November 2018 Steering Committee Meeting

Table of Contents

Agenda .......................................................................................................................................................................... 2
August 2018 Meeting Minutes ..................................................................................................................................... 3
Lead Agency Report ...................................................................................................................................................... 6
CMI Designation Memo .............................................................................................................................................. 11
Updated Coordinated Access Tool Memo .................................................................................................................. 12
Resolution 9.2018 ....................................................................................................................................................... 13
Resolution 10.2018 ..................................................................................................................................................... 14
TWH Housing Prioritization Tool ................................................................................................................................ 15
System Performance Measures Update ..................................................................................................................... 16
AGENDA

• Call to Order – Mike Temple
  a) Roll Call – Marilynn Kindell

• Approval of Minutes – Mike Temple
  a) August 2018 CoC Steering Committee Meeting

• Lead Agency Report -- Add to official minutes

• Old Business – Eva Thibaudeau
  a) Rapid Re-Housing – Eva Thibaudeau
     • Official CoC Steering Committee Designation of Case Management Intermediary (Resolution 9.2018)
     • Re-procured for case management vendors
     • Adult RRH merging (singles and families)
  b) Coordinated Access – Eva Thibaudeau
     • New combined tool approval (Resolution 10.2018)
  c) System Performance Measures

• New Business
  a) 2019 Point in Time dates (January 22, 23, 24)
  b) The Way Community Conversation November 27th, 2018

• Announcements

• Public Comments

• Adjournment
The Way Home

Steering Committee Meeting

August 9, 2018

Minutes

Present:

Marilynn Kindell (Ft Bend County Community Development), Preston Witt (Provider Representative), Mike Temple (Houston Galveston Area Council), Eva Thibaudeau (Lead Agency Staff), Kim Kornmayer (The Harris Center), Melissa Quijano (City of Pasadena), Deiko Taylor (Consumer Representative), Daphne Lemelle (Harris County Community Services Dept.), Horace Allison (Harris County Housing Authority), Joanne Ducharme (Montgomery County Community Development), Laura Marsh (Michael E. DeBakey, VA Medical Center), Don Titcombe (Rockwell Fund Inc.).

Absent:

Tory Gunsolley (Houston Housing Authority), Tom McCasland (City of Houston Housing and Community Development Department), Gregory Pate (Provider Representative).

The meeting of the Continuum of Care (CoC) Steering Committee was held on November 8, 2018 at 2000 Crawford St., Suite 700, pursuant to proper notification of all Steering Committee members.

Welcome and Introductions
Temple called the meeting to order at 3:30 pm. Kindell conducted roll call and noted there was a quorum.

Approval of Minutes
The minutes from the August CoC Steering Committee meeting were presented. Kindell motioned, Ducharme seconded, for the August minutes.

The minutes were approved.

Lead Agency Report
The Lead Agency Report was presented by Thibaudeau and added to the official minutes.

Old Business

- **Rapid Re-Housing** - The Coalition For The Homeless put a resolution in, and asked the committee to approve them being the Official CoC Steering Committee Designation of Case Management Intermediary (Resolution 9.2018). Lemelle made a motion and Witt seconded it. The Committee approved of the Coalition being the official designation of case management.
intermediary. An review board was put together of non-Coalition members, to review and recommend the top 6 agencies that would be the ones to do RRH.

- FY2017 NOFA- Grievance/waiver request submitted. We have submitted a waiver to HUD on the scoring for this, but we have yet to have a response yet.
- FY2018 NOFA- NOFA was released June 20, 2018. It is due September 18, 2018. CoC Governance Charter, it was reviewed earlier this year, no changes needed, but need to be on record that there are no changes. Gunsolley motioned to mark there are no needed for changes, and Kindell seconded. Ranking Policy, this year we are going by straight scores w/ possible exception for projects serving chronically homeless. New Project overview, bonus money, small amount of reallocation money, small amount of Domestic Violence only dollars. Crisis assistance center PSH. YWCA expands. Star of Hope, New Height. VOA expands. Salvation Army bridge beds. Bridge Over Troubled Waters Domestic Violence expand. Coordinated Access system expansion. HHA RRH expansion. DV coordinating council, applied for CA function so it can be incorporated into homeless CA. This is an opportunity to attract funds to bulk that up. Re-allocations, Harris County is almost completely out of Shelter plus care game. VA is not eligible to apply for these dollars directly, and there was no other solution able to be brokered. Most of these can go over to VASH. This was started to be able to house sex offenders that don’t qualify for HHA vouchers. System needs, there will be a new project review committee next week. We do need shelter beds for people going through Coordinated access. this is an opportunity that SA is happy to take with their current leadership. RRH for people fleeing in Domestic Violence. Coordinated access for Domestic violence system. Housing for those who are chronically homeless. We will be reaching out that have zero conflict of interest, to be a part of a grievance committee to review.

