



HMIS Forum

Third Quarter 2014

Harris County Department of Education
Thursday, September 18, 2014
2:00 – 4:00 pm

Your HMIS Team

- ▶ Takeshia Richardson – HMIS Senior Manager
- ▶ Erol Fetahagic – System Administrator/Analyst
- ▶ Ryan R. Clay – Reporting Manager
- ▶ Kelita Beechum – Support Manager
- ▶ Yvette Fuentes – HMIS Trainer
- ▶ Karen Flores – HMIS Support Specialist

All slides © Coalition for the Homeless of Houston/Harris County

Agenda

- ▶ HMIS Trial Period Projects
- ▶ Coordinated Access Update
- ▶ 2014 Data Standards Service Package
- ▶ HMIS Support Committee Update
- ▶ Awards & Recognitions
- ▶ Q&A

HMIS Pilot Projects

- ▶ Modification to Training Curriculum
- ▶ ClientTrack Navigation Cleanup
- ▶ Certification of Data Quality Reports
- ▶ Issue Management
- ▶ Helpdesk Open Hours

HMIS Open Hours

- ▶ Tuesday – Thursday
- ▶ 9:00AM – 11:00AM, 1:00PM – 2:00PM
- ▶ Call – 832.531.6029

Coordinated Access Phase 2

Housing Program Eligibility and Capacity

All programs available for enrollment are listed below. By default only programs that have eligibility criteria are displayed. The selected client is evaluated against the eligibility criteria for each program and a result for each is displayed below.

Only Display Programs with Eligibility Criteria: ☒

Facility	Eligibility Result	Additional Eligibility Details	Contact Phone	Facility Availability
Waitlist ▲ A Helping Place (PSH for Singles) A Helping Place 500 W. Alabama Houston, Houston 77027	Passed			7 of 10 Bed(s) Available
▲ A1 Family Housing (PSH for Families) A1 Family Housing 1111 Calhoun Houston, Houston 77002	Fail			29 of 29 Unit(s) Available
▲ AF - Project T.E.X.T.M.S.G. (Program Eligibility Requirements) AFH - Project T.E.X.T.M.S.G. 900 N. Durham #124 Houston, Houston 77004	Not enough data		713-623-6706	12 of 18 Bed(s) Available
Referral ▲ Hermosa House Permanent (PSH for Singles) Hermosa House Permanent 1111 Calhoun Houston, Houston 77002	Passed		713-623-6706	27 of 27 Bed(s) Available

Eligibility

Unit Availability

Program Details

Coordinated Access

- ▶ 353 clients assessed
- ▶ 94 clients placed in permanent housing
- ▶ Average of 52 days to “lease up”
- ▶ Ana Rausch – CA Project Manager

arausch@homelesshouston.org

The Way Home

- ▶ News flash: “2,881 homeless veterans permanently housed since Jan-2012”



2014 HMIS Data Standards

- ▶ Final HMIS Data Standards released in May 2014
- ▶ Product of collaboration between HUD, HHS, and VA
- ▶ ClientTrack's **Data Standards Service Pack (DSSP)** released for testing to CFTH on September 18th
- ▶ Deadline to implement in HMIS is October 1, 2014
- ▶ Additional guidance and info yet to be released
- ▶ New federal reports (for CoC, ESG, SSVF, PATH, etc.) will be required by October 1, 2015

2014 ClientTrack – Key Changes

- ▶ New and retired workgroups
- ▶ One consolidated Intake workflow for most programs
- ▶ Required assessments can no longer be edited outside of the workflow
- ▶ Veteran Status and Disabling Condition are now part of the Client Intake form
- ▶ Simplified family enrollment
- ▶ Health Insurance – separated from Non-Cash Benefits
- ▶ Grant field removed from the Enrollment screen*

*CFTH is still assessing this change

Workgroup Updates

Retired Workgroup	New Workgroup
Case Managers Default	HMIS Programs, Emergency Shelter, or Outreach/PATH
Agency-specific workgroups	HMIS Programs, Emergency Shelter, or Outreach/PATH
SSVF	HMIS Programs
PATH	Outreach/PATH
Outreach	Outreach/PATH
Houston HOPWA	Houston HOPWA
Coordinated Access	Coordinated Access

