CoC Steering Committee  
Thursday, July 9, 2020 at 3:30pm

The Way Home

Agenda

☐ 1. Meeting Introduction
   ☐ Call to order
   ☐ Roll call
   ☐ Meeting Overview

☐ 2. Approval of June Minutes

☐ 3. Lead Agency Update
   ☐ CCHP Update
   ☐ PIT Count Results
   ☐ Equity Discussion
   ☐ Dashboards

☐ 4. Unfinished Business
   ☐ Follow up: 2020.Resolution 15 – Partner CA Prioritization Request
   ☐ CoC Steering Committee Representative Discussion
     • At-Large Positions
     • Consumer Representative Positions

☐ 5. New Business
   ☐ ACTION ITEM: 2020.Resolution 16 – NOFA Scoring Tool Approval
   ☐ ACTION ITEM: 2020.Resolution 18 – Approval of TDHCA CARES Funding
   ☐ ACTION ITEM: 2020.Resolution 19 – ESG Written Standards Addendum
   ☐ ACTION ITEM: Meeting Structure Discussion

☐ 6. Meeting Wrap-Up
   ☐ Public Comment
   ☐ Meeting Adjourn
     • Next Meeting: Thursday, August 13, 2020 at 3:30pm – VIRTUAL
## Attendance

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Introduction to the CoC, the Steering Committee, and the need for coordination
Where does funding for homeless support services come from?

Most of the funding (>90%) for homeless services for the Houston area comes from the federal government, via the Department of Housing and Urban Development (HUD).

Most of this comes from Continuum of Care (CoC) McKinney-Vento Homeless Assistance funding (the “CoC grant”) made available through a national competition announced each year in HUD’s Notice of Funding Availability (“NOFA”) ≈ $42 Min 2019.

Additional Federal funds are also provided through Emergency Solutions Grant (ESG), Community Development Block Grant (CDBG) funds, Housing Opportunities for Persons With AIDS Program (HOPWA) and State funded Homeless Housing and Services Program (HHSP).

Keeps around 5,000 formerly homeless persons housed.

The Way Home
What is a Continuum of Care?

The Department of Housing and Urban Development (HUD) requires communities to come together to submit a **single, comprehensive application** for HUD CoC funds for housing and support services for people who have experienced homelessness.

The Continuum of Care (CoC) is the organizing principle.
What is The Way Home?

The Way Home is the name for our local Continuum of Care (CoC) also referred to as TX-700.

The Way Home is the collaborative effort underway to prevent and end homelessness in Houston, Pasadena, Harris County, Fort Bend County, and Montgomery County, Texas.

The Way Home partners with more than 100 homeless service agencies, local governments, public housing authorities, the local Veterans Affairs office, and other nonprofits and community stakeholders.

The lead Agency (Coalition for the Homeless) is responsible for preparing the annual collaborative application for HUD funds, the “CoC grant”
What is the Steering Committee and what are its responsibilities?

- The governance body for The Way Home
- Representative of the geography and composition of the CoC
- Selects the Lead Agency
- The lead decision-making body responsible for managing community planning, coordination and evaluation to ensure that the homeless response system rapidly ends people’s homelessness permanently
Why do cities and counties have to coordinate with the CoC?

In addition to the “CoC grant” — funding that flows directly from HUD to the CoC — federal funds are also provided through Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) funds.

ESG and CDBG funds are awarded to local jurisdictions (e.g., the State, cities, and counties).

Recipients of ESG funds are required by HUD to consult with the local CoC in determining how to allocate ESG funds.
Cities’ and counties’ dual roles

Cities and counties within the CoC geographic area have designated seats on The Way Home’s Steering Committee.

These cities and counties are also recipients of ESG funds, which requires them to coordinate with the CoC to determine how to allocate.
The Way Home
Steering Committee
Public Comment Guidelines
At the meeting

Members of the public are invited to address The Way Home Continuum of Care (CoC) Steering Committee whenever the Steering Committee meets in open session.

The identity of speakers and their comments are recorded in the official minutes of The Way Home CoC Steering Committee and are retained online and are publicly available in perpetuity.

Speakers are requested to address items on the Steering Committee’s agenda or topics relevant to The Way Home CoC.

10 minutes have been allotted at the end of the agenda for public comment.
Adapting to virtual setting

Those who wished to make a public comment today were able to sign up in advance by emailing CFTH strategic planning & public affairs coordinator Caybryn Southern.

Advance registration is not necessary to make a comment, but those who have will be called on first by the Steering Committee Chair.

If you were not able to register prior to the meeting, the Chair will ask at the end of the public forum if there are any other speakers. Please use the virtual “raise your hand” feature, and the Chair or virtual meeting moderator will unmute you. You may need to unmute yourself as well.
Please note

Efforts will be made to accommodate each individual who has signed up to speak; however, given time constraints, there is no guarantee that all who have signed up will be able to address the Steering Committee.

Speakers are not necessarily called in the order in which they signed up.

Individual speakers will be invited to speak for up to three (3) minutes, depending on the number of individuals who have signed up to speak.

Please respect the time limit allotted to each speaker.

The Steering Committee is not required to respond to your remarks during the course of their meeting.
Starting with the June 2020 meeting, the Lead Agency (the Coalition for the Homeless) will make a detailed meeting packet available on their website for public review on week in advance of the Steering Committee meeting at [https://www.homelesshouston.org/thewayhome#SteeringCommittee](https://www.homelesshouston.org/thewayhome#SteeringCommittee)

If you would like to make a comment or ask a question on meeting materials in advance of the Steering Committee meeting, you may do so by emailing [SCquestions@homelesshouston.org](mailto:SCquestions@homelesshouston.org)

Deadline to submit questions/comments for Steering Committee member consideration is noon Tuesday (two days prior to the meeting).
CoC Steering Committee
Thursday, June 11, 2020 at 3:30pm

Getting Started

☐ Call to Order – Tom McCasland, Chair, called meeting to order at 3:35pm
☐ Roll Call – conducted by the lead agency, quorum approved
☐ May Minutes Approval – motion to approve by Preston Witt, seconded by Horace Allison, all in favor for approval with no opposition

Agenda

☐ 1. Brief overview of meeting purpose and public comment guidelines – 5min.
   • Jessica Preheim begins with explaining what is a Continuum of Care (CoC)
     o CoC is the organizing entity – ours is labeled The Way Home (TWH)
     o TWH CoC consists of leaders throughout Houston, Pasadena, Harris County, Fort Bend County, and Montgomery County
     o The lead agency in our CoC is CFTH
     o CoC is required to have a steering committee – the governing body for The Way Home
       ▪ The steering committee selects the lead agency
   • Preheim discusses where funding for support services for the homeless comes from
   • Catherine Villarreal takes over discussion of public comment guidelines
     o Villarreal discusses “at the meeting” guidelines
     o Introduces “prior to the meeting” guidelines
       ▪ Meeting packet will be posted online one week in advance
       ▪ Public attendees may ask questions/comments in advance up until Tuesday at 2pm (the week of steering committee meeting)
       • Don Titcombe asked we make this new option publicly announced