New Business
US inter agency council on homeless updated federal plan to prevent and end homelessness: How do you engage all these others involving homelessness. It is called home together.

Announcements
The new mental health jail diversion program is set to open September 4th. Law enforcement would normally arrest for trespassing, they would bring here for services. The Harris Center’s former Safe Haven is the location.

Public Comments
Morris Fountain: He was a case manager during Ike and Katrina. He shared the IDEA- Harvey Fresh Start, home Free! Clear Title, Waive County tax debt, Harvey Home Repair.

Adjournment
Upon approval, the meeting was adjourned at 4:14 pm.
Respectfully Submitted,

________________________
Marilynn Kindell, Secretary

_____________________
Date

Approved,

________________________
Mike Temple, Chairman

_____________________
Date
A. Networks, Initiatives and Affinity Groups
   a. Disaster Recovery Activities
      i. CFTH, on behalf of the CoC, submitted written remarks to inform the COH and Harris County’s disaster recovery plans.
      ii. CFTH hosted a stakeholder group with COH and Harris Co in attendance, to provide additional public input.
      iii. CFTH’s VP of Programs, Eva Thibaudeau, is working with small group of providers to identify higher level of care housing models for extremely vulnerable populations who have/are experiencing homelessness. There may be possibilities to utilize recovery funds to fill gaps.
   b. Unsheltered Workgroup
      i. New workgroup started in August 2018 with Adult Protective Services, COH First Responders and HPD HOT, Harris Health, Homeless Service Providers and The Harris Center. Goal is to identify and find resolution for extremely vulnerable, low-capacity, unsheltered adults. This will entail identifying solutions, gaps, opportunities and areas of collaboration within all systems involved.
      ii. CFTH has secured services of a facilitator consultant (Jeff Stys) to carry the work and planning of this group over the next 90 days.
      iii. To date, entire group has met twice and sub-groups met twice.
      iv. High Need Individuals “HOT” List has been created and passed on to APS to check for intersections.
      v. Next meeting is set for November 28, 2018.
      vi. Small group of partners is convening in time-limited manner to recommend additional housing models for higher level of care individuals. These will be presented to Steering Committee for adoption when complete.
      vii. CFTH VP of Programs, Eva Thibaudeau, has joined the advisory committee for a new SAMHSA project funded out of UT. The project seeks to work with frequent Harris County Psychiatric Center (HCPC) who are experiencing homelessness to reduce recidivism and increase wellness. These individuals are many of the ones identified by the Unsheltered Workgroup as priority cases.
   c. Housing Houston’s Heroes
      i. The new SSVF awards were announced in September 2018 for continuing agencies starting October 1, 2018. Career and Recovery Resources, Inc. was not renewed for the FY 2018/19 operating year. The non-renewal equates to an $894,000 loss of funding. The remaining agencies, US Vets, Baker Ripley and Salvation Army were funded collectively a sum total of $3,244,025 for the operating year.
      ii. The SSVF workgroup meets the second Thursday Monthly from 11am-12:30pm including Jill Albanese, the regional SSVF Coordinator. The group is closely monitoring capacity to serve RRH and HP financial assistance. Although a waiver is in place to permit a minimum of 30% of total financial assistance on RRH, the SSVF team is committed to prioritizing all RRH needs during the
current operating year. TWC funded agencies have been invited to join the workgroup to maximize financial assistance coordination.

iii. The Montgomery County HUDVASH collaborative meeting was facilitated by Nancy Heintz, Montgomery County Project Manager, on November 5th at Tri-county behavior health building. The group included the Director of the Montgomery County Housing Authority, VA Assistant Director for Homeless Programs and the VA HUDVASH lead case manager, as well as, Montgomery county veteran services agencies. The purpose of the meeting was to identify up to twenty homeless veterans meeting eligibility for HUDVASH in the County and initiate the housing process.

