



2018 CONNECTICUT STATEWIDE TRANSIT RODEO REGISTRATION PACKET

It's Rodeo time again! The 2018 Connecticut Statewide Transit Rodeo will be held Sunday, June 3rd from 8:00 AM to 2:00 PM at the Buckland Commuter Park & Ride lot in Manchester. As the designated Rodeo Coordinator at your organization, you are receiving this packet which contains everything you need to promote the Rodeo to your drivers and staff.

STEP 1: Please display the posters included with this package in a high-traffic area at your location.

STEP 2: Recruit your team. Drivers, volunteers, and spectators are all needed from your organization.

STEP 3: Complete the online registration at www.ctrmap.org and mail in the appropriate fees by the **deadline of Friday, May 4th**.

STEP 4: Come and have a great day with us on Sunday, June 3rd. There will be breakfast, a BBQ lunch, entertainment, and some great competition.

A few notes about the 2018 Rodeo:

- **Parking at the event will be more limited than in the past** (see the site map included in this packet).
 - If your team will be bringing a bus or a van to the event you must let us know by May 1st so that you can be assigned a parking spot. Staff will be on hand in the parking lot on the day of the event to direct your bus to the assigned spot.
 - Please be aware that due to the limited parking some volunteers may be asked to park in an adjacent lot. We will reach out to you with details if volunteers at your location will be asked to park at that location.
 - We are asking all attendees to carpool if at all possible to assist us with the demand for parking.
- Qualification criteria for drivers are included in this package.
- Visit the www.ctrmap.org site to see the **Bus Rodeo Toolkit Video** (<http://nationalrtap.org/rodeo/Bus-Rodeo-Basics-Video>) for tips and pointers. This is a great resource for volunteers, judges, and competitors.
- Your registered drivers will be assigned a specific practice time on Saturday, June 2nd. An email will be sent to you with the time. **Please be sure your drivers take advantage of this valuable practice time.**
- One alternate per category may also register and we strongly recommend that you take advantage of this option. Alternates must be pre-registered as NO contestant substitutions may occur at the event on June 3rd with anyone other than a pre-registered alternate. There is no additional cost to register an alternate. If there is time available on practice day, alternates can be assigned a practice time on the schedule. Please email your request for this to mariah@ctrmap.org
- First place winners in each category will be sent to the respective National/International Rodeo competitions, **along with a \$500 cash prize** (policy on travel will be provided).

- Note that direct expenses associated with bringing a companion to the Rodeo are not eligible as part of the travel to the National/International Competition. Winners may elect to receive their \$500 cash prize closer to the time that they will travel to the competition.
 - Winners should not make their own travel plans, CTRTAP staff will reach out to them prior to the event to arrange the details consistent with the travel policy.
 - 2nd through 4th place finishers in each category receive **cash prizes**. There is also a \$100 prize in each category to the highest scoring “rookie” (a driver participating in their first Rodeo).
- This year we will continue the tradition of designating a Mystery Obstacle. Drivers who get a perfect score on the course obstacle that has been designated as the Mystery Obstacle will win a \$10 gift card given to them at the event.
 - Volunteer judges are critical to the success of the Rodeo and are needed **all day from 8:00 AM to 2:00 PM**, we could not hold the Rodeo competition without them! Judges should check-in during registration at 7:45 AM so that they can get instructions on scoring obstacles. Be sure to thank all of the volunteers that you see on the day of the event!
 - All volunteers will be issued a safety vest to wear for the day. Please be sure to return vests at the end of the event. The commemorative hat is for you to keep, but the vests are reused each year.
 - This packet contains an FAQ for volunteers that you can copy and share with them. It outlines what they can expect at the event.
 - Sign-up sheets for contestants and volunteer judges are included in this packet. Post them around so that interested competitors and judges can list their names. Coordinators can enter the information on-line on the registration page at www.ctrtap.org The deadline for registration is Friday, May 4th.
 - Registration checks should be made out to **TransAction Associates** and payment for registrants mailed to: Michele Brooks, CTRTAP, c/o TransAction Associates, 5 Wheeling Avenue, Woburn, MA 01801.
 - We are able to accept payment for registration by credit cards. The credit card authorization form is included in this packet with instructions for how to submit. It is also available at www.ctrtap.org
 - **Safety Reminder**: We want everyone to have a fun and safe day. Please ask all of the participants to watch children carefully and ensure that they stay off of the course.

See you at the 2018 Connecticut Statewide Transit Rodeo on Sunday, June 3rd!

Questions? Contact: Michele Brooks, CTRTAP Program Manager,
michele@ctrtap.org 781-404-5035 (office) 508-380-0721 (cell)