   • Ana Rausch introduces resolution 14 and provides basic background
     o CA started in 2014 with assessors/navigators
     o TWH CA continued to expand CoC wide
     o The CA lead must also be the HMIS lead for the TWH CoC
     o CFTH asking to officially and formally be announced as the lead CA agency or “coordinating entity”
     o Motion moved by Daphne Lemelle and seconded by Marilynn Kindell
     o All in favor to pass with no opposition, resolution passes unanimously

☐ 2.2 ACTION ITEM: 2020.Resolution 15 – Partner CA Prioritization Request – 5min.
   • Barbie Brashear asked to table this resolution and seconded by Mark Thiele
   • Don Titcombe asked Barbie to speak as to why she wants to table this resolution
Brashear responded with: she feels this specific resolution needs further executive discussion

Daphne Lemelle asked for presentation on the resolution
  o Tom McCasland said ESG funds need to be discussed with the lead agency
  o Don Titcombe would like the discussion publicly for members of the CoC after further executive discussion is complete

McCasland – all in favor to table the discussion with no opposition – resolution tabled

McCasland wanted to emphasize the city's commitment to working hand-in-hand in close coordination with the lead agency and the CoC

☐ 3. NOFA Updates – 10min.

Concetta Scerbo shared the CFTH is working with agencies on their spend-down reports

CFTH received a spend-down report from HUD with every agency in the CoC
  o Any grant still open will have the option to:
    • extend the grant
    • push through an amendment
    • work with the lead agency to complete a budget shift

The lead agency is updating the scoring tool and presenting the update next month
  o Don Titcombe asked for specific clarity on location of this item for the website

Brashear asked about NOFA competition
  o Scerbo expressed her concerns for our CoC not receiving new/additional PSH units
  o Scerbo also shared the competition could possibly look different this year because of Covid, pending the HEROES Act passing Congress


Preheim notes opportunity presented by federal Covid funds

Rausch discusses the proposed COVID/CARES strategies:
  o COVID emergency shelter – new HUD and CDC guidelines for shelters around COVID
  o Bridge to PSH – use RRH until a PSH unit/slot is available for the client
  o 12mon. of RRH – shallow subsidy for 12month
  o 3 month diversion – provide up to 3mon. of rent to prevent individuals from falling into homelessness
  o Mental health case management – provide enhanced mental health services to prevent high risk clients (recently housed) to prevent eviction and maintain care
  o Homeless outreach – expand outreach services to those living unsheltered outside the 610 loop
  o PSH prevention – provide ongoing support to prevent recently housed individuals from falling back into homelessness and on the streets

Preheim notes funding and implementation strategies:
  o $29 M from City of Houston, $18 M from Harris County, and $9 M from philanthropy
  o For all strategies: The goal is initiate these strategies in August 2020
- The lead agency has presented the plan to 261 people from 143 organizations

- Matt White (Housing Innovations) shares feedback from engagement workshops
  - The community thought the plan was ambitious but necessary for the CoC
  - Feedback received for special population needs:
    - Engage and supporting youths aging out of foster care
    - Focus on the elderly: those with physical and health needs
    - Undocumented households
    - Those fleeing DV, family violence, and trafficking

- Feedback received for housing challenges:
  - Housing placements need to be dispersed throughout the counties
  - RRH must be programmatically reconsidered
  - Behavioral health needs to be a focus for all programs
  - Strategic and aggressive landlord engagement

- Feedback received for coordination/operations:
  - Contracting entity – select well-established organization with proven record of financial management
  - Provider agencies require ongoing training and capacity building

- Next steps developed based on feedback:
  - Secure financial commitments
  - Ensure organizations have the opportunity to apply for funding
  - Execute contracts
  - Operationalize plan

- Titcombe asked about the $9 million worth of private funding – 4:37pm (2h into recording)
  - Preheim responded that the private funding number ebbs and flows based on public resources coming into the system; main driver is that there are some activities that we as system want to incorporate in (e.g., food, basic needs, furniture, landlord engagement fee) that are not eligible under CARES ESG / CDBG

- Titcombe and Preheim discussed that a private match is not necessary for federal dollars in this case; match requirements have been waived

- Brashear asked if the proposed positions are new or coming from within our CoC
  - Preheim answered that all proposed positions will be new positions within our CoC, we will not be pulling from our existing staff currently working within the homeless system – they will be new, two-year, temporary staff

- McCasland addresses the public attendees and shares the steering committee will be looking to those within the CoC to participate and fill these positions

- Preheim announced our CoC received their round-two ESG funding - $32 million
  - 2nd tranche of CARES funding
  - Possibility of 3rd tranche
5. CoC Steering Committee Representative Discussion – 45min.

- McCasland begins with sharing the 6 vacant positions:
  - Four Vacant “At Large” positions
  - Two Vacant “Consumer Representative” positions
    - Suggested that 1 position could be a youth consumer rep.
  - McCasland wants to ensure the process to fill these positions is transparent within members of the steering committee and the public

- Nomination Committee – Tom, Daphne, and Don
  - Previously received resumes/nominees, had a private discussion and vote amongst one another, and then brought forth the applicant to the steering committee

- Criteria required for Steering Committee representatives:
  - Board must be representative of the CoC – either received assistance from (lived experience) or is a partner within the CoC
    - One representative must have lived experience
    - Must have a recusal process

- Committee members had a conversation regarding priorities for the Steering Committee representatives:
  - Consumer representation – need to have this member join ASAP
    - Don and Barbie to work with lead agency to develop job description for representative and mentor positions
  - Diversity – new members to more accurately represent the CoC
    - Diversity within age, race, location (county), organizations within the CoC, etc.
  - Engagement with mainstream systems (per McCasland)
    - Mental/behavioral health systems
    - Health care systems
    - Criminal justice systems
    - Child welfare systems
      - In order to prevent and end homelessness within our CoC, we need all three of these systems to work together

- Key questions presented to the steering committee:
  - What things do we need to do to ensure the most equitable process and result?
    - Bringing forth multiple recommendations to have a bigger discussion about who is best for the CoC and to join the Steering Committee
  - Where have we gone wrong?
  - What do we expect?
    - McCasland asked if the nominations committee should solely recommend
candidates or if we should make it open to all steering committee members
  • Also asked to a call from the public to recommend candidates
    o What behaviors can we change?
      • Titcombe: priority should be the mindset – this is a priority
        • New members need to be inclusive and involved
        • Meaningful and informed participation needs to be the priority
        • Onboarding needs to be a top priority from both the lead agency and other steering committee members
        • The two consumer representatives positions should possibly be one adult with lived experience and the other a youth representative
      • Brashear – onboarding needs to involve the understanding of who we serve: the most vulnerable therefore candidates need to have a strong mindset
        • The steering committee needs to be client-focused and client-centered
        • New members should be diverse in many different areas
      • Daphne – transparency needs to be a priority with members of the steering committee and the public
        • Letting the community know what the onboarding process is
      • Melissa – should become inclusive of the demographics we represent including young adults in our community
  • Discussion Wrap-Up:
    o Goals are for transparency: with the public and with the steering committee
    o New member focus is to start from the mindset of inclusion and informed participation
    o Steering committee to move forward being client-centered and client-focused
    o Action Item: Call to the public for representative nominations
    o Action Item: Client rep application to be developed by Don, Barbie, and lead agency
      • Application to come back to the steering committee for discussion and approval, then distributed to the public
    o Onboarding recommendations to be sent to the lead agency
    o Action Item: Rep discussion to become a standing agenda item for this meeting
CoC Steering Committee  
Thursday, June 11, 2020 at 3:30pm

