# The Way Home

## March 2017 Steering Committee Meeting

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AGENDA

I. Call to Order – Daphne Lemelle
   a) Roll Call – Marilynn Kindell

II. Approval of Minutes – Daphne Lemelle
    a) February 2017 CoC Steering Committee Meeting

III. Lead Agency Report -- Add to official minutes

IV. Old Business
    a) FY2016 NOFA Scoring – Eva Thibaudeau
    b) Technical Assistance Update for CoC programs – Eva Thibaudeau
    c) PSH Training Series – Eva Thibaudeau
    d) PSH Pipeline – Eva Thibaudeau

V. New Business
    a) Chronically Homeless Housing Initiative – Eva Thibaudeau
    b) Mayor’s Homelessness Announcement Talking Points – Eva Thibaudeau
    c) FY2017 NOFA Projections – Eva Thibaudeau

VI. Announcements
    a) HMIS Forum, March 23rd, 2017
    b) CCUSA Annual Gathering September 28-30, 2017

VII. Public Comments

VIII. Adjournment
The meeting of the Continuum of Care (CoC) Steering Committee was held on February 9, 2017 at 601 Sawyer St., 1st Floor Conference Room # 102, pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Lemelle called the meeting to order at 3:45 pm. Kindell conducted roll call and noted there was a quorum.

Approval of Minutes
The minutes from the January CoC Steering Committee meeting were presented. Lemelle called for a motion to approve the January minutes as presented. Temple motioned, Gunsolloy seconded.

The minutes were approved.

New Officers and Committees- Resolution 4.2017
Lemelle asked for nominations for the new officer positions, so they could be voted in by the members. Lemelle was nominated as Chair, King-Jackson was nominated as Vice Chair, and Kindell was nominated as Secretary. All voted them in unanimously. Lemelle then asked for three volunteers to be the Nominating Committee Members. Temple, Pate, and Allison volunteered and were voted in as the Nominating Committee Members.
Lead Agency Report
The Lead Agency Report was presented by Thibaudeau and added to the official minutes.

Old Business

- **TDHCA ESG Review Panel Recommendations** - Thibaudeau explained the grant is now open. Catholic charities decided to not reapply, therefore the Coalition applied and will be lead applicant for awards. They will look to CoC Steering Committee for who should be the panel for this money. The CoC Steering Committee will tell the Coalition who they should review. Lemelle said to keep it the same and Coalition shouldn’t be on the panel at all to prevent any conflicts. Montgomery County is also being brought into this as well.

- **Point in Time** – Thibaudeau said the P.I.T. homeless count was completed and a success. They continuing to work on HIC. To get to HUD takes till around March or April numbers look around the same possibly lessening around 430 which is very good. 13 veterans and only 3 of them were not previously known. Just approved that vets can stay in a bridge bed until housed. No minor children counted, but 4 young adults accessed who were chronically homeless that are being taken care of. Even with including Montgomery county numbers are still slightly less. The methodology will stay the same for following years, as accessing during the day for three days. Also trying to get panhandling information.

- **Technical Assistance Update for CoC programs** – Thibaudeau mentions updates for CoC programs and get ready for 2017 NOFA. There are several agencies we have had concerns with. Reviews during completion phase contracted with third party CSH to provide technically feedback, and see if the issue can be fixed. Starting next week, one organization/project has not responded to see if they are supportive service. They have a number of open units and many people have been referred. 75 have been referred and have only moved in 14, so there is a high denial rate. We as a Committee do not have any formal in writing next steps to be taken when this situation happens. Therefore, the Committee needs to make some policies to handle this issue if it happens in the future. We already have a reallocation policy; but this is an expiring grant. Start with if the client isn’t responding, then we stop referring to them. It’s not that we aren’t accepting them, it is that they are not responding. Need to build off of this and finish making the policy. Lemelle asked Thibaudeau if she would draft something for the steering committee to review so they can set a policy for this issue from reoccurring. Thibaudeau agreed to do so, and said she would email it when she has finished.

- **Income Now Plan** – Thibaudeau, asked for a fourth month expansion to keep working jointly with work source solutions until the end of August. Allow them to look at how we are going to make sure the work is continuing to move forward. Continue to be in the shelters, but connect so they can come into the office as well.

