



Dear Rodeo Coordinator:

HERE IS YOUR 2019 CONNECTICUT STATEWIDE TRANSIT RODEO REGISTRATION PACKET

It's Rodeo time again! The 2019 Connecticut Statewide Transit Rodeo will be held **Sunday, June 9th from 8:00 AM to 2:00 PM at the Buckland Commuter Park & Ride lot in Manchester**. As the Rodeo Coordinator at your location, you are receiving this packet with everything you need to promote the Rodeo to your drivers and staff.

STEP 1: Display the posters in high-traffic areas at your location (just let us know if you need more).

STEP 2: Recruit your best team. Drivers, volunteers, and spectators are all needed!

STEP 3: Register your drivers and volunteers at www.ctrmap.org by **Friday, May 10th**.

STEP 4: Send in the appropriate registration fees for your drivers who will compete.

STEP 4: Come and have a great day with us on Sunday, June 9th! Enjoy breakfast, a BBQ lunch, entertainment, and some great competition.

A few notes about the 2019 Rodeo:

- **Parking at the event is limited** (see the site map included in this packet).
 - If your team is coming in a bus or a van to the event, let us know by May 1st so that you can be assigned a parking spot. Staff will be on hand in the parking lot on the day of the event to direct your bus to the assigned spot.
 - We are asking all attendees to carpool if possible to assist us with the demand for parking.
- Qualification criteria for drivers are included in this package.
- Visit the www.ctrmap.org site to see the **Bus Rodeo Toolkit Video** (<http://nationalrtap.org/roadeo/Bus-Rodeo-Basics-Video>) for tips and pointers. This is a great resource for volunteers, judges, and competitors.
- Your registered drivers will be assigned a specific practice time on Saturday, June 8th. An email will be sent to you with the time the week before the event. **Please be sure your drivers take advantage of this valuable practice time.**
- One alternate per category may also register at no additional cost. We strongly recommend that you take advantage of this option. Alternates must be pre-registered. NO contestant substitutions are allowed at the event on June 9th with anyone other than a pre-registered alternate. Alternates can be assigned a practice time on Saturday if there is space available. Please email your request for this to michele@ctrmap.org

- First place winners are eligible to compete in the National/International Competition if it is held. CTRTAP will only send winners who are eligible to compete based on the event categories and guidelines. If event organizers CTAA/APTA make any changes to the competition that result in the elimination of a category, then CTRTAP can only approve travel to the Rodeo for those who can compete. First place winners receive **a \$500 cash prize**.
 - Note that direct expenses associated with bringing a companion to the Rodeo are not eligible as part of the travel to the National/International Competition. Winners may elect to receive their \$500 cash prize closer to the time that they will travel to the competition.
 - Winners should not make their own travel plans, CTRTAP staff will reach out to them prior to the event to arrange the details consistent with the travel policy.
 - 2nd through 4th place finishers in each category receive **cash prizes**. There is also a \$100 prize in each category to the highest scoring “rookie” (a driver participating in their first Rodeo).
- Drivers who get a perfect score on the course obstacle that has been designated as the Mystery Obstacle will win a \$10 gift card given to them at the event.
- Volunteer judges are essential to the success of the Rodeo and are needed **all day from 8:00 AM to 2:00 PM**. Judges should check-in during registration at 7:45 AM so that they can get instructions on scoring obstacles. Be sure to thank all of the volunteers that you see on the day of the event!
 - All volunteers will be issued a safety vest to wear for the day. Please be sure to return vests at the end of the event. The commemorative hat is for you to keep, but the vests are reused each year.
 - This packet contains an FAQ for volunteers that you can copy and share with them. It outlines what they can expect at the event.
- Sign-up sheets for contestants and volunteer judges are included in this packet. Post them around so that interested competitors and judges can list their names. Coordinators can enter the information on-line on the registration page at www.ctrtap.org The deadline for registration is Friday, May 10th.
- Registration checks should be made out to **TransAction Associates** and payment for registrants mailed to: Michele Brooks, CTRTAP, c/o TransAction Associates, 5 Wheeling Avenue, Woburn, MA 01801.
- We are able to accept payment for registration by credit cards. The credit card authorization form is included in this packet with instructions for how to submit. It is also available at www.ctrtap.org
- **Safety Reminder:** We want everyone to have a fun and safe day. Please ask all of the participants to watch children carefully and ensure that they stay off of the course.

See you at the 2019 Connecticut Statewide Transit Rodeo on Sunday, June 9th!

Questions? Contact: Michele Brooks, CTRTAP Program Manager,
michele@ctrtap.org 781-404-5035 (office) 508-380-0721 (cell)