6. Dashboards – 10min

- Ana Rausch: Total housed continues to decline but will go way up under CCHP
- 444 units came into the system in September 2019 and the program ended in February
- McCasland asked where the drop in housing came from
  - Rausch responded with the lack of vouchers, COVID, major closures from necessary organizations such as the social security office, and lack of subsidy
  - Preheim noted Dale Carnegie project coming online will bring 170 new units of PSH but due to shortfall at housing authority, there are no vouchers to pair with those units

7. Public Comment – 10min.

- Kathy Tatum, Collaborative Voices Foundation – has background in property management
  - Asking for assistance on how to fill out funding applications.
    - Brashear responded with offering her personal assistance and provided her email
- Cathy Crouch of SEARCH notes aging population should be considered a special needs group
- TaShunda Joiner – wants to start group home for children aging out of foster care
  - Interest in joining the steering committee or the CoC
  - Wants to know how to receive funding for diversion
    - Titcombe responded with asking if the CoC is accepting new members
    - Rausch responded with the CFTTH has adjusted specific requirements to assist smaller agencies, also informed the public financial support may become available with COVID funding
    - Preheim informed that the CFTTH will be looking at the funding applications and how they are framed/presented within the community
    - Brashear also spoke to how her organization has previously assisted smaller organizations with getting started

Meeting Wrap-Up

- Meeting Adjourn – 5:41pm motion to adjourn by McCasland, moved by Mark Thiele and seconded by Barbie Brashier
- Next Meeting: Thursday, July 14, 2020 at 3:30pm – VIRTUAL
  - RSVP Required – Click Here to register for the July 2020 Steering Committee Meeting
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COVID-19 CARES Housing Program (CCHP) Update
Updates

- $18M Passed Commissioners Court on 6/30
- $8M in HOME TBRA was brought to City Council
- Request for Interested Parties released by the City on 6/23
- Request for Interested Parties released by the County on 6/30
- Community Press Conference announcing initiative occurred on 7/1
- Harris Center will partner to provide acute mental health serves
- TDHCA ESG RFP released and scored
- New homeless outreach jobs posted by CFTH

Coalition for the Homeless

The Way Home
Lead Agency Role

CFTH as the CoC lead agency, serves as a catalyst for increasing and improving re-housing interventions in our community. The following are activities that lead agency will take to build capacity and effectiveness.
Build Support for Re-housing Efforts

Use our leadership, convening, and resource management roles to encourage community-wide adoption of a single vision to end homelessness.
Build Strategic Partnerships

Develop ongoing partnerships among government agencies and community nonprofit agencies, with the goal of increasing resources and building re-housing capacity.
Braid Multiple Funding Sources

Our CoC relies on several federal funding streams as well as local resources to increase capacity. As the Lead Agency, we are tasked with strategically leveraging resources to maximize homeless system capacity.
Evaluate and Incentivize Performance

Develop strategic goals for, and collect and disseminate data on, homeless re-housing program performance. This includes continuous quality improvement, constantly evaluating the impacts of their programs and making these results public.
Encourage Performance Improvement

Drive performance, including using performance-based contracting to push system-wide adoption of re-housing strategies and improvements in implementation.
## What’s Next

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<th>Develop emergency shelter diversion process</th>
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<td>Develop Standard Operating Procedures for intervention types</td>
<td>Build out new projects in HMIS</td>
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<td>Train selected service provider partners</td>
<td>Form operational workgroups by intervention type to monitor progress</td>
<td>Send referrals from the Coordinated Access System</td>
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How will services be accessed?
Access to Housing Through Coordinated Access

Web-based, electronic system that manages real-time unit availability (HMIS)

Matches homeless individuals to permanent housing with services based on level of service need

Simple, standard assessment used to determine need and support matching
Coordination for Survivors

DV service providers play an integral part in our community’s housing and homeless response system.

Within The Way Home CoC, our DV service providers operate a comparable and stand-alone Coordinated Access System.

DV service providers assess and triage survivors to ensure they can provide the information needed to each individual so they can decide which housing system they want to participate in.

If survivors are concerned about their information entered into HMIS, they have the ability to choose different variations on what information is used.
Comments

CCHP@homelesshouston.org
Proposed CCHP Partnership Structure – Who Does What?

- **Responsible** – Entity assigned to do the work (manager)
- **Accountable** – Entity makes final decision and has ultimate authority (owner)
- **Consulted** – Entity must be consulted before a decision or action is taken (technical expert)
- **Informed** – Entity must be informed after an action has been taken (advisor)