New Business
• **NAEH Youth and Family Conference** – Thibaudeau reminds the Committee that the conference is being held here in Houston. So far it looks like there is going to be a good turnout in attendance. A big number of the coalition and locals presenting here. Big request of people from out of town coming in asking for one on one question time about rapid rehousing and other things. We reserved the room at the hotel the day before to have open to anyone to come in and ask these questions.

• **CoC Steering Committee location** – Lemelle mentions that we will have a new location for next month’s CoC Steering Committee Meeting. Meetings for now on will be held in the Coalition’s Conference Room. The Coalition is working on technology aspects for the room, but the furniture is in. No objections everyone is in agreement on the move to the Coalition.

**Announcements**
Provider Input Forum, February 21st from 9:00am-10:30am at 2525 Murworth.

**Public Comments**
No public comments

**Adjournment**
Upon approval, the meeting was adjourned at 4:30 pm.

Respectfully Submitted, Approved,

________________________
Marilynn Kindell, Secretary

________________________
Daphne Lemelle, Chairman

_____________________
Date

_____________________
Date
A. Networks, Initiatives and Affinity Groups
   a. CoC Provider Input Forum
      i. The first Provider Input Forum was held on Tuesday, February 21, from 9:00 am to 10:30 am at 2525 Murworth Street room 36A, Houston, Texas 77054. The next one is scheduled May 24, 2017 at 8410 Lantern Point.
   b. Housing Houston’s Heroes
      i. The SSVF workgroup meets the second Thursday Monthly from 11am-12:30pm. The 2017 SSVF program launch was conducted in Denver on February 7&8. Each of the five SSVF agencies has remained funded and participated. The SSVF workgroup project manager represented the CoC as requested by the VA Home Office.
      ii. The local VA provided a list of 81 non-VA eligible Veterans. These Veterans will be targeted for non-VA housing.
      iii. The CoC and SSVF providers will participate at the VA Regional Meeting March 28th in Los Angeles.
   c. Youth/Young Adult Affinity Group
      i. Coalition for the Homeless will be holding the first meeting with all Youth and Young Adult drop in centers to coordinate resources.
   d. RRH Workgroup
      i. The RRH Expansion Workgroup meets twice a month. The Project Manager conducts a monthly staffing with each team and facilities a Peer Group for the Case Managers.
      ii. The FAI/CMI meeting is conducted Tuesdays from 11:30 to 12:30 pm.
      iii. The ESG Funders Collaborative workgroup meets monthly and is comprised of Cities of Houston and Pasadena, Counties of Fort Bend and Harris and the CoC Lead Agency representing the CoC.
   e. Coordinated Access Workgroup
      i. 1115 team meetings conducted weekly from 3-4 on Wednesdays.
      ii. 1185 team meetings conducted weekly on Mondays from 3-4 pm.
      iii. The Coordinated Access workgroup only meets as needed.
      iv. The Permanent Supportive Housing Workgroup only meets as needed.
      v. Continued planning for expanding Coordinated Access into Fort Bend is underway.
      vi. DV CA started a 6-month pilot phase with existing agency permanent housing on October 3rd.
   f. Income Now Workgroup
      i. The Income Now Implementation Workgroup meets weekly on Tuesdays from 2:30pm to 4:00pm at SEARCH. The meeting rotates weekly between full implementations team and supervisors meeting.
      ii. The SOAR Workgroup met February 2nd to integrate the new SSA rules into the CoC SOAR workflow. The Next meeting is scheduled for April 6 from 2-3:30pm at the Coalition for the Homeless offices.
iii. The SOAR transition team meets weekly to monitor and implement Coordinate Access work flow. The transition team has agreed to pursue an extension of the TWC contract through October 2017.

iv. The Income Now Workforce Transition team meets weekly on Tuesdays from 11:30 AM to 12:30 PM.

v. Income Now was featured at the NAEH Conference on Ending Family and Youth Homelessness. Project Manager, Gary Grier, will present on a panel with Minneapolis on Increasing Employment for Families on February 24 from 1:15-2:45 PM.

