

HMIS Forum

4th Quarter 2018



United Way of Greater Houston

December 13, 2018

1:00 – 3:00 p.m.

Your HMIS Team

- Ana Rausch – Senior Research Project Manager
- Erol Fetahagic – System Analyst
- Karen Flores – Program Analyst
- Kelita Beechum – Data Analyst
- Ryan R. Clay – Data Analyst
- Scot More – Program Analyst
- Yvette Fuentes – Program Analyst

Agenda

- Welcome & Introductions
- Data Super Stars
- HOPWA Reporting (not matching City)
- Longitudinal System Analysis (LSA)
- PIT/HIC
- Chronic Homeless Update
- Duplicates
- Data Entry Timeliness
- HMIS Reminders
- HMIS Issues/Trainings Updates
- Looking Ahead to 2019
- Q&A

Welcome to our newest HMIS Participating Agencies

Montgomery County Women's Center

Hope's Path

The University of Texas Health Science Center at Houston

Current A Christian Church





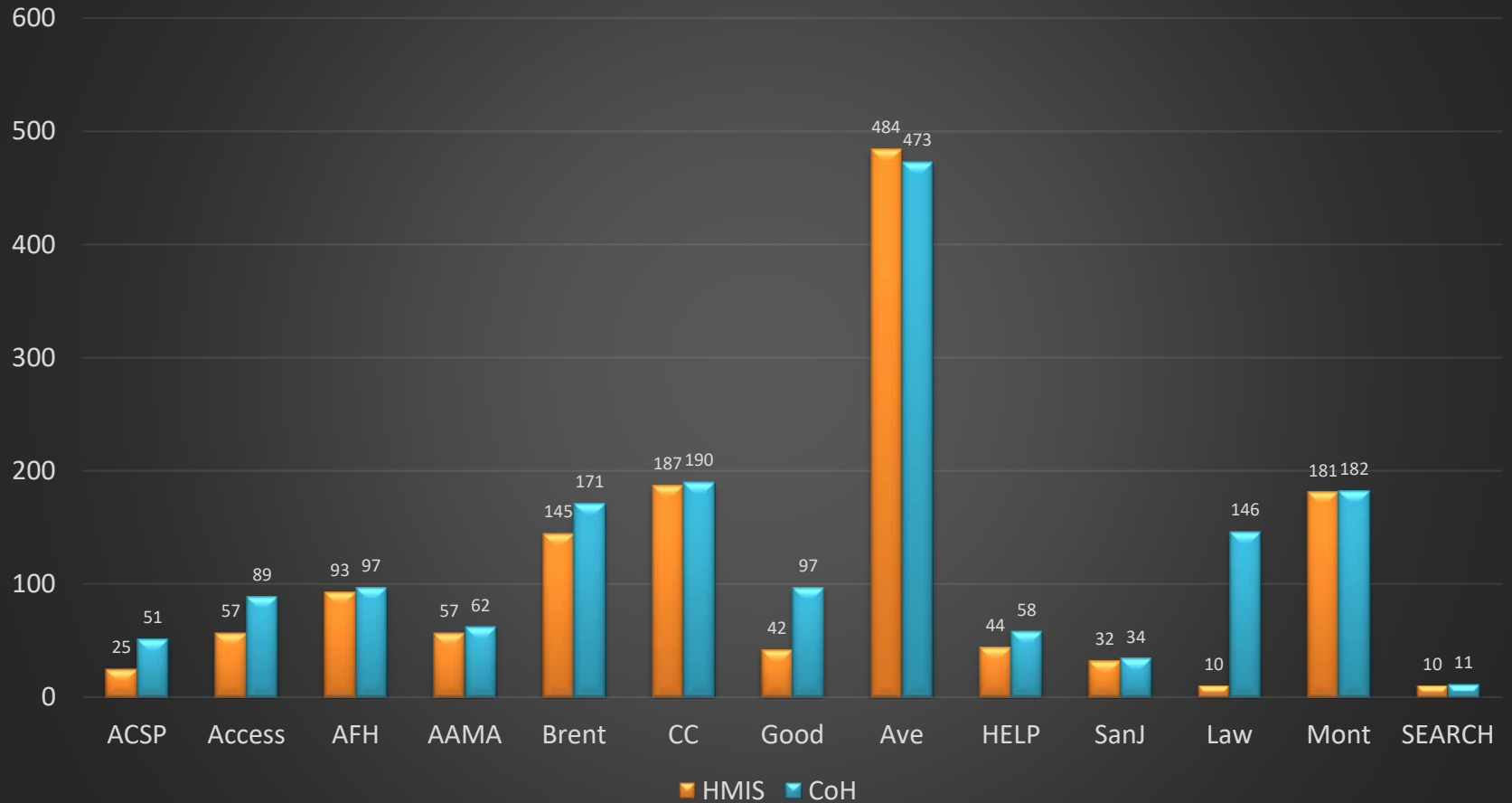
Data Super Stars



- AIDS Foundation Houston
- Avenue 360
 - ACE, START, YEAH
- Catholic Charities
 - Lotus Project
- Change Happens
- Crisis Assistance Center
- Goodwill
 - Project Good Hope
- Harmony House
- Santa Maria
- SEARCH
 - Ali Haider
- Star of Hope
 - New Haven
- The Women's Home



HOPWA Clients Served





**KEEP
CALM
BECAUSE
IT'S
GAME TIME**



Longitudinal System Analysis (LSA)

formerly AHAR

- Replaces the old AHAR process
- New data reported to HUD
 - Demographics
 - Population groups
 - System use measures
 - Length of time homeless
 - Housing Outcomes
 - Returns to homelessness

LSA Preparation

- **DATA QUALITY and DATA ACCURACY!!!**
- Client location
- Entry/exit dates (including Move-In dates)
- Relationship to head of household
- Date of birth
- **Living situation**
- **Length of stay**
- Approximate homeless start date
- # of Times homeless