**Version: 1.1 7/9/2020**

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<th>CoC The Way Home Steering Committee</th>
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<td>Design a rehousing strategy for CARES Act funding – integrated public health and housing surge model</td>
<td>Accountable (County portion)</td>
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<td>Responsible</td>
<td>Consulted</td>
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<td>Design consolidated investment and funding strategy</td>
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<tr>
<td>Develop and implement plan to activate rehousing surge</td>
<td>Accountable</td>
<td>Accountable</td>
<td>Responsible</td>
<td>Informed</td>
</tr>
<tr>
<td>Align and activate all CoC rehousing system resources</td>
<td>Consulted</td>
<td>Consulted</td>
<td>Responsible</td>
<td>Accountable</td>
</tr>
<tr>
<td>Define and implement system transformation opportunities</td>
<td>Accountable</td>
<td>Accountable</td>
<td>Responsible</td>
<td>Informed</td>
</tr>
<tr>
<td>Define and implement CCHP system functions</td>
<td>Informed</td>
<td>Informed</td>
<td>Responsible Accountable</td>
<td>Informed</td>
</tr>
<tr>
<td>Define project-level rehousing performance targets</td>
<td>Accountable</td>
<td>Accountable</td>
<td>Responsible</td>
<td>Informed</td>
</tr>
<tr>
<td>Define system-level rehousing performance targets</td>
<td>Consulted</td>
<td>Consulted</td>
<td>Responsible</td>
<td>Accountable</td>
</tr>
<tr>
<td>Monitor project-level rehousing performance</td>
<td>Accountable</td>
<td>Accountable</td>
<td>Responsible</td>
<td>Informed</td>
</tr>
<tr>
<td>Monitor system-level rehousing performance</td>
<td>Consulted</td>
<td>Consulted</td>
<td>Responsible</td>
<td>Informed</td>
</tr>
<tr>
<td>Define project-level spending targets and timelines</td>
<td>Responsible Accountable</td>
<td>Responsible Accountable</td>
<td>Consulted</td>
<td>Informed</td>
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<tr>
<td>Monitor project-level spending targets and timelines</td>
<td>Responsible Accountable</td>
<td>Responsible Accountable</td>
<td>Informed</td>
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<tr>
<td>Report on provider rehousing performance targets and timelines to community stakeholders</td>
<td>Consulted</td>
<td>Consulted</td>
<td>Responsible Accountable</td>
<td>Informed</td>
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<tr>
<td>CCHP Activities</td>
<td>CCHP Partnership Roles</td>
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<td><strong>ESG-CV grant management</strong> – execute, monitor, report, close out contracts with subrecipients</td>
<td>Daphne, Jared &amp; Jim</td>
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<td></td>
<td><strong>Harris County Community Services Department &amp; County Task Force</strong></td>
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<td></td>
<td><strong>City of Houston Housing and Community Development &amp; Mayor’s Office</strong></td>
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<td><strong>CoC Lead Agency Coalition for the Homeless</strong></td>
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<td><strong>CoC The Way Home Steering Committee</strong></td>
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<tr>
<td><strong>CDBG-CV grant management</strong> – execute, monitor, report, close out contracts with subrecipients</td>
<td>Tom, Melody &amp; Marc</td>
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<tr>
<td><strong>HOME TBRA</strong> – execute, monitor, report, close out contracts with subrecipients</td>
<td>Jessica, Ana, Sara, Lynn &amp; Mike</td>
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<tr>
<td><strong>Align strategic initiatives</strong> on homelessness efforts across all jurisdictional planning efforts</td>
<td><strong>Operate a</strong> <em><strong>coordinated access system</strong></em> <strong>in consultation with recipients of CoC and ESG</strong></td>
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<tr>
<td><strong>Operate a HMIS in compliance with CoC and ESG Rules</strong></td>
<td><strong>Establish and follow written standards for providing ESG assistance in consultation with recipients of CoC funds.</strong></td>
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<td>Consulted</td>
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</table>
Coalition for the Homeless

2020 Homeless Count & Survey Results

Presenters:
Michael C. Nichols, President and CEO
Ana Rausch, Vice President of Program Operations
Coalition for the Homeless
2020 Homeless Count Results

• 3,974 persons experiencing homeless were counted
  ➢ 1,656 (42%) staying place not meant for human habitation
  ➢ 2,318 (58%) staying in emergency shelters, transitional housing, or safe haven that evening.

• 2020 PIT count represents:
  ➢ Plateau compared to 2019 (for last 3-4 years)
  ➢ 54% decrease since 2011
Characteristics - 2020

- 30% were chronically homeless
- Almost one of three (32%) had self-reported serious mental illness and/or substance use disorder (26%; alcohol and/or other drugs)
- 10% experienced domestic violence
- 7% were Veterans (29% decrease)
- 19% of unsheltered were homeless for the 1\textsuperscript{st} time
- 6% unsheltered due to a natural disaster
- 7% of unsheltered became homeless outside of the CoC
Total Number of those Experiencing Homelessness by Interview Location, N = 3,974

Figure 1

Coalition for the Homeless
The Way Home
PIT Counts 2011-2020*

*includes data from Houston, Pasadena, Harris County, and Fort Bend County only for comparison purposes with previous years

Figure 4

The Way Home
Racial/Ethnic Breakdown of those Experiencing Homelessness

Figure 12
<table>
<thead>
<tr>
<th>Race/Ethnicity¹</th>
<th>Harris Co. population 7/1/2019</th>
<th>Total population experiencing homelessness</th>
<th>Sheltered people experiencing homelessness</th>
<th>Unsheltered people experiencing homelessness</th>
<th>Young Adults experiencing homelessness</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>69.6%</td>
<td>39.9%</td>
<td>32.6%</td>
<td>49%</td>
<td>29%</td>
</tr>
<tr>
<td>Black/African American</td>
<td>19.9%</td>
<td>56.2%</td>
<td>62.1%</td>
<td>47.5%</td>
<td>65.1%</td>
</tr>
<tr>
<td>Asian</td>
<td>7.4%</td>
<td>0.05%</td>
<td>1.1%</td>
<td>1%</td>
<td>1.2%</td>
</tr>
<tr>
<td>American Indian/Alaska Native/Native Hawaiian/Pacific Islander</td>
<td>1.2%</td>
<td>0.4%</td>
<td>0.9%</td>
<td>0.7%</td>
<td>0.6%</td>
</tr>
<tr>
<td>Multiple Races</td>
<td>1.9%</td>
<td>2.4%</td>
<td>3.3%</td>
<td>1.2%</td>
<td>4.1%</td>
</tr>
<tr>
<td>Hispanic*</td>
<td>43.3%</td>
<td>14.1%</td>
<td>14.5%</td>
<td>13.5%</td>
<td>14.5%</td>
</tr>
</tbody>
</table>

**Table 1**

*asked separately from racial identity

In the US, half of all people experiencing homelessness did so in 1 of 5 states.*

* HUD 2019 AHAR Part 1

- Washington 2018
- Texas 2018
- Florida 2018
- New York 2018
- California 2018
- California 2019

The Way Home
Things to think about...

- 19,716 housed since 2012
- Permanent housing + supportive services is key to solving homelessness
- It costs $41,000 per person per year to leave someone unsheltered, but only $17,000 per person per year for housing & supportive services
Equity
Pathways Forward Challenge

• Heartland Alliance
• Partner with Workforce Solutions and Star of Hope
• Aim to create system change that more effectively and equitably connect homeless and unstably housed jobseekers to employment
• 7 communities

Allegheny County, Pennsylvania
Baltimore, Maryland
Boston, Massachusetts
Chicago, Illinois
Houston/Harris County, Texas
Santa Clara County, California
Tarrant County, Texas
Data Through an Equity Lens

- Define ‘Equity’
- Determine what data to look at
- Determine what outcomes we are looking for
- Respond to the data

Pathways Forward Data

- Increases in earned income for clients in housing programs from HMIS
- Increases in unearned income for clients in housing programs from HMIS
- Referrals to Income Now from HMIS
- Income Now customers that receive WFS services from Twist
- Types of WFS services that Income Now customers access from Twist
Next Steps

• Present working definition to Steering Committee for discussion and vote
• Start presenting and analysing equity data at Steering Committee meetings for discussion
• Keep the conversation going!
The Way Home CoC Monthly Report

Households assessed at one of the Coordinated Access Hubs

Individuals housed in permanent supportive housing

Individuals housed in rapid rehousing

Number of days until permanent housing move-in

Number of days households are waiting for a housing referral

Number of households waiting for permanent housing
Where individuals were living prior to project enrollment

