Adding In-Text Citations
This handout explains how to add in-text citations to your papers.

To cite a reference in the body of the paper, select the desired location in the text (often at the end of a sentence). Once the cursor is in place, open the Insert menu and select Find and Cite Reference. This menu can also be accessed by right-clicking the desired location in the body of the text.

Next, Find and Cite options will open in a pop-up window. The references already cited within this paper are indicated with the green Cited icon. To cite from My References, check the box next to the desired reference and click Cite. Search for references from PsycINFO, My References, or the Paper Reference List. Select Create Reference to use the reference-generating forms to add a new reference.
You will need to answer two formatting questions before your citation appears in the body of the text. Decide if your citation is parenthetical or narrative and indicate if the citation is a quotation.

Next, select Submit and the new citation will be in the body of the text.

Far far away, behind the word mountains, far from the countries Vokalia and Consonantia, there live the blind texts. Separated they live in Boorge language ocean. A small river named Duden flows by their place and supplies it with regelialitl. It is a paradisematic country, in which roasted parts of sentences fly into your mouth. Pointing has no end and sight is leaving it a lot of blind texts. The Big Oxmox advised her not to do so, because there were thousands of bad Commas, Marks, and devious Semikolon, but the Little Blind Text didn’t listen. She packed her 8 versalia, put her initial into the 8 markup, added some figures, and made herself on the way (Aarnstoo, 1991). When she reached the first hills of the Italic Mountains, she had a last stop at the skyline of her hometown Bookmarksgrove, the headline of Alphabet Village and the sublime of her own road.
Cited references cannot be deleted. To delete a reference from the Paper Reference List, the citations must first be removed from the body of the text. Trying to delete a reference from the list when it is still cited in the body of the text results in an error.

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