Using Grammar Check, Spell Check, and Word Count

Academic Writer includes grammar and spell check tools for your papers in the Writing Center.

With Academic Writer’s grammar and spell check, your paper is checked automatically as you write, giving you added confidence in the quality of your writing.

How to Use Grammar Check

By default, grammar and spell check will be turned on to check as you write. To change the default (changes apply to each writing session), use the icon with the ABC and check mark. (To access additional Academic Writer tools, use the More... icon.)

The Academic Writer grammar and spell check looks for:

- spelling errors
- subject–verb agreement
- superfluous commas
- split infinitives
- mood (indicative versus subjunctive)
- pronouns as subjects and objects (who vs. whom)
- common examples of anthropomorphism
- readability issues

To view the grammar or spelling suggestions, hover over the underlined text to select an option or ignore the suggestion. To stop checking for an issue or spelling in the entire paper, select “Disable Rule.”

As the author, you’ll still want to review your writing for things like run-on sentences, sentence fragments, paragraph length, and punctuation.
Word Count

You can access Academic Writer’s robust word count tool in the View menu in the toolbar. You can also access this in the Main Menu under the Check dropdown menu.

Accessing the word count here lets you view the word count for the entire document, or specific sections like the abstract, paper body, and reference list (and the number of references included). You can also select text in the paper body before running the Word Count to count the words only in the selected text.

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