B. Other CoC Items
   a. The Downtown Transition meetings are now occurring as needed.
   b. HUD announced the awards for the FY2016 CoC NOFA. TX-700/The Way Home CoC was awarded $33,233,058. This is an increase of over $1M in projects and five new projects for our Continuum adding 354 beds to our community.
   c. The Medical Respite Workgroup continues to meet as needed and a new subgroup was identified from it. This HOT List Workgroup’s purpose is to identify the characteristics of the most vulnerable homeless clients in Harris County. A by-name “hot” list of these clients is being created and each client will be assigned to a designated outreach team.
   d. A new workgroup was created to implement strategies that will focus on ending chronic homelessness by summer of 2017. These strategies will be in line with the Mayor’s plan for housing 500 households by September 2017.
   e. The Landlord Marketing Workgroup has scheduled its first educational seminar for property managers for Tuesday, March 21, from 8:30 – 10:00 am. This seminar will cover fair housing, with Glenda Shepherd (US Dept. of Housing & Urban Development) as the tentative speaker.
   f. Fort Bend County
      i. Met with case managers with Catholic Charities, Fort Bend Regional Council, and Lords Kitchen concerning HMIS and The Way Home.
      ii. Attended NAEH Conference
      iii. Continued attendance at monthly meetings including local city councils, Fort Bend Chamber Network Nites, and Fort Bend Commissioners Court Meetings, Fort Bend Connection and Fort Bend Veterans.
      iv. Will host an HMIS presentation for all Fort Bend providers and agencies on Tuesday, March 21st at United Way Fort Bend.
      v. Attended Housing Marketing Meetings and assistance with development of Resource Guide/Help Cards.
      vi. Assisted James Gonzalez with contacts to assist a homeless youth from Fort Bend.
      vii. Acquired coordination of all Fort Bend Homeless Network meetings which are held quarterly.
      viii. Attended Provider Input Forum on February 21st.
   g. Montgomery County
      i. Scheduled and attended a Coordinated Access assessor training in our Houston training room for case managers from Conroe’s Salvation Army, TriCounty Behavioral Healthcare and Community Youth Outreach. Once they do their shadowing, they will be ready to provide in-person assessments in Conroe. Will be offering training for VOA for CA and for Navigator.
      ii. Learning as a member of the Chronic Team how to help VOA use their new PSH grant to bring 40 units online for immediate placements over the next few months.
iii. Our Communications staff and the Conroe/Lake Conroe Chamber Communications staff are working on a non-profit spotlight for their monthly FYI publication for the fall.

iv. Attended NAEH Conference last month

v. Will host the next Case Managers Resource Exchange at Interfaith of The Woodlands on April 20

vi. Continue to attend monthly meetings of the Montgomery County Homeless Coalition to give updates on the work of The Way Home CoC and opportunities to connect as an agency through our CoC membership.
CoC Name: Houston, Pasadena/Harris, Fort Bend Counties CoC
CoC Number: TX-700

This document summarizes the scores your CoC received in the FY 2016 Continuum of Care Program Competition application. It provides three sets of information:

- The CoC’s score on several high priority questions;
- A summary of the CoC’s scores on the four sections of the application; and
- A summary of the average CoC score, including the highest and lowest scores.

The scores are organized in the same manner as the CoC application. In a separate document, we are publishing a crosswalk showing how the questions in the CoC application were related to the questions in the NOFA.

**High Priority CoC Application Questions**

Below is a selection of high priority CoC Application questions that includes the total points available for each of the questions listed and the points received by the CoC for the question. The chart below indicates the maximum amount of points available for each scoring category and the actual score your CoC received.

<table>
<thead>
<tr>
<th>CoC Application Questions</th>
<th>Maximum Score Available</th>
<th>CoC Score Received</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1F. Continuum of Care (CoC) Project Review, Ranking, and Selection</strong></td>
<td>10</td>
<td>10</td>
</tr>
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*This question assessed whether a CoC used objective criteria and past performance to review and rank projects. To receive full points, CoCs would have had to use performance-based criteria to at least partially evaluate and rank projects. Examples of performance criteria include reducing the length of time people experienced homelessness and the degree to which people exited programs for permanent housing destinations.*