d. RRH Workgroup
   i. The RRH Family Collaboration supervisors meets once a month. The Project Manager conducts a monthly staffing with each team and facilitates a Peer Group for the Case Managers every quarter.
   ii. The FAI/CMI meeting is conducted every other Thursday from 1:00- 2:00 pm.
   iii. The ESG Funders workgroup meets monthly and is comprised of Cities of Houston and Pasadena, Counties of Fort Bend, Montgomery and Harris and the CoC Lead Agency representing the CoC.
   iv. The YA RRH workgroup continues to meet Tuesdays at 11 a.m.
   v. The Singles RRH workgroup meets bi-weekly on Mondays at 9:30 a.m.

e. HMIS & Coordinated Access
   i. The Coordinated Access Workgroup met regularly to develop a new Housing Prioritization Tool. This tool will replace the three separate ones currently in place for Singles, Families, & Youth. The new single tool adheres to fair housing practices, gauges true vulnerability, & is more in line with HUD’s Prioritization Standards. Input from Abby Miller with HUD was also considered in the tool development.
   iii. Three members of the HMIS Team have attended multiple meetings with HUD & Client Track in preparation for the October 30th launch of HUD’s Longitudinal System Analysis (LSA), which is replacing the AHAR. The LSA eliminates manual entry into HDX, makes the review process less cumbersome, & removes ambiguity & interpretation around submissions. The LSA also:
      1. Includes more project types,
      2. Looks at longitudinal data over many years,
      3. Is in better alignment with HMIS Data Standards, and
      4. Includes new data reported to HUD (demographics, population groups, & system use measures)
   The final date to submit the new LSA will be November 30th.
   iv. Final & corrected HIC/PIT numbers have been submitted to HUD’s TA Team. HUD will announce final approval once numbers from all CoC’s have been reviewed.
   v. Forty-one HMIS Trainings were held between August – October 2018.
   vi. The Workgroup on Ending Chronic Homelessness continues to meet weekly with all PSH providers and system CA Navigators. The total number of clients housed
from April – October 2018 is 471. The graph below demonstrates the progress made monthly:

f. Outreach/Encampments
   i. Outreach events targeted towards the two largest encampments were conducted throughout the months of August - October. All individuals at both encampments were assessed and targeted for housing. Forty-four (44) inhabitants of the Wheeler Encampment have been housed and eight (8) remain in Navigation. Twenty-six (26) inhabitants of the Chartres Encampment were housed. On-going communication with City of Houston, neighborhood groups and management districts have been in place.
   ii. A final Outreach event was held at the Wheeler Encampment on August 10th. The purpose was to identify the final clients that were in navigation and any new clients that had taken up residence. 30 people were engaged including the 12 remaining from the original survey list.
   iii. CFTH joined COH to house remaining people at Wheeler Encampment on November 2nd during the joint COH and TXDoT effort to enclose and repurpose the property. CFTH arranged for per diem beds at partner agencies for 15 individuals. Metro had a small bus on site and made five (5) trips to per diem locations.

g. Income Now Workgroups
   i. The SOAR Workgroup meets monthly and will meet again on November 20th. The Senior Project Manager presented at the Texas Conference on Ending Homelessness on SOAR through the Income Now program. In October, SEARCH Homeless Services PSH case managers and outreach completed the online SOAR Cohort to launch an enhanced PSH/SOAR coordination model which should add capacity. On November 15th, SOAR leadership will meet with a Doctor from Harris Health at Ben Taub to advocate for medical evidence through doctor signatures on the medical summary reports.
   ii. Sadly, the Income Now workforce team has said so long to key senior planner, Omar Fortune, who has taken the manager position at the Houston Galveston Area Local Development Corporation. Senior Planner, Trudy Ray, has stepped in as the Income Now liaison and has scheduled a data sharing meeting for November 7th to monitor outcomes and performance measures.
   iii. SEARCH Homeless Services successfully completed Supported Employment manager training. Income Now Senior Project is attending the Positive Futures
Supported Employment Conference with the ARC on November 9th and has accepted a position on the Harris County Supported Employment Roundtable.

**Case Management Resource Exchange** - The 3rd quarter Case Management Resource Exchange (CMRE) convened on October 22nd at City of Houston Housing and Community Development Training Room. Sixty persons attended the CMRE regarding the Domestic Violence Mobile Advocate and DV resources in the CoC. The 4th Quarter CMRE will be conducted on December 17th regarding PrEP HIV prevention intervention. Legacy Community Services and AIDS Foundation Houston, Inc. will present.