- STREET OUTREACH: 292
- EMERGENCY SHELTER: 82 (15 Homelessness, 11 Institution, 30 Temp. Housing, 7 Family/Friends, 7 Unknown)
- TRANSITIONAL HOUSING: 10 (8 Homelessness, 2 Unknown)
- RAPID RE-HOUSING: 67 (4 Homelessness, 10 Unknown)
- PERM. SUPPORTIVE HOUSING: 33

Percentage of beds occupied during the month

- PERM. SUPPORTIVE HOUSING (NO VASH): 86%
- TRANSITIONAL HOUSING: 61%
- EMERGENCY SHELTER (NO SOH WFDC): 45%

Percentage of adults that exited during the month & increased their income from any source between entry & exit

- Avg. Increase, $428 (9% for Perm. Supportive Housing, n=33)
- Avg. Increase, $1,371 (42% for Rapid Re-Housing, n=33)
2.2 **ACTION ITEM:** 2020.Resolution 15 – Partner CA Prioritization Request

<table>
<thead>
<tr>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Search has private resources from Bezos to serve literally homeless families in new and innovative ways.</td>
</tr>
<tr>
<td>Although rental assistance can be paid from Bezos, Search is looking to use HOME TBRA subsidy to stretch resources and provide more intensive case management for a longer period.</td>
</tr>
<tr>
<td>Search and partners identified $655,720 in HOME TBRA to support rental assistance for 50-60 homeless families.</td>
</tr>
<tr>
<td>Funding would start immediately and end 12/31/2021.</td>
</tr>
<tr>
<td>No additional public financial assistance would be required for these families past 12/31/2021.</td>
</tr>
<tr>
<td>These resources are coming from an existing HHA HOME TBRA contract that originally served chronically homeless via CAS. Contract has been amended to allow for families to be served.</td>
</tr>
<tr>
<td>The Way Home uses a single CA waitlist. If the CAS sends referrals from the waitlist for these 50-60 units, it will be necessary to go out of waitlist order as there currently no families at the top of the waitlist based on vulnerability.</td>
</tr>
<tr>
<td>This requires a resolution as CAS would have to be changed temporarily to serve 60 families for SEARCH’s new family program.</td>
</tr>
</tbody>
</table>
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item:
In advance of the HUD CoC NOFA competition program announcement, it is necessary to adopt an updated (to HUD’s guidance) project renewal scoring tool. The Scoring Tool recommended encourages stronger competition ensuring projects recommended for funding are among the strongest in the community. Additionally, it focuses on spenddown and active grant management for CoC awardees.

2. Date of Steering Committee Meeting:
July 9, 2020

3. Proposed Committee Resolution:
Approval of the FY2020 CoC Scoring Tool in preparation of the FY2020 CoC NOFA Competition.

4. Approval of CoC Steering Committee Chair

Signature: ______________________________               Date: ____________________
# THE WAY HOME COC RENEWAL APPLICATION SCORING RUBRIC

<table>
<thead>
<tr>
<th>Renewal Evaluation Criteria</th>
<th>SAGE APR Source</th>
<th>Calculation</th>
<th>Full points</th>
<th>5 Points</th>
<th>0 Points</th>
<th>Section Weight</th>
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<tbody>
<tr>
<td>1a. PSH Programs: Occupancy / Average Daily Unit Utilization*</td>
<td>Q8B</td>
<td>Average Point in Time Count of HHlds On Last Wednesday/Units on Application</td>
<td>95%</td>
<td>85-94%</td>
<td>&lt;84%</td>
<td>10</td>
</tr>
<tr>
<td>1b. TH Programs: Occupancy / Average Daily Unit Utilization*</td>
<td>Q8B</td>
<td>Average Point in Time Count of HHlds On Last Wednesday/Units on Application</td>
<td>95%</td>
<td>85-94%</td>
<td>&lt;84%</td>
<td>10</td>
</tr>
<tr>
<td>1c: RRH Programs: Occupancy / Average Daily Unit Utilization*</td>
<td></td>
<td>RRH Projects will be 100% Unit Utilization</td>
<td>100%</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>2a. PSH Programs: Percentage of participants who gained or increased earned income from entry to latest status</td>
<td>Q19A1 Row 1</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>15%</td>
<td>10-14%</td>
<td>&lt;10%</td>
<td>10</td>
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<tr>
<td>2b. TH Programs: Percentage of participants who gained or increased earned income from entry to latest status</td>
<td>Q19A1 Row 1</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>50%</td>
<td>24-49%</td>
<td>&lt;24%</td>
<td>10</td>
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<tr>
<td>2c. RRH percentage of households who gained or increased earned income from entry to latest status</td>
<td>Q19A1 Row 1</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>50%</td>
<td>24-49%</td>
<td>&lt;24%</td>
<td>10</td>
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<tr>
<td>3a. PSH Percentage of all participants with cash income other than employment from entry to latest status</td>
<td>Q19A1 Row 3</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>35%</td>
<td>23-34%</td>
<td>&lt;23%</td>
<td>10</td>
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<tr>
<td>3b. TH Percentage of all participants with cash income other than employment from entry to latest status</td>
<td>Q19A1 Row 3</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>30%</td>
<td>17-29%</td>
<td>&lt;17%</td>
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<tr>
<td>3c. RRH Percentage of all participants with cash income other than employment from entry to latest status</td>
<td>Q19A1 Row 3</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>60%</td>
<td>30-59%</td>
<td>&lt;30%</td>
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### THE WAY HOME COC RENEWAL APPLICATION SCORING RUBRIC

<table>
<thead>
<tr>
<th>APR</th>
<th>4a. PSH Programs: Percentage of participants who gained or increased earned income from entry to exit</th>
<th>Q19A2 Row 1</th>
<th>Percent of Persons who accomplished this measure (%)</th>
<th>15%</th>
<th>9-14%</th>
<th>&lt;9%</th>
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<td>4b. TH Programs: Percentage of participants who gained or increased earned income from entry to exit</td>
<td>Q19A2 Row 1</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>50%</td>
<td>40-50</td>
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<td>4c. RRH percentage of households who gained or increased earned income from entry to exit</td>
<td>Q19A2 Row 1</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>45%</td>
<td>29-44%</td>
<td>&lt;29%</td>
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<td>5a. PSH Programs: Percentage of participants who gained or increased other (non-employment) income from entry to exit</td>
<td>Q19A2 Row 3</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>27%</td>
<td>18-27%</td>
<td>&lt;18%</td>
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<td>5b. TH Programs: Percentage of participants who gained or increased other (non-employment) income from entry to exit</td>
<td>Q19A2 Row 3</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>37%</td>
<td>17-36%</td>
<td>&lt;17%</td>
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<td>5c. RRH percentage of households who gained or increased (non-employment) income from entry to exit</td>
<td>Q19A2 Row 3</td>
<td>Percent of Persons who accomplished this measure (%)</td>
<td>55%</td>
<td>20-54%</td>
<td>&lt;19%</td>
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**DRAFT**
## Renewal Evaluation Criteria

