HMIS Forum
Second Quarter 2016

Harris County Child Protective Services
Thursday, June 16, 2016
11:30 am – 1:30 pm
Your HMIS Team

• Kelita Beechum – Support Manager
• Ryan R. Clay – Reporting Manager
• Erol Fetahagic – System Administrator/Analyst
• Karen Flores – HMIS Support Specialist
• Yvette Fuentes – HMIS Training Manager
Agenda

- Best Practice in HMIS
- Stopping Workflows
- Issue Trak– what information is needed for assistance?
- Clearing Referrals
- Are you training too soon?
- Coming soon – new HUD Data Standard Updates
BEST PRACTICE:
THE SALVATION ARMY

Melanie Pang
melanie.pang@uss.salvationarmy.org
BEST PRACTICE:
AAMA – MINORITIES IN ACTION

Gerry Cantu
gcantu@aama.org
Stopping Workflows
IssueTrak – What is needed?
Clearing Referrals

You’ve Got Mail
To: arausch@homelesshouston.org

Subject: Incoming Referral

The message will be sent from Ana Rausch (arausch@homelesshouston.org)

This email is to inform you that Coordinated Access is referring TEST5, TEST5 (HMIS ID - 190172) to your organization.

The client provided the contact information listed below:

Home phone -
Cell phone - 713-222-2222
Email address -

Please log into HMIS, and update the referral outcome.

Thank you,

Ana Rausch
Below is a list of all existing referrals for the selected client. To add a new referral for the client, click the Add New button. To view or edit a record displaying in the list, click Edit next to the desired record. Click Services next to a referral record in order to view or add services that reference the referral. To get directions from the client’s address to the provider, click the Get Directions option. To print a referral voucher, click Referral Voucher next to the desired record.

<table>
<thead>
<tr>
<th>Date</th>
<th>From Provider</th>
<th>To Provider</th>
<th>Service</th>
<th>Need</th>
<th>Status</th>
<th>Result</th>
<th>OrgID</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/19/2016</td>
<td>Coordinated Access Provider</td>
<td>Change Happens!</td>
<td>Coordinated Access Permanent Supportive Housing Referral</td>
<td></td>
<td></td>
<td>Referral Made</td>
<td>OTH</td>
</tr>
</tbody>
</table>
Outcome Information - Enter the Date Acknowledged by the referral recipient, Appointment Date and Time, Result Date and Result.

Date Acknowledged: 10/01/2015
Appointment Date: 10/05/2015 09:00 AM
Result Date: 10/06/2015
Result: -- SELECT --
Pending
Reason for Denial:* Not homeless
Comments:* Chronically homeless
No minor children
No income potential
Restriction:* No disabling condition
Self-resolved
Denied by property/housing authority
Lack institution stays
Program at capacity
ARE YOU TRAINING TOO SOON?

Train today, funding in 30 days?

Train today, new hire in 3 weeks?

When is the best time to train?

What to bring to training?

Coalition for the Homeless
Leading Houston Home
2016 DATA STANDARDS
THIS YEAR HUD IS UPDATING

HMIS Data Dictionary

HMIS Program Manual

HMIS Data Manual

HMIS Standard Reporting Terminology Glossary
Who Cares?
What’s New

• Some elements have been added
• Some elements have been taken away
• Some elements have been combined
• A few elements are new
Disabling Condition

3.8 Disabling Condition

Rationale: Disabling condition is used to count the number of clients who have a disabling condition at project entry. This data element is to be used with other information to identify whether a client meets the criteria for chronic homelessness.

Collection Point(s): At project entry.

Subjects: All adults

EVERYONE including children

Data Collection Instructions: Record whether the client has a disabling condition based on one or more of the following:

- A physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury that:
  1. Is expected to be long-continuing or of indefinite duration;
  2. Substantially impedes the individual's ability to live independently; and
  3. Could be improved by the provision of more suitable housing conditions.

- A developmental disability, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002); or
3.19 Living Situation

3.9 Residence Prior to Entry

+ 3.17 Length of time on the Street, in an Emergency Shelter or a Safe Haven

= 3.917 Living Situation
BUT WHY?
Here is Why

• Allow for the flow of information in a logical order
• Increase accuracy in chronic homeless calculation
• Allows less than the 90 institutional stay
• Allows for the 7 day grace period
• Allows for the interim housing situations
Living Situation 3.917

- Homeless Situation
- Institutional Situation
- Transitional or permanent Housing Situation
Health Insurance 4.4

• Added 2 additional options
  – Indian Health Services
  – Other
4.17 Residential Move In Date

• Applies to RRH projects only
  – Information date – removed
  – In housing yes / no – removed

• Residential move-in date recorded only once when household moves into permanent housing.
  – Anybody without a residential move in date should not be considered for our point in time.
4.24 Last Grade Completed

- RHY / SSVF Projects Only (additional responses)
  - Vocations Program
  - Associates Degree
  - Bachelors Degree
  - Graduate Degree
SSVF Projects Only

• 4.48 – SSVF HP Targeting Criteria
• 4.49 – Use of other Crisis Services
• SSVF programs know how to collect this data, except this is the first time being collected in HMIS.
Last Piece of this Puzzle
Path Projects Only

• Now Required
  – 4.2 Income and Sources
  – 4.3 Non-Cash Benefits
  – 4.4 Health Insurance
  – 4.21 Connection with SOAR

• Updated response elements
  – 4.14 A Services Provided (Path funded)
  – 4.16 A Referrals provided (Path funded)
KEEP CALM AND DON'T SHOOT THE MESSENGER
When will this go live?

October 2016

Between now and then we will be working on training tools and material then get back to y’all as soon as more information is available to us. For now please hold off on any questions as we just wanted y’all to be ready. We will reach out to you as soon as we have more instructions.
2016 HMIS Forum Dates

• Mark your calendars!

  September 15, 2016

  December 15, 2016

Same spot – thanks Harris County!