- # of Months homeless

LSA Review

Person Data Quality	
Error Description	Error Count
Date of birth is missing	6
Disabling condition is unknown or missing	3560
Domestic violence status is unknown or missing	3588
Gender is unknown or missing	3323
Race is unknown or missing	40
Date of birth is after entry date	173
Ethnicity is unknown or missing	6
Veteran status is unknown or missing	507
Birthdate quality is unknown or missing	8

Household Data Quality	
Error Description	Error Count
HH type is unknown or missing	21
More than 1 HoH for Enrollment	100

LSA Review

ADULTS ONLY SUBMISSION CATEGORY

Summary	ES,SH,TH	RRH	PSH
Total Number of Households Served	3603	1003	3731
Total Number of People Served	3614	1077	3837
Total Number of Unaccompanied Young Adult Households (18-24)	319	90	156
Total Number of 55+ Households	3284	913	3575
Total Number of Veteran Households	533	629	1582
Total Number of Households Experiencing Chronic Homelessness	555	140	720
Total Number of Disabled Households	2181	573	3241

Chronic Homelessness and Disabling Condition	ES,SH,TH	RRH	PSH
Chronically homeless	554	141	728
Not chronically homeless: Has a disabling condition and meets length requirements, but insufficient or missing occasion information	14	7	19
Not chronically homeless: Has 12+ months of cumulative homelessness, but missing or no disabling condition	209	57	107
Not chronically homeless: Has a disabling condition, but insufficient or missing length of time information	1614	437	2540
Not chronically homeless: Missing or no disabling condition and insufficient or missing length of time information	1223	312	29

Warning	CoC Note	Warning Status	Project
High missing data rate		Pending	ES,SH,TH
High missing data rate		Pending	RRH

