# January 2018 Steering Committee Meeting

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AGENDA

• Call to Order – Daphne Lemelle
  a) Roll Call – Marilynn Kindell

• Officers and New Members
  a) New members (Resolution 1. 2018)
     • Provider Representative – Preston Witt
     • Consumer Representative – Vacant
     • Private Funder Representative – Awaiting FTEH Recommendations
  b) Officers (Resolution 2.2018)
     • Chair – Mike Temple
     • Vice Chair – Kim Kornmayer
     • Secretary – Marilynn Kindell

• Approval of Minutes – Mike Temple
  a) November 2017 CoC Steering Committee Meeting

• Lead Agency Report -- Add to official minutes

• Old Business
  b) DR-RRH – Eva Thibaudeau
  c) FY 2017 NOFA – Eva Thibaudeau

• New Business
  a) Transitional Housing Coordinated Access – Eva Thibaudeau
  b) Recovery-supported housing – Eva Thibaudeau

• Announcements
  a) 2018 Point in Time January 22nd (unsheltered count during the days of 23rd, 24th and 25th)

• Public Comments

• Adjournment
Steering Committee Meeting
November 9, 2017
Minutes

Present:

Horace Allison (Harris County Housing Authority), Tory Gunsolley (Houston Housing Authority), Marilyn Kindell (Ft Bend County Community Development), Daphne Lemelle (Harris County Community Services Dept.), Gerald Eckert (Provider Representative), Deiko Taylor (Consumer Representative), Mike Temple (Houston Galveston Area Council), Eva Thibaudeau (Lead Agency Staff), Melissa Quijano (City of Pasadena), Kelli King-Jackson (Simmons Foundation), Kim Kornmayer (The Harris Center), Joanne Ducharme (Montgomery County Community Development), Laura Marsh (Michael E. DeBakey, VA Medical Center), Gregory Pate (Provider Representative).

Absent:

Tom McCasland (City of Houston Housing and Community Development Department), Karl Erickson (Consumer Representative).

The meeting of the Continuum of Care (CoC) Steering Committee was held on November 9, 2017 at 2000 Crawford St., Suite 700, pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Lemelle called the meeting to order at 3:40 pm. Kindell conducted roll call and noted there was a quorum.

Approval of Minutes
The minutes from the August CoC Steering Committee meeting were presented. Lemelle pointed out that under announcements Neil needed to be corrected to Neal. This was done, so Lemelle called for a motion to approve the August minutes as presented. Gunsolley motioned, Kindell seconded. The Minutes from the October CoC Steering Committee meeting were presented. Lemelle called for a motion to approve the October minutes as presented. Gunsolley motioned, Kindell seconded.

Both minutes were approved.

Lead Agency Report
The Lead Agency Report was presented by Thibaudeau and added to the official minutes.
Old Business

- **Chronically Homeless Housing Initiative** - Thibaudeau informed the committee Mayor Turner challenged us to home 500 Chronis’s, which started in March. By the end of October, we housed 514, and we are down to 314 to house. We succeeded to meet our commitment and goal.

- **Hurricane Harvey Disaster Recovery** - Thibaudeau says, thank you to everyone for participating on this task. We helped people by paying rent, or whatever assistance they may have needed to take the next step on getting back on their own feet. These last few weeks we did a data match. From this information, we found that most of these people were not in our system, and hadn’t used homeless services before Harvey. From this we connected them with navigator and case managers, and got them into paid housing for 6 months. Deeper assessment and case management is underway to assist.

- **FY 2017 NOFA** – Thibaudeau explained, we did receive an extension due to Harvey, but it has been submitted! By all accounts and readings, we submitted a strong application as possible. Several expanded current projects, instead of starting new ones. In August, we had looked at Charter Updates, but then Harvey came and it was set back. We need to look this over to have this approved. Some updates were, City of Conroe was taken out, but we kept Montgomery County in. Also, we wrote in the virtual meeting option. This way more steering committee members could still be able to attend when they are not able to physically be there due to the expanded geography of our CoC.

- **Partner Collaboration Updates** - Thibaudeau shared, the SEARCH supportive services grant was supposed to go to Temenos. After a few bumps in the road it is back on, and Temenos is working on getting all their tenants to complete documentation. We have provided a preliminary document for agencies to consider incorporating into an MOU when entering into a system-endorsed collaborative relationship.

New Business

- **System Project Management 2018 Planning** – The project managers in all the activities for CoC will be meeting Monday for several hours. In this meeting, we will discuss and assign who is leading what project, and what we for see happening in 2018.

