November 2017 Steering Committee Meeting

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AGENDA

• Call to Order – Daphne Lemelle
  a) Roll Call – Marilynn Kindell

• Approval of Minutes – Daphne Lemelle
  a) August 2017 CoC Steering Committee Meeting
  b) October 2017 CoC Steering Committee Meeting

• Lead Agency Report -- Add to official minutes

• Old Business
  a) Chronically Homeless Housing Initiative – Eva Thibaudeau
  b) Hurricane Harvey Disaster Recovery – Eva Thibaudeau
  c) FY 2017 NOFA (approve Charter Updates) – Eva Thibaudeau (Resolution 6.2017)
  d) Partner collaboration updates – Eva Thibaudeau

• New Business
  a) System Project Management 2018 Planning – Eva Thibaudeau

• Announcements
  a) 4th Quarter Provider Input Forum November 21st, 2017 9am-10:30 am (8410 Lantern Point)

• Public Comments

• Adjournment
The meeting of the Continuum of Care (CoC) Steering Committee was held on August 10, 2017 at 2000 Crawford St., Suite 700, pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Lemelle called the meeting to order at 3:35 pm. Lemelle notified the Committee of the new City of Pasadena Representative, Melissa Quijano. Kindell conducted roll call and noted there was a quorum.

Approval of Minutes
The minutes from the June CoC Steering Committee meeting were presented. Lemelle called for a motion to approve the August minutes as presented. Gunsolley motioned, Eckert seconded.

The minutes were approved.

Lead Agency Report
The Lead Agency Report was presented by Thibaudeau and added to the official minutes.
Old Business

- **Chronically Homeless Housing Initiative**: Thibaudeau reminded the committee about that the CoC wide initiative, Mayor Turners Chronic challenge to from thanksgiving on. We then had a freeze on all housing vouchers, but still have continued with the challenge. We are still trying to end chronically homeless, and to do that we need to house 300 more people to make this happen. There have been weekly meetings being held with the navigations. These are to figure out what’s going on and what needs to be done to do this work. Scot More has been meeting with navigators on the streets to get the process going. Some of the people from the encampments have been moved into homes, and 50% of them are chronically homeless. Right about 400 left on the list, and from those there are about 50 to 100 on the hotlist that are difficult to get housed. We are expecting 300 more places to open to move these people into. To be able to place these people we need more housing with the level of treatment and the services that will provide to their needs, which are not in main stream housing.

- **CoC ESG Written Standards Update (Resolution 6.2017)**: Thibaudeau updates that the ESG funders workgroups, which we have agencies get these street outreach funding. The committee members decided to edit the resolution and add trafficking per HUD to the ESG written standards. They want to make sure this is being clarified in the written standards. The Resolution was then put in a motion to approve, which Gunsolley made a motion, and Kindell 2nd it. The Resolution 6.2017 was then amended.

- **System Performance (Returns to Homelessness)** – HUD is pushing CoC to look at their system performance. Together we looked briefly at them at the last meeting. HUD looks at the return to homelessness is about 24 months, and if that’s how they were performing then for now it doesn’t tell us much. (All on the MEMO-the percentages). These are pulled directly from HMIS these are exits, and we look at all HMIS system data to see if they have been rehoused or retouching.

- **FY 2017 NOFA- New Projects**: 7 agencies expressed wanting new projects, they were informed that they had certain deadlines to be able to apply. Found out more information on this at NAEH conference to inform people about TH-PH/RRH. This helped us tell agencies who should apply and if it would benefit them, and who it really isn’t going to benefit. They work like traditional emergency shelters. They receive scores based on the score sheet. We will receive scores August 22nd and, on August 24th the scores will be finalized. Grievance deadline of September 13th and will have it posted by September 20th on our website.

New Business

- **Governance Charter Annual Update**– Tends to be around July or August and it was mostly housekeeping. Added to the vote that people’s attendance is counted by being there virtually. Approved changes.