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<tr>
<td><strong>PSH Programs: Percentage of persons participating with a Permanent Exit Destination</strong></td>
<td>Q5 (Stayers) &amp; Q23 A &amp; B</td>
<td>Percentage (Total Number of Stayers + Total Number of Persons Exiting to Permanent Housing Destination)/ (Total Number of Persons Served - Persons Excluded***)</td>
<td>95%</td>
<td>90-94%</td>
<td>&lt;89%</td>
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<td><strong>TH Programs: Percentage of persons participating with a Permanent Exit Destination</strong></td>
<td>Q23 A &amp; B</td>
<td>Percentage (Total Number of Persons Exiting to Permanent Housing Destination)/ (Total Number of Persons Leaving - Persons Excluded***)</td>
<td>80%</td>
<td>75-79%</td>
<td>&lt;75%</td>
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<tr>
<td><strong>RRH Programs: Percentage of persons participating with a Permanent Exit Destination</strong></td>
<td>Q23 A &amp; B</td>
<td>Percentage (Total Number of Persons Exiting to Permanent Housing Destination)/ (Total Number of Persons Leaving - Persons Excluded***)</td>
<td>80%</td>
<td>70-79%</td>
<td>&lt;70%</td>
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<td><strong>PSH Programs: Median length of stay for Leavers</strong></td>
<td>Q22 B</td>
<td>&gt;550</td>
<td>365-550</td>
<td>&lt;365</td>
<td>&lt;365</td>
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<tr>
<td><strong>TH Programs: Median length of participation for Leavers.</strong></td>
<td>Q22 B</td>
<td>&lt;180</td>
<td>180-270</td>
<td>&gt;270</td>
<td>&gt;270</td>
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<tr>
<td><strong>RRH Programs: Average length from referral to housing.</strong></td>
<td>Coordinated Access Report</td>
<td>&lt;45</td>
<td>46-60</td>
<td>&gt;60</td>
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## Financials

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<th>Section Weight</th>
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<tr>
<td><strong>Audit Review</strong></td>
<td>Audit Submitted by Agency</td>
<td>Audit shows agency as a low risk auditee &amp; no findings</td>
<td>Audit shows agency as low risk auditee or agency has no findings</td>
<td>Audit shows agency high risk auditee AND findings</td>
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<td><strong>Cost Effectiveness</strong></td>
<td>Award Breakout</td>
<td>(Supportive Services $)/ # of Units</td>
<td>Less than $6,000/household</td>
<td>Between $6,000 &amp; $7500/unit</td>
<td>&gt;$7500/unit</td>
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<tr>
<td><strong>LOCCS</strong></td>
<td>APR Submitted to HUD</td>
<td>APR Total Expenditures for Last Complete Year / Total Award for Grant Year</td>
<td>&lt;5%</td>
<td>&gt;5% with a reallocation letter or an executed amendment</td>
<td>6-10%</td>
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# THE WAY HOME COC RENEWAL APPLICATION SCORING RUBRIC

## Coordinated Access

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<th>For 0 Points</th>
<th>Section Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>11A. Coordinated Access Enrollments</td>
<td>Coordinated Access Report</td>
<td>Number of Enrollments through CA / Total Number of Enrollments</td>
<td>100%</td>
<td>&lt;100%</td>
<td>&lt;100%</td>
<td>20</td>
</tr>
<tr>
<td>11B. DV Coordinated Access Danger Assessment &amp; EPPA Enrollments</td>
<td>Agency’s Deidentified Clients in Programs List</td>
<td>Number of Enrollments through DV CA / Total Number of Clients in Programs</td>
<td>100%</td>
<td>85%</td>
<td>&lt;85%</td>
<td>20</td>
</tr>
<tr>
<td>12A. Program Denials</td>
<td>Coordinated Access Report</td>
<td>Number of Denied Referrals through CA / Number of Referrals through CA</td>
<td>0-15%</td>
<td>If agencies received less than 4 referrals and denied no more than 1</td>
<td>&gt;15%</td>
<td>20</td>
</tr>
<tr>
<td>12B. DV Coordinated Access Referral Denials</td>
<td>DV Coordinated Access Referral List</td>
<td>Number of Denied Referrals through DV CA / Number of Referrals through DV CA</td>
<td>0-25%</td>
<td>If agencies received less than 4 referrals and denied no more than 1</td>
<td>&gt;25%</td>
<td>20</td>
</tr>
</tbody>
</table>

## HMIS & Comparable Database

<table>
<thead>
<tr>
<th>Renewal Evaluation Criteria</th>
<th>Source of Criteria</th>
<th>Calculation</th>
<th>Full Points</th>
<th>For 5 Points</th>
<th>For 0 Points</th>
<th>Section Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>13. HMIS/Comparable Database Site Visit</td>
<td>Site Visit Scoresheet</td>
<td>Site Visit Scoresheet</td>
<td>100%</td>
<td>85-99%</td>
<td>&lt;85%</td>
<td>10</td>
</tr>
<tr>
<td>14. HMIS Data Quality Standards</td>
<td>Q6A-D</td>
<td>Percent Error Column</td>
<td>0% Errors</td>
<td>&gt;2% Errors</td>
<td>&gt;2% Errors</td>
<td>10</td>
</tr>
<tr>
<td>Renewal Evaluation Criteria</td>
<td>Source of Criteria</td>
<td>Calculation</td>
<td>Full Points</td>
<td>For 5 Points</td>
<td>For 0 Points</td>
<td>Section Weight</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------</td>
<td>-------------</td>
<td>-------------</td>
<td>--------------</td>
<td>--------------</td>
<td>----------------</td>
</tr>
<tr>
<td>16. PIT Involvement</td>
<td>PIT Project Manager Signups</td>
<td>3 Days of Volunteers</td>
<td>2 Days of Volunteers</td>
<td>1 Day of Volunteers</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>17. Provider Forum Agency Attendance</td>
<td>Calendar Year Prior to NOFA</td>
<td>&gt;75%</td>
<td>&lt;75%</td>
<td>10</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total** 220

<table>
<thead>
<tr>
<th>Bonus (TH &amp; PSH)</th>
<th>Length of Time from Referral to Move-In</th>
<th>Coordinated Access Report &amp; DV Coordinated Access Report</th>
<th>Days from Referral to Move-In</th>
<th>&lt;45 Days</th>
<th>&gt;45 Days</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonus (RRH)</td>
<td>Median length of participation for Leavers.</td>
<td>Q22B</td>
<td>300-365 Days</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bonus (DV)</td>
<td>Domestic Violence Coordinated Access System Participation</td>
<td>Did NOT use the End of Grant Exception Process</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Penalty</td>
<td>Late Submittal of Documents</td>
<td>-25</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Penalty</td>
<td>No Representation at Mandatory Conference</td>
<td>-25</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* HUD Approved Excluded Exits are: Deceased, Foster Care, Hospital & Nursing Facility

**Adjusted Total** 245
Request for CoC Steering Committee Agenda Item

1. Brief Description of Proposed Item:

The Coalition for the Homeless of Houston/Harris County acted as the sole applicant for The Texas Department of Housing and Community Affairs’ (TDHCA) Emergency Solutions Grant Coordinator after Steering Committee approval to do so.