Announcements

4th Quarter Provider Input Forum November 21st, 2017 9am-10:30 am (8410 Lantern Point). Daphne attended RRH, and said it was very good refresher. It showed other locations where we are at, and how to do what we are doing. HUD wants to push lowering barriers and help more people have access to being helped with homelessness.

Consumer input forum was supposed to happen in August, it was rescheduled to the beginning of December talk. We will conduct a focus group at ROE and get feedback as well as interviewing people in encampments.

VA - Various housing programs will be now using coordinated entry. Everyone that is new needs to be put
into Coordinated access not only those who meet the federal definition of chronically homeless. As we support this rollout at some point in time the VA bridge beds will be required to be in CA.
The Harris Center Safe Haven did not renew their PSH and they will be closing the housing location March 31st, 2018.

Public Comments
No public comments

Adjournment
Upon approval, the meeting was adjourned at 4:11 pm.

Respectfully Submitted, 
Marilynn Kindell, Secretary

Approved, 
Daphne Lemelle, Chairman

Date __________________________

Date __________________________
A. Networks, Initiatives and Affinity Groups
   a. CoC Provider Input Forum
      i. The First Quarter Provider Input Forum is scheduled for Tuesday, February 27, at Harris County CSD, 8410 Lantern Point.
   b. CoC Consumer Input Forum
      i. The consumer input forum was conducted on December 13th with participants from the Residences on Emancipation. Dr. Cathy Troisi has submitted the report for review.
   c. Housing Houston’s Heroes
      i. The SSVF workgroup meets the second Thursday Monthly from 11am-12:30pm including Jill Albanese, the regional SSVF Coordinator. The most recent meeting was 1/11/2017 from 11-12:30 at the Coalition’s Conference room. Four SSVF agencies are applying for 2018 program renewals this week.
   d. Youth/Young Adult Workgroup Group
      i. Coalition staff continue to work with consultants to complete a youth and young adult system map. The youth and young adult group meet last month to review the YYA system map. Feedback was gathered from the group.
   e. RRH Workgroup
      i. The RRH Expansion Workgroup meets twice a month. The Project Manager conducts a monthly staffing with each team and facilities a Peer Group for the Case Managers.
      ii. The FAI/CMI meeting is conducted Tuesdays from 11:30 to 12:30 pm.
      iii. The ESG Funders workgroup meets monthly and is comprised of Cities of Houston and Pasadena, Counties of Fort Bend and Harris and the CoC Lead Agency representing the CoC.
      iv. The YA RRH workgroup continues to meet Tuesdays at 11 a.m.
      v. The Singles RRH workgroup meets weekly on Mondays at 2 p.m.
   f. HMIS & Coordinated Access
      i. The Coordinated Access workgroup continues to meet as needed.
      ii. The Permanent Supportive Housing Workgroup meets as needed.
      iii. The HMIS Team worked with providers in September in preparation for the release of the new HUD Data Standards on October 1st. An HMIS Forum was held on September 28th to review the changes.
   g. Income Now Workgroups
      i. The SOAR Workgroup meets bi-monthly.
      ii. The SOAR transition team meets bi-weekly to monitor and implement Coordinate Access work flow on Tuesdays from 2:30 to 3:30pm. Dedicated SOAR staffing is now at six FTEs.
      iii. The Income Now Workforce team meets monthly on 2nd Tuesdays from 11:30 AM to 12:30 PM. The team met on 1/10/18 with Star of Hope Staff regarding site coordination with the CA team.
iv. Income Now will be a featured presentation at the 2018 NAEH Conference on ending Family and Youth Homelessness on March 2, 2018 in Los Angeles.

h. CoC Regional Workgroups – The CoC regional team meets weekly from 10:30 to 12:00 on Thursdays.
   (a) Fort Bend County
   1. PM submitted the following Annual PIT Participation Proposal for School Districts to THEO which has been accepted.
      a. **Purpose:** Collaboration with school districts’ homeless liaisons to support identification of homeless families and youth for the annual Point-in-Time (PIT) consistent with the data collection methodology.
      b. **Goal:** Identification of literally homeless youth and families. *Literally homeless* refers to those living on the streets, in vehicles or any location not meant for human habitation.
      c. **Proposed Methodology:** Smart phone app survey customized for school districts to collect demographics and living situation of those contacted. Survey can be completed over the phone or in person.
   2. PM continues to attend weekly Fort Bend Recovers Meeting, including the Case Management Workgroup, to follow and assist with Harvey recovery efforts in the County.
   3. PM facilitated PM provided CA Assessments throughout the county and continues to attend monthly city council meetings.