**CoC Regional Workgroups** – The CoC regional team meets weekly Mondays from 9:00am to 10:00am.

**Fort Bend County**

- PM assisted with draft and review of Consolidated Application with focus on development of CFTH relationship with local school districts’ homeless liaison.
- PM hosted presented PIT results during June’s Fort Bend Connects 3rd Quarterly Fort Bend Homeless Network Meeting focused on CFTH Disaster Communications Plan.
- Regional team hosted meeting with NHP Foundation to discuss affordable housing options. Local meetings with NHP scheduled in November.
- PM hosted CFTH Provider Input Forum satellite location in Fort Bend.
- Held Homeless Liaison Committee meeting to collect feedback on 2018 PIT Collaboration.
- Coordinated meeting with Rosenberg Housing Authority, LEAP and CFTH to discuss collaboration. Future meetings to be set in 2019.
- Participated in NAEH webinar: Making the Case of Ending Homelessness and Preserving Affordable Housing-Public Will Around Both Issues.
- Attended 2018 Annual THN Conference and lead presentation: Data Bridge! How to Connect School PEIMS Data to the HUD Point in Time.

**Montgomery County**

- Initiated a discussion with the Montgomery County Housing Authority director focusing on the possibility of creating a homeless preference for a few of the Housing Choice vouchers.
- Participated with our Regional Team in a presentation at the 2018 THN Conference on a topic for ISD Homeless Liaisons: Data Bridge! How to Connect School PEIMS Data to the HUD PIT Count.
- Coordinated a meeting in Conroe with Congressman Kevin Brady to facilitate a discussion about the work of The Way Home CoC and highlighted needs for his support in Washington. Our team included Marilyn Brown, Sara Brown, Gary Grier and Nancy Heintz.
- PM invited Montgomery County VA leadership and the director of the Montgomery County HA to meet with Houston VA staff. The purpose was to introduce the new VA staff who will work in the county with the recipients of our 20 VASH vouchers.

**Other CoC Items**
A. A training was conducted for COC agencies on Trauma Informed Consequences at the Montrose Center on October 29, 2018.
B. The Community Conversation is scheduled for November 27th from 9:00AM to 5:00PM at Ripley House on Navigation. Wells Fargo is sponsoring the event.
C. The Case Management Online Training Certification was tested during the month of October.
D. The Coalition for the Homeless procured for a number of items this quarter including:
   i. A contractor to work with Adult Protective Services to ensure that those very vulnerable clients are moved through the system expeditiously.
   ii. The Contractor that will host our Fall Community Conversation which will force our system into the next phase of ending homelessness in our community.
   iii. The Coalition, as the CMI, procured all the Case Management vendors for The Way Home’s RRH System.
E. The Landlord Marketing Workgroup held an educational legal seminar for participating landlords on October 10. The group met in early November to plan a recruitment/retention strategy for 2019 and continue to expand its marketing plan, particularly in Fort Bend and Montgomery Counties.
SUBJECT: Designation of The Coalition for the Homeless as the CMI for The Way Home CoC
DATE: 11/8/2018

This Memorandum is to inform The Way Home Continuum of Care Steering Committee about the need to designate the Coalition for the Homeless as the single CMI for The Way Home CoC.

Background:

The Coalition for the Homeless was procured by area ESG Funders to act as the Case Management Intermediary (CMI) for The Way Home CoC. The ESG Funders workgroup requests that this Steering Committee officially designate the Coalition for the Homeless as the sole CMI for The Way Home CoC.
This Memorandum is to inform The Way Home Continuum of Care Steering Committee about the updated Coordinated Access tool.

Background:

Since the start of Coordinated Access to Housing and Income in 2013, multiple assessment/triage tools have been developed to reflect the needs of those currently experiencing homelessness. This most updated tool was developed by the CA Workgroup (comprised of community partners). The tool was tested in the field and tweaked based on feedback of clients and assessors. In addition, this tool was tested against the prior tools to look for consistency across client populations and needs.

This updated tool was developed with input from HUD’s CA and Fair Housing Specialist and reflects HUD’s priorities while remaining in harmony with Fair Housing laws.
1. **Brief Description of Proposed Item**

   Accept designation of The Coalition for the Homeless as Case Management Intermediary for Calendar Years 2019 & 2020. Case Management Intermediary is responsible for oversight and management of the case management component of the rapid rehousing funding collaborative. This will include monitoring subcontractors to ensure compliance with regulations, the repaid rehousing program model and progress toward continuum-wide outcomes.