Client Intake Form

Basic Client Demographics

Birth Date: *

07/08/1978

Client Age:

36

Date of Birth Quality: *

☐ Approximate or Partial DOB Reported

☒ Full DOB Reported

☐ Client doesn't know

☐ Client refused

☐ Data not collected

Ethnicity: *

Non-Hispanic/Latino

Race: *

American Indian or Alaska Native

Asian

Black or African American

☒ Native Hawaiian or Other Pacific Islander

White

Client doesn't know

Gender: *

Male

Disabling Condition: *

Yes

Veteran Status: *

Yes

Show Address and Contact Information:

☐ Check to expand

Family Information

- Use this section to collect data about a client's family. The Family search field allows you to search for and select an existing family account. This is appropriate when adding a family member to an existing family.

Family:

Triage, Billy - 1978

Relationship to Head of Household: *

Self (HoH)

Answered only once

Always start with the HoH

Family Members Form

Family Members

The selected client's family members are displayed below. You may search for existing clients to add to this family or add new clients to the database and associate them with this family.

It's important to note that family members are the people who the client is related to. Family isn't always the same as a client's household. According to HUD "[a] household is a single individual or a group of persons who apply together to a continuum project for assistance and who live together in one dwelling unit (or, for persons who are not housed, who would live together in one dwelling unit if they were housed)." (Data Manual)

This workflow will allow you to enroll all family members or select which family members you want to enroll.







2 records found.

<input type="checkbox"/>	First Name ▲	Middle Name ▲	Last Name ▲	Name Quality* ▲	Gender* ▲	Other Gender, please specify ▲	Birth Date* ▲	Age
<input checked="" type="checkbox"/>	Billy		Triage	Full name reported ▼	Male ▼		07/08/1978	36
<input checked="" type="checkbox"/>	Bonnie		Triage	Full name reported ▼	Female ▼		06/06/1979	35
<input type="checkbox"/>	Check to add a family member			-- SELECT -- ▼	-- SELECT -- ▼			N/A



Add Lines

Scroll to the right


Program Enrollment Form

 **Program Enrollment**     

Select the **Program** you are enrolling the client into. ClientTrack will display a list of clients in the client's family. Please select all the client you are enrolling.



Program: *  


Select your program

Enrollment Date:  [Adjust if needed](#)

Household - Excerpt from the HMIS Data Standards Manual "A household is a single individual or a group of persons who apply together to a continuum project for assistance and who live together in one dwelling unit (or, for persons who are not housed, who would live together in one dwelling unit if they were housed)."

☒ Check to enroll all family members

<input checked="" type="checkbox"/>	Name ▲	Gender ▲	Age ▲	Relationship to Head of Household* ▲	
<input checked="" type="checkbox"/>	Triage, Billy	Male	36	<input type="text" value="Self (HoH)"/>	
<input checked="" type="checkbox"/>	Triage, Bonnie	Female	35	<input type="text" value="Spouse"/>	
	2				

Restriction: * ☐ Restrict to Organization  ☐ Restrict to User ☒ Share with MOU/Info Release

Intake Assessments

- ▶ Universal Data
 - Housing Status: new homeless categories
 - Client Location: option to select another CoC
 - Updated questions for determining chronic homelessness
 - Health Insurance
- ▶ Barriers
- ▶ Domestic Violence
- ▶ Income & Non-Cash Benefits
 - Both lists on one page
- ▶ Program-Specific Assessments
 - SSVF, RHY

ClientTrack 2014 Changes

Live Demonstration
with
Q & A

HMIS Support Committee Updates

- ▶ Member Selection Process
- ▶ New Committee Look

Current Committee Members	New Committee Members
Consumer Representative	Consumer Representative
Domestic Violence Service Provider	Emergency/Day Shelter
Emergency/Day Shelter	Health Service Provider
Health Service Provider	HMIS Lead Agency
HMIS Lead Agency	Local Government Grantee (2)
Housing Authority	Prevention/Rapid Re-housing
Local Government Grantee (2)	Transitional/Permanent Supportive Housing
Outreach Provider	Veteran Service Provider
Prevention/Rapid Re-housing Provider	
Transitional/Permanent Supportive Housing	
Veteran Service Provider	
Youth Service Provider	



Awards and Recognitions!

Q & A