(b) Montgomery County
   1. Continue to provide Coordinated Access Assessments as needed in Montgomery County
   2. Hosted a time for a discussion in Conroe for the Homelessness Liaisons from the six school districts in Montgomery County. We focused on collection of data from their students during the week of the PIT count. Also informed them about available resources to help students and their families who were still working through Harvey recovery issues.
   3. Skyped the HMIS Provider Forum in Conroe for our partner agencies

I. Other CoC Items
   • The HUD CoC NOFA was submitted on October 31, 2017. Our entire request was over $35M and included new projects adding over 588 Joint TH-RRH and PSH Beds to our inventory.
   • The Coalition conducted the 4th Quarter Lunch & Learn on Wednesday December 13th including a Houston Homeless County and Survey overview, staff appreciation, and 2017 year in review.
   • The Downtown Transition meetings are now occurring as needed. The last meeting was December 11th with discussion on a low barrier safe place.
   • Planning for the 2018 PIT began this month. A new provider (SimTech Solutions) was selected. This provider has an app that will be downloaded onto the phones of volunteers. This new process will not necessitate the renting of tablets as in the prior two years.
   • The Workgroup on Ending Chronic Homelessness is continuing to meet but experienced a temporary delay due to Harvey Recovery Efforts. The group met the Mayor’s Challenge to house 500 clients by November 2017.
Updates by Sub-Population (as of January 2018)

Seniors

- Research shows that persons experiencing long-term homelessness show health problems associated with an age cohort 15 years older
- Twenty-two (22) individuals on Permanent Supportive Housing (PSH) waiting list ages 62+
- Oldest person on PSH wait list is 73 years old
- One-hundred and twenty-nine (129) individuals on the PSH waiting list are 55+
- Relevant issues:
  - Dementia
  - Need for higher level of care than independent living (strains the medical respite program)
  - Not old enough to qualify for Medicare but experiencing medical issues associated with advanced age
  - Citizenship status

Youth and Young Adults

- Young Adult (YA) Rapid Re-Housing (RRH) fully-staffed
- Zero (0) young adults on the PSH waiting list
- Eighty-two (82) young adults on the RRH waiting list
- System map available in June 2017

Families

- RRH is intervention
- 80% exit to permanent housing
- Extreme poverty and lack of safe, affordable housing are major problems
- Star of Hope and The Women’s Home

Singles, Not Disabled

- Vast majority of persons experiencing homelessness
- Limited housing resources available
- Difficulty obtaining employment due to criminal history or little work history
- Even with employment, don’t make enough for mainstream rentals – use bunk houses/worker hostels
- Income Now Initiative
Chronically Homeless

- 426 persons on the waiting list for PSH
- Goal is to house 300+ in the next five months
- SOAR project ramping up
- Supported Employment planning
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item

   Recognition of CoC Provider Community vote to elect Preston Witt of Harmony House as Provider Representative for a term of two years.

2. Date of Steering Committee Meeting: January 11, 2018

3. Proposed Committee Resolution:

   Resolution: That the CoC Steering Committee hereby accepts the Provider Input Forum membership’s selection of Preston Witt to serve a two-year term as Provider Representative on the CoC Steering Committee.

4. Approval of CoC Steering Committee Chair

   Signature: ___________________________ Date: ___________________
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item

Accept nomination of slate of officers for the CoC Steering Committee for the term of two years. Nominated: Chair – Mike Temple; Vice Chair – Kim Kornmayer; Secretary – Marilynn Kindell.

2. Date of Steering Committee Meeting: January 11, 2018

3. Proposed Committee Resolution:

Resolution: That the CoC Steering Committee hereby accepts the nominated officers to serve a two-year term on the CoC Steering Committee. The officers to be:

- Chair – Mike Temple
- Vice – Chair – Kim Kornmayer
- Secretary – Marilynn Kindell

4. Approval of CoC Steering Committee Chair

Signature: _____________________________ Date: ________________________
Request for CoC Steering Committee Agenda Item

1. **Brief Description of Proposed Item**

   Accept update to Coordinated Access Housing Prioritization Policy to incorporate the eventuality of shelter closure. The prioritization will prioritize all persons who meet the HUD definition of “chronically homeless” and those who had previously been on a waiting list through Coordinated Access for any housing (TH, RRH, PSH, TH-RRH/PH). Persons in a closing shelter (indoor and outdoor) will be prioritized for immediate housing that is available based upon vulnerability score and sub-population status.

2. **Date of Steering Committee Meeting:** January 11, 2018

3. **Proposed Committee Resolution:**

   **Resolution:** That the CoC Steering Committee hereby accepts the Coordinated Access Housing Prioritization Policy to incorporate the emergency event of a shelter (indoor and outdoor) closure.

4. **Approval of CoC Steering Committee Chair**

   Signature: ___________________________ Date: ___________________________