2. **Date of Steering Committee Meeting:**          **November 8, 2018**

3. **Proposed Committee Resolution:**

   **Resolution:** That the CoC Steering Committee hereby accepts the Coalition for the Homeless as the Case Management Intermediary for The Way Home Rapid Rehousing System for the years of 2019-2020.

4. **Approval of CoC Steering Committee Chair**

   Signature:_________________________________________ Date:_______________________
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item

   Accept updated combined Coordinated Access Tool recommended by workgroup, tested by assessors and against previous tools.

2. Date of Steering Committee Meeting: November 8, 2018

3. Proposed Committee Resolution:

   Resolution: That the CoC Steering Committee hereby accepts the updated single assessment to be used for The Way Home Coordinated Assessment Housing and Income Triage.

4. Approval of CoC Steering Committee Chair

   Signature: ___________________________ Date: _________________
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a. Chronic?</td>
<td>Yes/No/Logic</td>
<td>25</td>
</tr>
<tr>
<td>1b. Where did you sleep last night? (only show if chronic = no)</td>
<td>Streets/Logic</td>
<td>4</td>
</tr>
<tr>
<td>1c. Have you been homeless before? (only show if chronic = no)</td>
<td>Shelter/Logic</td>
<td>2</td>
</tr>
<tr>
<td>1d. How many times have you been homeless in the past 3 years? (only show if chronic = no)</td>
<td>Yes</td>
<td>2</td>
</tr>
<tr>
<td>1e. Frequent yes/no from dashboard (don’t ask)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Do you or anyone in your household have a disabling condition? (only show if chronic = no)</td>
<td>Yes/Logic</td>
<td>4</td>
</tr>
<tr>
<td>3. How many times in the past 6 months have you accessed medical services in the ER?</td>
<td>1/Logic</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>5+</td>
<td>5</td>
</tr>
<tr>
<td>5a. Do you have a serious physical health condition that requires frequent medical care? (Examples: symptomatic AIDS, cancer, tracheotomy, colostomy, open wounds with instructions to keep clean, end-stage renal disease, end-stage liver disease, amyotrophic lateral sclerosis (ALS or Lou Gherig’s disease) terminal illness, or in hospice)</td>
<td>Yes/No/Logic</td>
<td>3</td>
</tr>
<tr>
<td>5b. Observation: Assessor, do you observe signs or symptoms of a serious physical health condition?</td>
<td>Yes</td>
<td>5</td>
</tr>
<tr>
<td>6. Has a doctor or professional ever recommended mental health services? (Assessor - select yes if symptoms of mental illness are observed)</td>
<td>Yes</td>
<td>2</td>
</tr>
<tr>
<td>7. In the past year, have your drugs or alcohol usage had a negative impact on your life?</td>
<td>Yes</td>
<td>2</td>
</tr>
<tr>
<td>8. How many times in the past year have you been arrested or been in jail/prison/juvenile detention?</td>
<td>1/Logic</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>5+</td>
<td>5</td>
</tr>
<tr>
<td>9. Have you experienced domestic violence in the past 60 days?</td>
<td>Yes</td>
<td>2</td>
</tr>
<tr>
<td>10a. Has someone asked (or forced) you to have sex or sell anything in exchange for something?</td>
<td>Yes</td>
<td>1</td>
</tr>
<tr>
<td>10b. Is someone threatening to harm you or your family if you don’t do what they ask?</td>
<td>Yes</td>
<td>1</td>
</tr>
<tr>
<td>11. Do you have income?</td>
<td>No/Logic</td>
<td>1</td>
</tr>
</tbody>
</table>

**Chronic Max:** 51  
**Non-chronic Max:** 38
% Successful Exits to Permanent Housing

FY2017
• SO = 45%
• ES/TH/PH = 27%

FY2018
• SO = 26%
• ES/TH/PH = 25%
2 Year Return to Homelessness Rate

FY2017: 21%
FY2018: 21%
Permanent Supportive Housing Retention Rate

FY2017 • 92.1%

FY2018 • 92.8%
% Increase in Income

**FY2017**
- Stayers Earned = 16%
- Stayers Non = 27%
- Leavers Earned = 25%
- Leavers Non = 21%

**FY2018**
- Stayers Earned = 12%
- Stayers Non = 24%
- Leavers Earned = 22%
- Leavers Non = 19%