Announcements
Our RRH FAI is having an audit currently. Marc from the Mayor's office just conducted a cleanup around the city. Before the cleanup happened, they were informed this was happening, and were given resource to help them store things. Changes at HUD, Neil Ratcliff is now working at HUD which is nice to have someone from our side there. Harris County, Pasadena, Missouri City, Galveston: Fair housing plan is underway.

Public Comments
No public comments

Adjournment
Upon approval, the meeting was adjourned at 4:20 pm.

Respectfully Submitted,                           Approved,

________________________________________________________________________
Marilynn Kindell, Secretary                        Daphne Lemelle, Chairman
________________________________________________________________________
Date                                               Date
Steering Committee Meeting
October 12, 2017

Minutes

Present:

Tory Gunsolley (Houston Housing Authority), Marilynn Kindell (Ft Bend County Community Development), Daphne Lemelle (Harris County Community Services Dept.), Deiko Taylor (Consumer Representative), Eva Thibaudeau (Lead Agency Staff), Melissa Quijano (City of Pasadena), Kelli King-Jackson (Simmons Foundation), Kim Kornmayer (The Harris Center), Horace Allison (Harris County Housing Authority), Gregory Pate (Provider Representative).

Absent:

Tom McCasland (City of Houston Housing and Community Development Department), Joanne Ducharme (Montgomery County Community Development), Laura Marsh (Michael E. DeBakey, VA Medical Center), Gerald Eckert (Provider Representative), Mike Temple (Houston Galveston Area Council), Karl Erickson (Consumer Representative).

The meeting of the Continuum of Care (CoC) Steering Committee was held on October 12, 2017 on a conference call due to Housing for Harvey efforts, pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Lemelle called the meeting to order at 3:33 pm. Kindell conducted roll call and noted there was a quorum.

Approval of Minutes
There were no minutes presented at this meeting since it was held via conference line. The previous minutes and the current minutes will be presented at the November CoC Steering Committee for approval.

Lead Agency Report
The Lead Agency Report was presented by Thibaudeau and added to the official minutes.

Old Business
• **NOFA**—Thibaudeau announced New Projects are the only thing lingering for the community. All renewals have been submitted and reviewed. Our consolidated grant is close to being finished. Due date moved to November 16th, and renewals are ready to go. Updated timeline will be posted and sent out by Monday. There was a group who applied through Esnaps, and it came in last week. They are new to the CoC and did not follow the competition deadlines. Therefore, they have been DENIED for this year’s NOFA. When expressing the denial we followed HUD guidelines to tell them.

**New Business**

• **HARVEY**—All hands-on deck, has come together to move people out of mass shelters. There are two Red Cross shelters that are still currently up and running. These are located at Greenspoint mall in the old Macy’s, and HCC warehouse. We are trying to get these people out into permanent housing as soon as possible. 548 people have currently been moved out of Red Cross shelters, and into housing from this date. Every single person has been assessed at both shelter locations. Once we have most of the clients at HCC moved into housing; we will move onto Greenspoint to do the same there. We are entering each client into HMIS so further down the road we can see how Harvey affected our homeless numbers. FEMA for the first time, has used their shelters dollars to house these people in apartments instead of the typical congregate shelter.

**Announcements**

No announcements

**Public Comments**

• Allan Watkins—asked “Is the case management work that the CoC agencies are doing for the Red Cross shelters different from regular case management work”? Thibaudeau answered, That the case management work being used at the shelters are existing RRH case managers, that have been assigned to manage this current effort.

• Marsha Lockwood—commented that everything sounds good that is being done for this current issue.

• Lisa—asked if there was a small number of previously homeless people in the shelter, and if that what was currently still at the shelter. Thibaudeau informed everyone that previously homeless people are a small number of people still at these shelters, and that most of the people left at the shelter who need help is the very low income people. People are assuming it is mainly our previous clients that are in these shelters, but in reality, it is the people who are in poverty, but did have somewhere to live previous to the storm.