Head of households and adults





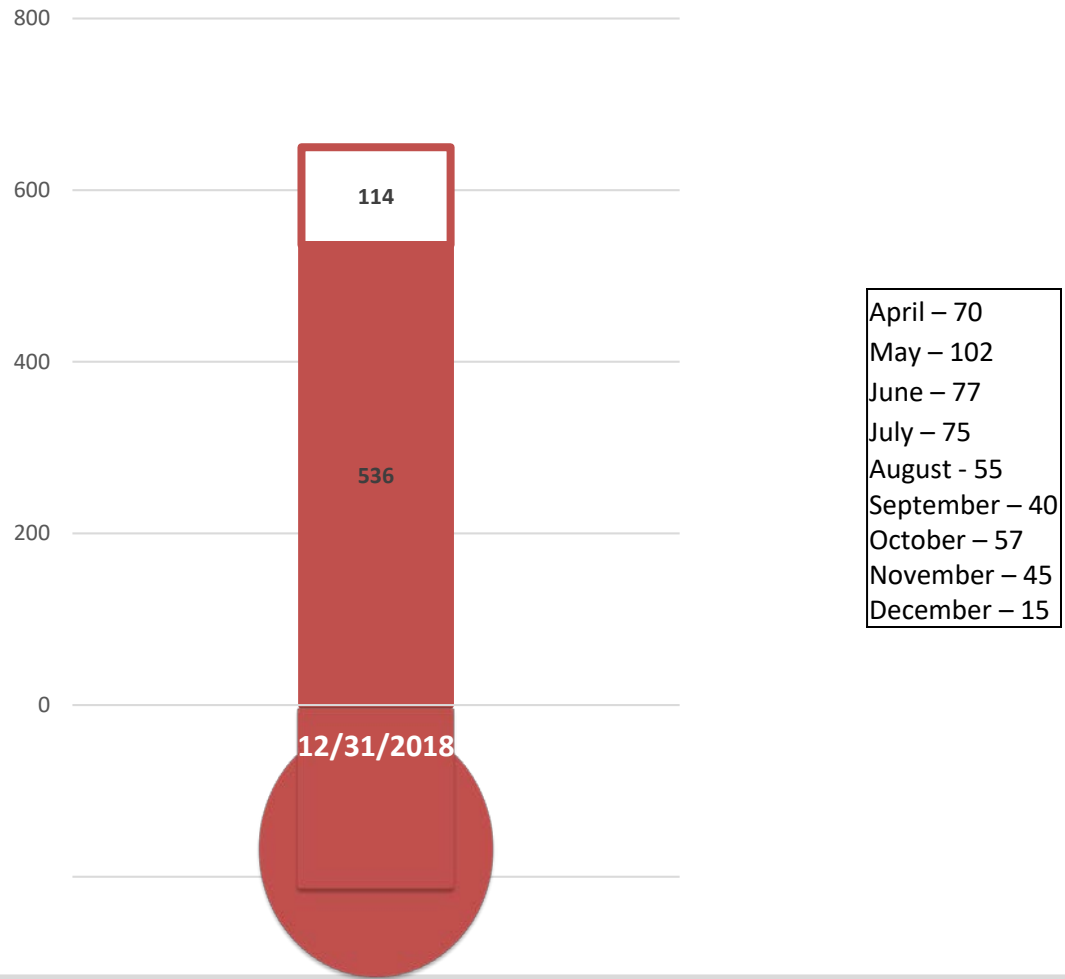
2019 Point-In-Time Street Count

- Where:
 - All of Houston, Harris, Fort Bend, & Montgomery Counties
 - Inner 610 loop (first day)
 - East of I-45 & 288 (second day)
 - West of I-45 & 288 (third day)
- When:
 - Official sheltered count (night of the count) for HUD will be January 21, 2019
 - Unsheltered Count – January 22nd, 23rd, & 24th
 - January 25, 2019 will be held as an inclement weather day
- How:
 - Drive around assigned map areas
 - Walk areas with likelihood of find homeless persons
 - Survey with phone/tablet app

2019 Point-In-Time Shelter & Housing Inventory Count

- PIT numbers pulled from HMIS for the night of January 21st
- HIC based on the inventory during the same night
- Housing projects reported
 - Emergency shelters
 - Transitional Housing
 - Permanent Housing
 - ❖ PSH & other PH – only clients with move-in dates beginning October 1st.
 - ❖ RRH – only clients with move-in dates

