

MARYBOROUGH RSL

CONFERENCE & FUNCTION CENTRE

2019 Graduations



163-175 LENNOX STREET MARYBOROUGH Q 4650
07 4122 2321



WWW.MARYBOROUGHRSL.COM.AU



Welcome

At the Maryborough RSL the exceptional quality of our facilities and our attention to detail is equaled only by the extraordinary standard of customer service offered to you and your guests.

Our Maryborough RSL Conference & Function Centre is the ideal setting for every social occasion.

Two brand new rooms are fully equipped to make your function an outstanding success. Our functions folio has been created to assist you in answering your questions and our Function Manager is always available to provide expert advice and assistance.

Make an appointment to further discuss hosting your event at the Maryborough RSL Conference & Function Centre.

Marissa Nance | Function Coordinator
E: marissa@maryboroughrsl.com.au

Sarah Baker | Function Facilitator
E: sarah@maryboroughrsl.com.au

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The ROOM

Includes:

- Use of the Function Room for four hours
- Full room set up and cleaning
- Friendly Professional Service and Beverage Staff
- Designed Floor Plan to suit
- White or Black Table Cloths
- Paper Napkin in our choice of colour
- Cake Table Cloth and Coloured Runner
- Basic Table Centrepiece
- Lectern, Microphone and sound system
- Staging

Buffet Menu

Hot Dishes

- Beef Lasagne
- Crumbed Fish Fillets
- Crumbed Chicken Tenders
- Mixed Greens
- Hot Chips / Potato Gems
- Potato Bake & Roast Pumpkin

Cold Dishes

- Pasta Salad
- Creamy Coleslaw
- Garden Salad
- Freshly baked dinner rolls

Dessert

Jelly and Custard, Fruit Salad & Whipped Cream

Adults \$30pp
Children \$25pp

CLASS OF
2019

Terms & conditions

Management is pleased to make a tentative function booking at the Maryborough RSL Club. The following are the 'Terms and Conditions' upon which the booking is accepted.

DEPOSIT

All function bookings require a non-refundable deposit of the room hire fee. Tentative bookings will be held for a maximum period of 14 days. After which time a deposit must be made to secure the date. If a second party expresses interest in the same date after a tentative booking has been made, the Maryborough RSL will advise both parties of the situation. Under these conditions, the first party will have 3 days to confirm the booking by way of a paid deposit.

FINAL NUMBERS

The nominated attendance figure must be confirmed no later than 2 weeks prior to the function and the room hire, food and beverage charges will be calculated according to these, even if the actual attendance list is less. The Maryborough RSL reserves the right to only cater for the confirmed numbers.

PAYMENTS

Full payment is required 7 days prior to your function. Payments can be made by cash, direct debit or credit card. Contact your Function Manager for information relating to direct debit payments. Sunday and public holiday functions incur a 10% surcharge on all costs.

UNFORSEEN CIRCUMSTANCES

Should the Maryborough RSL be unable to comply with any of the provisions of this contract by virtue of any interruption to electricity or gas supplies, industrial disputes, plant or equipment failure, unavailability of food items or any other unforeseen contingency or accident, we reserve the right to cancel any booking or refund any deposit without notice.

CLUB'S LICENCE CONDITIONS

All guests must sign into the club upon arrival at Reception (unless they are current members). All guests must comply with the Registered Club Association Act governing the club's licence conditions.

Under aged patrons are welcome to attend private functions, but it is expected that you agree to take full responsibility for these patrons, and provide adequate adult supervision at all times.

The club must be notified of any entertainment that the organiser intends to book.

PRICING CONDITIONS

Upon completion of an event all equipment must be cleared from the venue. Any equipment left in the function room may result in additional charges for storage.

Every possible effort is taken to maintain prices quoted but all prices are subject to change at the discretion of the management to allow for market variations. If our prices are altered we will endeavour to give you as much notice as possible.

CANCELLATIONS

We would be disappointed should the need arise for a booking to be cancelled, however, we do realise that circumstances occasionally make it necessary.

Cancellations must be in writing with at least 21 days notice to ensure no cancellation charges apply.

DAMAGE & INSURANCE

Any property of the client or any other person, brought into the Maryborough RSL shall be at the owner's risk and the Maryborough RSL shall not be liable for any loss or damage however caused. This includes all and any items left after the event.

Terms & conditions

Continued

CONDUCT

The Client must conduct the Function in an orderly manner, in full compliance with the above 'Terms and Conditions' and ensure compliance by all persons in attendance.

The Client must ensure no disturbance or nuisance will be caused to the Maryborough RSL or any of its guests, visitors or neighbours.

The Maryborough RSL is entitled to remove any persons from the Function whose behaviour, in the opinion of the Maryborough RSL, is objectionable, improper or undesirable.

The Maryborough RSL reserves the right to cancel any bookings for themed parties that is deemed inappropriate.

Children are allowed on the premises until 10.00pm unless otherwise arranged with Management; however the client undertakes to ensure that children will be kept under strict supervision and remain under the responsibility of the client.

Any minors found to be consuming alcohol will be removed from the premise and the remainder of the function will be cancelled with no monies refunded.

INDEMNITY

The client attends the function at his/her own risk and agrees to indemnify and keep indemnified the Maryborough RSL against all costs, charges and expenses which may be incurred due to any person suffering injury while at the Function or due to any loss or damage of property related directly or indirectly to the Function.

ENTIRE AGREEMENT

You agree that the 'Terms and Conditions' in this agreement constitute all the terms agreed upon for the hiring of the Function Centre at the Maryborough RSL for your function.

Any departure from these 'Terms and Conditions' will only be binding if the Maryborough RSL has accepted these conditions in writing prior to the function.

The management of the Maryborough RSL looks forward to providing you with the very best service to ensure the success of your function and make it 'one to remember'.