• Marilyn Brown from the Coalition For The Homeless informed everyone that, 1.75 million dollars have been rewarded to the Harvey fund. She also said that tomorrow she is requesting another 2 million dollars to get the fund up to 4 million.
Adjournment
Upon approval, the meeting was adjourned at 4:00 pm.

Respectfully Submitted,

________________________
Marilynn Kindell, Secretary

________________________
Daphne Lemelle, Chairman

_____________________
Date

_____________________
Date
A. Networks, Initiatives and Affinity Groups
   a. CoC Provider Input Forum
      i. The Fourth Quarter Provider Input Forum is scheduled for Tuesday, November 21st at Harris County CSD, 8410 Lantern Point. The program will include CoC workgroups overview and open nominations for the Permanent Housing Provider Representative for the 2018-2019 term on the Steering Committee. Much thanks to Gerald Eckert for his service.
      ii. The 2018 First Quarter Provider Input Forum is scheduled for Tuesday, February 27, 2018.
   b. CoC Consumer Input Forum
      i. The consumer input forum was postponed due to Hurricane Harvey recovery efforts. The lead agency is planning input focus groups at ROE in December as well as encampment surveys during the end of November beginning of December.
   c. Housing Houston’s Heroes
      i. The SSVF workgroup meets the second Thursday Monthly from 11am-12:30pm including Jill Albanese, the regional SSVF Coordinator.
      ii. VA/SSVF coordination during Harvey Recovery occurred with weekly check in calls. The VA VISN region created a tracking spreadsheet for veterans at Red Cross shelters in the region including all of the Way Home and adjoining counties. SSVF disaster recovery funds were awarded to Career and Recovery Resources. Four agencies were funded for 2018 SSVF services including: Salvation Army, CRR, Baker Ripley, and US Vets. Goodwill was did not receive renewal funding.
      iii. The Way Home’s Coordinated Access for Veterans was a featured presentation at the Texas Conference on Ending Homelessness on October 5, 2017.
   d. Youth/Young Adult Workgroup Group
      i. Coalition staff continue to work with consultants to complete a youth and young adult system map.
   e. RRH Workgroup
      i. The RRH Expansion Workgroup meets twice a month. The Project Manager conducts a monthly staffing with each team and facilities a Peer Group for the Case Managers.
      ii. The FAI/CMI meeting is conducted Tuesdays from 11:30 to 12:30 pm.
      iii. The ESG Funders workgroup meets monthly and is comprised of Cities of Houston and Pasadena, Counties of Fort Bend and Harris and the CoC Lead Agency representing the CoC.
      iv. The YA RRH workgroup continues to meet Tuesdays at 11 a.m.
      v. The Singles RRH workgroup meets weekly.
   f. HMIS & Coordinated Access
      i. The Coordinated Access workgroup continues to meet as needed.
      ii. The Permanent Supportive Housing Workgroup meets as needed.
iii. The HMIS Team worked with providers in September in preparation for the release of the new HUD Data Standards on October 1st. An HMIS Forum was held on September 28th to review the changes.

g. Income Now Workgroups

i. The SOAR Workgroup meets bi-monthly and last met on September 26, 2017. The Workgroup will take a holiday break and resume with regular meetings in February 2018.

ii. The SOAR transition team meets bi-weekly to monitor and implement Coordinate Access work flow on Tuesdays from 2:30 to 3:30pm. Dedicated SOAR staffing is now at five FTEs and one FTE vacancy.

iii. The Income Now Workforce Transition team meets monthly on 2nd Tuesdays from 11:30 AM to 12:30 PM.

iv. Income Now SOAR program was a featured presentation at the THN conference October 5, 2017.

v. The Income Now Project Management team and WFS Navigator participated in the Heartland Alliance in Washington DC, October 17-19th including hill day advocacy visits and presentations to representatives from HUD, DOL, D.ED, HSS, VA and the Justice Department.

vi. Income Now SOAR will be a featured presenter in the SAMSHA SOAR webinar on December 8th including the Coalition’s Senior Project Manager and David Pogue from BEACON Law.

h. CoC Regional Workgroups – The CoC regional team meets weekly from 10:30 to 12:00 on Thursdays.

i. Fort Bend County

1. PM attended Texas Homeless Network Annual Conference in Dallas, TX. As a result of networking with Region 4 Homeless Liaisons, a new committee has been formed to enhance efforts to end and prevent youth and family homelessness in the region.

