annual count of homeless veterans**

### Chronically Homeless Progress:

- **2015 Point-In-Time:**
  - Total homeless: 4,609
  - Unsheltered: 1,950
  - Sheltered: 2,659

Since 2011 we have seen:
- a 46% decrease in overall homelessness
- a 56% drop in unsheltered homelessness
- a 58% reduction in chronic homelessness

### Rapid Re-housing Program Update:

- 162 families housed through Rapid Re-housing (through 11/9/2015).
- 231 families enrolled in the program and looking for housing.
During the FY2015 NOFA, our CoC identified re-allocation funding in the amount of $2,664,823.00. Additionally, our CoC was able to apply for up to 15% of our Pro-Rata Need of $26,193,244.00 which was $3,928,986.00 in bonus funding. The below projects are CoC New Projects that we are submitting for in the FY2015 NOFA Competition.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project Name</th>
<th>New Project Type</th>
<th>Funding Request</th>
<th>Beds Added</th>
<th>Brief Description</th>
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<tbody>
<tr>
<td>Coalition for the Homeless of Houston/Harris County</td>
<td>Coordinated Access</td>
<td>CA Reallocation</td>
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<td>Harmony House, Inc.</td>
<td>Permanent Solutions</td>
<td>PH Reallocation</td>
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<td>Scattered Site Apartments for CH</td>
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<td>Houston Housing Authority</td>
<td>TAY RRH</td>
<td>PH Reallocation</td>
<td>$1,205,996</td>
<td>135</td>
<td>RRH for Transitional Age Youth</td>
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<td>United States Veterans Initiative</td>
<td>Permanent Housing for Chronically Homeless</td>
<td>PH Bonus</td>
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<td>Scattered Site Apartments for CH</td>
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<td>YWCA Houston</td>
<td>Choices Permanent Supportive Housing</td>
<td>PH Bonus</td>
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<td>Scattered Site Apartments for CH Youth &amp; Young Families</td>
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<td>YWCA Houston</td>
<td>YWCA Houston Center for Women</td>
<td>PH Bonus</td>
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<td>Dorms for CH Transitional Age Youth Women</td>
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<td>Temenos Community Development Corporation</td>
<td>Temenos Place Apartments III</td>
<td>PH Bonus</td>
<td>$466,745</td>
<td>15</td>
<td>SROs for Chronic Inebriates</td>
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<td>SEARCH</td>
<td>Case Management for Permanent Supportive Housing</td>
<td>PH Bonus</td>
<td>$448,778</td>
<td>103</td>
<td>CM Services for CH in Scattered Sites to be matched with HCV's</td>
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<tr>
<td>Harris County DV Coordinating Council</td>
<td>DV RRH</td>
<td>PH Bonus</td>
<td>$1,000,000</td>
<td>111</td>
<td>RRH for DV Clients</td>
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<td>Harmony House</td>
<td>Square 2 &quot;The Solution&quot;</td>
<td>PH Bonus</td>
<td>$969,412</td>
<td>60</td>
<td>Scattered Site Apartments for CH</td>
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</tbody>
</table>

**Total Beds Added** | **579**