Chronic Homelessness Workgroup Update





Duplicates

- What message was posted in ClientTrack on August 29th at 1:49 PM?
- One of these things is just like the other:
 - Rob Low III; Rob Low 3; Rob Low 3rd
 - Lisa Marie Presley; Lisa-Marie Presley; Lisa M. Presley
 - Merry Chris, 111-11-1111, DOB: 3/14/1985
 - ❖ Merry Kris, 111-11-11111, DOB: 3/14/1985
 - William Jackson, 111-11-11111, DOB: 9/14/1980
 - ❖ Billy Jackson, 111-11-1111, DOB: 9/14/1980

Duplicates

- **SEARCH BEFORE CREATING**
 - First and last name
 - Partial first and last name (i.e. Rya Cl, R Cla, etc.)
 - Social security number
- 11111111, 77777777, etc.----NOT CORRECT SSN
- When merging, original client ID is kept
- If this continues, we may have to take further action such as deactivation of your HMIS account as well as requiring that you attend a refresher training



Data Entry Timeliness

- CoC APR, ESG CAPER, and Data Quality Report
 - Timeliness measures the number of days between the Project Start Date/Project Exit Date and Date Created
 - Cannot be “fixed” at a later date

— Q06e: Data Quality: Timeliness		
	Number of Project Start Records	Number of Project Exit Records
0 days	15	1
1-3 Days	9	4
4-6 Days	2	4
7-10 Days	0	3
11+ Days	4	19

Data Entry Timeliness

- Local Data Quality Plan

Deadlines

All data shall be entered into HMIS in a timely manner. Toward that end, the following data entry deadlines are set forth:

- Emergency Shelters: Universal Data Elements and Housing Check-In/Check-Out are entered within one (1) workday (24 work hours after the check-in/check-out time)
- Transitional and Permanent Supportive Housing Programs: Universal Data Elements, Program-Specific Data Elements, and Housing Check-In/Check-Out are entered within five (5) workdays
- Rapid Re-Housing and Homelessness Prevention Programs: Universal Data Elements, Program-Specific Data Elements, and Housing Move-In Date are entered within five (5) workdays
- Outreach Programs: Limited data elements entered within three (3) workdays of the first outreach encounter. Upon engagement for services, all remaining Universal Data Elements entered within three (3) workdays
- Supportive Services Only Programs: Universal Data Elements are entered within three (3) workdays

HMIS Reminders

- Clients in program (enrollment) report
 - Due by the 7th of each month for **ALL** programs
 - Funders are starting to ask Coalition for HMIS history
 - Submitted with client detail
 - In PDF format
 - Enroll at any point NOT just new enrollments
 - Always for the previous month
- Program/grant end dates
 - Program responsibility to provide/update
 - Clients **MUST** be exited by program/end date
- Program names should match or be as close to funding name as possible

HMIS Issues

- Issues have to be tracked for reporting purposes.
- Do not email HMIS staff directly unless instructed to do so.
- Use any of the following methods for assistance:
 - Go to <https://hmissupport.homelesshouston.org/Login.asp>
 - Call the Help Desk
 - ☐ 832-531-6029
 - ☐ Monday – Thursday
 - Send an email to hmis@homelesshouston.org
- Everyone has a user name and password

HMIS Trainings

- Register for training online.
 - <http://www.homelesshouston.org/hmis/user-training/>
- Bring COMPLETED User Agreement with you.
 - <http://www.homelesshouston.org/hmis/>
- You will be turned away from training if:
 - You do not bring your User Agreement
 - Your program is not set up HMIS



Looking Ahead - 2019



➤ What would you like to see in 2019?



2019 HMIS Forum Dates

Mark your calendars!!!

United Way of Greater Houston:

- March 19, 2019, 2 pm
- June 20, 2019, 2 pm
- September 24, 2019, 2 pm
- December 19, 2019, 2 pm



Thank You!!

The Coalition for the Homeless leads in the development, advocacy, and coordination of community strategies to prevent and end homelessness.

The Way Home is the collaborative model to prevent and end homelessness in Houston, Harris, Ft. Bend, & Montgomery Counties. For more information visit www.thewayhomehouston.org