2. Attended weekly Fort Bend Recovers Meeting, including the Case Management Workgroup, to follow and assist with Harvey recovery efforts in the County.


4. Led agency presentation to Fort Bend Retired Educators Association.

5. Provided CA Assessments throughout the county.

6. PM Established Community Engaged committee, to develop a proposal for affordable housing in Missouri City. PM met with Missouri City Community Development and Mountain Top Development to discuss options. Currently, a proposal is in development to present to Missouri City in November.

7. Organized and hosted 2nd meeting of the Fort Bend Homeless Prevention Workgroup to offer system recommendations for a homeless prevention screening tool.

ii. Montgomery County

1. Represented the Coalition at several of the MC-Cares Harvey Recovery agency network meetings to help share recovery information with Montgomery County Homeless Coalition members.

2. Continue to provide Coordinated Access Assessments as needed in Montgomery County. Also in support of the Mayor’s Challenge, VOA continues to navigate clients for the remaining 9 of their 40 PSH units in Montgomery County.
3. Encouraged the request for the Montgomery County PHA to submit a Registration of Interest to be considered for a new HUD-VASH award and coordinated with the VA.

4. Represented The Way Home at the annual meeting for the Montgomery County Homeless Coalition.

B. Other CoC Items
   a. The HUD CoC NOFA was submitted on October 31, 2017. Our entire request was over $35M and included new projects adding over 588 Joint TH-RRH and PSH Beds to our inventory.
   b. The Downtown Transition meetings are now occurring as needed.
   c. Planning for the 2018 PIT began this month. A new provider (SimTech Solutions) was selected. This provider has an app that will be downloaded onto the phones of volunteers. This new process will not necessitate the renting of tablets as in the prior two years.
   d. The Workgroup on Ending Chronic Homelessness is continuing to meet but experienced a temporary delay due to Harvey Recovery Efforts. The group is weekly again with all PSH providers and system CA Navigators. The community is 23 people away from meeting the Mayor’s Challenge to house 500 clients by November 2017. The total number of clients housed from March – September 2017 is 477.
This Memorandum is to inform The Way Home Continuum of Care Steering Committee about the HUD proposed TH/PH-RRH activity in the upcoming CoC NOFA.

Background:

In the FY2017 CoC NOFA Registration, HUD let CoC’s know that a new component type may be eligible for re-allocation funding in the upcoming CoC Program NOFA. The name of this new component is TH/PH-RRH. The intent is the allow utilization of existing brick and mortar facilities that cannot be used as PH and thus have been lost to CoC housing inventory. HUD is modeling the TH part of this component on VA “bridge beds” that can provide short-term, non-programmatic housing to persons awaiting permanent housing availability.

More information regarding this permanent housing component will be available in the CoC Program NOFA (sometime post June 9th). In an effort to prepare our remaining TH partners, a call/meeting was conducted to share the limited information available. TH partners were notified that a policy would be presented to the CoC Steering Committee at the May 2017 meeting that would allow them to re-apply for this new component type at their previous funding level.

Funding would be contingent on multiple factors including:

- CoC compliance
- Regulatory and fiscal compliance
- Agreement to function as bridge housing which means acting as low-barrier, short-term housing with the focus on preparing residents for the responsibilities of tenancy
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item

   Acceptance of the updates to the Governance Charter.

2. Date of Steering Committee Meeting: November 9, 2017

3. Proposed Committee Resolution:

   Resolution: That the CoC Steering Committee hereby accepts the motions of this body for the resolution pertaining to the updates made to the CoC Governance Charter.

4. Approval of CoC Steering Committee Chair

   Signature: ________________________________ Date: __________________________