The Coalition, in coordination with the Public Funders Workgroup, has submitted the following funding recommendations for approval by the CoC Steering Committee for the $1,457,520 that has been allocated to The Way Home Continuum of Care. Due to regulations, The Way Home Continuum of Care can only award up to $874,512 in Emergency Shelter and Street Outreach.

The following applications were submitted:

2. Date of Decision (outside of Steering Committee Schedule):

July 9, 2020

3. Proposed Committee Resolution:

To approve the attached funding recommendation for The Way Home Annual ESG allocation awarded.

4. Approval of CoC Steering Committee Chair

Signature: _______________________________  Date: ____________________
<table>
<thead>
<tr>
<th>Applicant</th>
<th>Recommended Amount</th>
<th>Admin</th>
<th>Total Recommended Award</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bay Area Turning Point</td>
<td>$92,100.00</td>
<td>$2,700</td>
<td>$94,800.00</td>
<td>Emergency Shelter</td>
</tr>
<tr>
<td>Bay Area Turning Point</td>
<td>$50,000.00</td>
<td>$1,500</td>
<td>$51,500.00</td>
<td>Homeless Prevention</td>
</tr>
<tr>
<td>Bay Area Turning Point</td>
<td>$117,865.00</td>
<td>$3,500</td>
<td>$121,365.00</td>
<td>RRH</td>
</tr>
<tr>
<td>Houston Area Women’s Center</td>
<td>$222,434.00</td>
<td>$6,600</td>
<td>$229,034.00</td>
<td>RRH</td>
</tr>
<tr>
<td>The Salvation Army</td>
<td>$257,432.00</td>
<td>$7,700</td>
<td>$265,132.00</td>
<td>Emergency Shelter</td>
</tr>
<tr>
<td>Bridge Over Troubled Water</td>
<td>$67,012.00</td>
<td>$2,000</td>
<td>$69,012.00</td>
<td>Emergency Shelter</td>
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<tr>
<td>SEARCH Homeless</td>
<td>$120,247.00</td>
<td>$3,600</td>
<td>$123,847.00</td>
<td>Street Outreach</td>
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<tr>
<td>Magnificat House</td>
<td>$73,914.00</td>
<td>$2,200</td>
<td>$76,114.00</td>
<td>Emergency Shelter</td>
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<tr>
<td>Covenant House</td>
<td>$122,500.00</td>
<td>$3,600</td>
<td>$126,100.00</td>
<td>Emergency Shelter</td>
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<tr>
<td>Houston Area Women’s Center</td>
<td>$75,307.00</td>
<td>$2,200</td>
<td>$77,507.00</td>
<td>Emergency Shelter</td>
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<tr>
<td>Alliance of Community Assistance Ministries</td>
<td>$151,000.00</td>
<td>$4,500</td>
<td>$155,500.00</td>
<td>Homeless Prevention</td>
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<tr>
<td>HTX Hope Haven</td>
<td>$66,000.00</td>
<td>$1,609</td>
<td>$67,609.00</td>
<td>Street Outreach</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$1,457,520.00</td>
<td>Total</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Activity Breakout</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Percent of ES</td>
<td>47%</td>
</tr>
<tr>
<td>Total Percent of HP</td>
<td>14%</td>
</tr>
<tr>
<td>Total Percent of RRH</td>
<td>23%</td>
</tr>
<tr>
<td>Total Percent for SO</td>
<td>13%</td>
</tr>
<tr>
<td>Total Administration</td>
<td>3%</td>
</tr>
<tr>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>
1. **Brief Description of Proposed Item:**

   The State of Texas received an award of Coronavirus Aid, Relief and Economic Security (CARES) Act of which approximately $2.3M has been identified for The Way Home Continuum of Care. This funding is used to prevent, prepare for and respond to COVID-19. The Coalition for the Homeless, as approved by the CoC Steering Committee, was selected by Texas Department of Housing & Community Affairs (TDHCA) to run a local call for applications for this allocation of CARES ESG funds for The Way Home Continuum of Care. Upon approval – the recommendation will be sent to TDHCA for final threshold review, award and contract. Any agency awarded these funds will contract with TDHCA. The expected timeframe for the expenditure of these funds are from March 13, 2020 to July 31, 2021, although there are certain restrictions for pre-contract costs. The Public Funder’s Workgroup, which includes representation from the cities of Houston and Pasadena, and Fort Bend, Harris and Montgomery Counties, in addition to the Lead Agency, has agreed to the below recommendation of funding.

2. **Date of Steering Committee Meeting:**

   July 9, 2020

3. **Proposed Committee Resolution:**

   Approval of the recommendation.

4. **Approval of CoC Steering Committee Chair**

   Signature: ___________________________    Date: ______________________
<table>
<thead>
<tr>
<th>Applicant</th>
<th>Emergency Shelter</th>
<th>Street Outreach</th>
<th>HMIS</th>
<th>RRH</th>
<th>HP</th>
<th>Admin</th>
<th>Total Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catholic Charities</td>
<td>$380,000.00</td>
<td>$19,000.00</td>
<td>$399,000.00</td>
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<td>Career &amp; Recovery</td>
<td>$1,800.00</td>
<td>$495,000.00</td>
<td>$521,550.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NAM</td>
<td>$220,000.00</td>
<td>$11,000.00</td>
<td>$231,000.00</td>
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<tr>
<td>ACAM</td>
<td>$13,346.00</td>
<td>$215,000.00</td>
<td>$239,096.00</td>
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</tr>
<tr>
<td>Covenant House</td>
<td>$20,000.00</td>
<td>$121,674.00</td>
<td>$141,674.00</td>
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<tr>
<td>Memorial Assistance Ministries</td>
<td>$81,000.00</td>
<td>$4,050.00</td>
<td>$85,050.00</td>
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<tr>
<td>Beacon</td>
<td>$210,000.00</td>
<td>$10,500.00</td>
<td>$220,500.00</td>
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<tr>
<td>Salvation Army</td>
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<td>Tejano Center</td>
<td>$15,600.00</td>
<td>$3,500.00</td>
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<tr>
<td>USVI</td>
<td>$55,000.00</td>
<td>$5,500.00</td>
<td>$60,500.00</td>
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</tr>
<tr>
<td>HTX HOPE</td>
<td>$176,680.00</td>
<td>-</td>
<td>$185,514.00</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$230,000.00</strong></td>
<td><strong>$313,954.00</strong></td>
<td><strong>$550,000.00</strong></td>
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</tr>
<tr>
<td><strong>Activity Breakout</strong></td>
<td>10%</td>
<td>13%</td>
<td>1%</td>
<td>23%</td>
<td>49%</td>
<td>4%</td>
<td>100%</td>
</tr>
</tbody>
</table>
1. **Brief Description of Proposed Item:**

   The Steering Committee approved the ESG Written Standards in April (2020. Resolution 12). Due to the COVID Pandemic, Emergency Solutions Grants (ESG) have been awarded to our Continuum of Care. In an effort to make some exceptions to the Standards for these funds to ensure proper execution of these funds with respect to COVID response.