1F-2. In the sections below, check the appropriate box(s) for each section to indicate how project applications were reviewed and ranked for the FY 2016 CoC Program Competition. (Written documentation of the CoC’s publicly announced Rating and Review procedure must be attached.)
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority.</td>
<td>4</td>
<td>0</td>
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<table>
<thead>
<tr>
<th>Homeless Management Information System (HMIS) Bed Coverage</th>
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<tbody>
<tr>
<td>2C-2. Per the 2016 Housing Inventory Count (HIC), indicate the number of beds in the 2016 HIC and in HMIS for each project type within the CoC. If a particular project type does not exist in the CoC then enter “0” for all cells in that project type.</td>
<td>4</td>
<td>2</td>
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<table>
<thead>
<tr>
<th>3A. Continuum of Care (CoC) System Performance</th>
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<tr>
<td>This question captured the change in PIT counts of Sheltered and Unsheltered Homeless Persons 3A-1a. Using the table provided, indicate the number of persons who were homeless at the Point-in-Time (PIT) based on the 2015 and 2016 PIT counts (or the two most recent years’ PIT counts were conducted) as recorded in the Homelessness Data Exchange (HDX)</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>3A-3. Performance Measure: Length of Time Homeless. Describe the CoCs efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how the CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>3A-4a. Exits to Permanent Housing Destinations: Fill in the chart to indicate the extent to which projects exit program participants into permanent housing (subsidized or non-sub-subsidized) or the retention of program participants in CoC Program-funded permanent supportive housing.</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>3A-4b. Exit to or Retention of Permanent Housing. In the chart provided, CoCs must indicate the number of persons who exited from any CoC-funded permanent housing project except Rapid</td>
<td>3</td>
<td>3</td>
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</table>
### High Priority CoC Application Questions

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<thead>
<tr>
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<tbody>
<tr>
<td>Rehousing (RRH) to permanent housing destinations or retained their permanent housing between October 1, 2014 and September 30, 2015</td>
<td></td>
<td></td>
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<tr>
<td>3A-5. Performance Measure: Returns to Homelessness: Describe the CoCs efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe strategies your CoC has implemented to identify and minimize the returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness.</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>3A-8. Enter the date the CoC submitted the system performance measure data into HDX. The System Performance Report generated by HDX must be attached.</td>
<td>10</td>
<td>10</td>
</tr>
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### 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

| 3B-1.2. Compare the total number of PSH beds (CoC program and non-CoC program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count, as compared to those identified on the 2015 Housing Inventory count. | 10                      | 7                  |
| 3B-2.3. Compare the number of RRH units available to serve families from the 2015 and 2016 HIC. | 5                       | 0                  |
| 3B-3.1 Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015.) | 8                       | 8                  |

### 4B. Additional Policies

| 4B-1. Based on the CoCs FY 2016 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH), and SSO (non-Coordinated Entry) projects in the CoC are low barrier? | 6                       | 6                  |
| 4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), Rapid RE- | 6                       | 6                  |
**High Priority CoC Application Questions**

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Housing (RRH), SSO (non-coordinated entry) and Transitional Housing (TH) FY 2016 projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?</td>
<td></td>
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<tr>
<td>4B-4. Compare the number of RRH units available to serve all populations from the 2015 and 2016 HIC.</td>
<td>4</td>
<td>0</td>
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</table>

**CoC Scoring Summary**

<table>
<thead>
<tr>
<th>Scoring Category</th>
<th>Maximum Score (Points)</th>
<th>Your CoC Score (Points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 1: CoC Structure and Governance</td>
<td>51</td>
<td>43</td>
</tr>
<tr>
<td>Part 2: Data Collection and Quality</td>
<td>27</td>
<td>25</td>
</tr>
<tr>
<td>Part 3: CoC Performance and Strategic Planning</td>
<td>101</td>
<td>84.5</td>
</tr>
<tr>
<td>Part 4: Cross-Cutting Policies</td>
<td>21</td>
<td>14.5</td>
</tr>
<tr>
<td><strong>Total CoC Application Score</strong></td>
<td><strong>200</strong></td>
<td><strong>167</strong></td>
</tr>
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</table>

**Overall Scores for all CoCs**

- Highest Score for any CoC: 187.75
- Lowest Score for any CoC: 79
- Median Score for all CoCs: 154.5
- Weighted Mean Score for all CoCs: 160.7

*The weighted mean score is the mean CoC score weighted by Annual Renewal Demand. CoCs that scored higher than the weighted mean score were more likely to gain funding relative to their Annual Renewal Demand, while CoCs that scored lower than the weighted mean were more likely to lose money relative to their Annual Renewal Demand.*