



Booking Form

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|--|--------------------|--------------------------------|----------------|
| Dates Required From: | | Dates Required To: | |
| Where Staying : | | | |
| Title | First Name: | Surname: | |
| Home Address: | | | |
| Postcode: | | | |
| Contact Phone Number: | | Mobile Number: | |
| Vehicle Required: | | | |
| Weight (please specify) | | Stone: | Pounds: |
| It is imperative to know exact weight as scooters do have a maximum user weight | | | |
| Have you used a mobility scooter before: | | | |
| Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Delivery Required: | | | |
| Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Time of arrival and delivery arrangements: | | | |
| Time of leaving and return arrangements: | | | |
| Hire price quoted: | | Delivery charge quoted: | |
| DATE OF BOOKING: | | | |
| Letter sent: | | Date: | By: |
| Deposit received and entered in diary: | | Date: | By: |
| Debit/credit card details in safe: | | Date: | By: |
| Debit/credit card paid on: | | Date: | By: |

Terms and Conditions of Loan

These terms and conditions are in accordance with Bognor Regis and Worthing Shopmobility Insurance Policy.

In consideration of Bognor Regis and Worthing Shopmobility loaning to me a self-propelled or powered wheelchair or scooter under the terms and conditions of the loan scheme, I undertake as follows:

- 1 To take due care of the vehicle whilst in my care and not to leave it unattended at any time unless safely parked out of the way of pedestrians and to remove the key. To be aware of pedestrians safety at all times and to take special care when travelling round corners, when manoeuvring in shops or crowded areas and when reversing. To use the wheelchair/scooter with due care and attention at all times.
- 2 In accordance with our insurance, Bognor Regis and Worthing Shopmobility are responsible for the first **£100.00** of any damage sustained by the vehicle and that this amount may be passed onto the user, at the discretion of the Bognor Regis and Worthing Shopmobility management.
- 3 **To be aware that babies and children may not be carried anywhere on the wheelchair or scooter at any time.**
- 4 **Please ensure armrests are down when sitting on or riding the scooter.**
- 5 To be aware that users of powered wheelchairs or scooters do not have a legal right of way on the highways and to be diligent and aware of traffic when crossing roads.
- 6 To return the vehicle to the Bognor Regis or Worthing Shopmobility centre in as good a state and condition as when it was loaned to me from the outset and to return it to a staff member of Bognor Regis or Worthing Shopmobility, either before or at the agreed time.
- 7 That all equipment when hired overnight or longer must not be left outside but must be kept in a lockable location ie, a shed, a garage or inside a building that is secure. All charging should take place in the locations as well. If the scooter is portable it can be left in the car as long as it is securely locked.
- 8 **I also confirm that as far as I am aware I do not have any condition which would impair my ability to safely operate a scooter/manual or powered wheelchair which is to be hired to me. I promise to inform Bognor Regis or Worthing Shopmobility immediately in the event that I may become aware of any changes in my condition which might affect my ability to safely operate the said equipment and agree to undertake a new assessment.**