2. **Date of Steering Committee Meeting:**

   July 9, 2020

3. **Proposed Committee Resolution:**

   The proposed resolution is to approve the attached Addendum to the ESG Written Standards.

4. **Approval of CoC Steering Committee Chair**

   Signature: ________________________________  Date: ______________________________
The Way Home Continuum of Care has received various awards of Coronavirus Aid, Relief and Economic Security (CARES) Act Emergency Solutions Grants (ESG). This funding is used to prevent, prepare for and respond to COVID-19.

To ensure The Continuum of Care operates these funds in the best response and preparation for COVID-19, this addendum applies to all CARES ESG Funding awarded and executed in our community.

**Effective Date:**

This addendum goes into effect in accordance with HUD Waivers – March 31, 2020

**HUD Regulatory Waivers:**

- As a result of the COVID-19 pandemic, HUD expanded eligible uses of HMIS. HUD waived 24 CFR §576.107(a)(2) which authorizes use of ESG funds for managing and operating the Homeless Management Information System (“HMIS”) funds if the recipient is the HMIS lead agency. This waiver allows Subrecipient to use ESG funding for the provisions in 24 CFR §576.107(a)(2) even if the Subrecipient is not an HMIS lead agency. Expanding HMIS eligible activities allows more Subrecipient to use ESG funding to upgrade or enhance the HMIS as needed to incorporate ESG program data related to COVID-19. The waiver to expand HMIS eligible activities will be in effect from April 5, 2020, to September 30, 2020.

- As a result of the COVID-19 pandemic, HUD changed re-evaluations from three to six months for homelessness prevention. HUD waived 24 CFR §576.401(b) which requires a re-evaluation of the Program Participant’s eligibility and the types/amounts of assistance to occur not less than once every three months. With the waiver, re-evaluations for homelessness prevention will be required not less than once every six months. Waiving three-month re-evaluation requirement for homelessness prevention assistance is necessary to help program participants remain stable in housing during the economic uncertainty caused by COVID-19. This waiver applies from April 5, 2020, to March 31, 2022.

- As a result of the COVID-19 pandemic, HUD suspended monthly case management. HUD waived 24 CFR §567.401(e), which requires Program Participants to meet with a case manager not less than once per month, unless the Violence Against Women Act of 1994 or Family Violence Prevention and Services Act prohibits the shelter or housing being conditional on the Program Participant’s acceptance of services. Waiving the monthly case management requirement until September will allow ESG Subrecipient to provide case management on an as-needed basis and reduce the possible spread and harm of COVID-19. This waiver is in effect from April 5, 2020, to August 22, 2020.

- As a result of the COVID-19 pandemic, HUD waived the Fair Market Rent (FMR) requirement. HUD waived 24 CFR §576.106(d)(1), which requires total gross rent to be equal or less than the FMR established by HUD. Moving people into permanent housing is especially critical to prevent the spread of COVID-19, and this waiver will assist providers to more quickly locate additional units to house persons experiencing homelessness. The rent reasonableness standard still applies. The FMR requirement is waived from April 5, 2020, to September 30, 2020.
Extension of Waivers:

- If as a result of the COVID-19 pandemic, HUD or the Department extends the time period for the above mentioned HUD Regulatory waivers or Department Waivers, and there are no substantive changes associated with said extension, the Department may allow use of the waivers for the extended time period without the requirement of a written amendment hereto. In such an event, however, Subrecipient should retain any written correspondence from the Department regarding said extension of the COVID-19 related waivers.

Homeless Prevention:

- Entitlement ESG is up to 30% AMI but ESG-CV is waived up to 50% AMI. However, The Way Home system will continue to use these funds is for those households falling under 30% AMI.
- Any ESG-CV recipients or subrecipients must coordinate with the CoC, including but not limited to Coordinated Access, HMIS participation, and CAPER reporting, and follow all ESG requirements that have not already been waived.
- Prioritize COVID homeless prevention to persons and households with actual COVID diagnosis and/or positive tests with resulting loss of income.

Rapid Rehousing:

- Any RRH awarded with COVID CARES funding would not operate under the CMI structure as identified in the RRH Business Rules, but in collaboration with The Way Home System.
- Any ESG-CV recipients or subrecipients must coordinate with the CoC, including but not limited to Coordinated Access, HMIS participation, and CAPER reporting, and follow all ESG requirements that have not already been waived. We may need to say something about using some of these funds as a bridge to PSH.
- Case management is needed especially during COVID-19 so we do not recommend waiving monthly meeting requirement listed in the ESG Written Standards. Allow monthly meetings to be conducted in the following priority:
  - Virtual monthly meetings, for example via zoom or other face time app.
  - Telephone meetings
- Prioritize Homeless Medical Isolation and Recovery Center (HMIRC) customers
  - It should be noted, rapid rehousing funds are directed to individuals and families with income or work history and skills that indicate employability.
Meeting Structure
Concerns

• Not following what is in our Charter
• No opportunity for Steering Committee members to bring forth agenda items
• Questions about what constitutes a resolution/vote
Robert’s Rules of Order

• The Agenda
  – Is a detailed list of specific items, in the sequence in which they will be covered
  – Is specific - do not just list “unfinished business”, state what items of unfinished business will be covered
  – Is a consistent order of business from meeting to meeting

• A Motion
  – Is made to introduce a new item for discussion
  – Needs to be seconded, otherwise the item does not get discussed
  – Item is discussed and discussion can lead to a vote

1. Welcome
2. Approval of minutes
3. Lead Agency Report
4. Nominations Committee Report
5. Unfinished Business
6. New Business
7. Adjournment
Discussion and decision for the Steering Committee

1. Fully embrace Robert’s Rules of Order
   ✓ Allows for democratic speech and action
   ✓ Preserves order
   ✓ Rights of the group supersede the rights of the individual
   ✓ Facilitates group decisions
   × Voting items need to be brought forward from members, not Lead Agency

2. Use Robert’s Rules of Order with modifications – requires Charter amendment and discussion
   ✓ Allowing for flexibility with bringing forth new business items prior to and during the meeting
   ✓ Allowing for members and Lead Agency to bring discussion and voting items forward

3. Create/Use alternative process – requires Charter amendment and much further discussion
   • Could adopt Martha’s Rules of Order