

Timaru Girls' High School  
**CYBERSAFETY USE AGREEMENT FORM FOR STUDENTS**

<p>When using information and communications technologies (ICT) at Timaru Girls' High School I will always be a good digital citizen. This means that I:</p> <p><b>Will be a confident and capable user of ICT:</b> I know what I do and do not understand about the technologies that I use. I will get help where I need it.</p> <p><b>Will use ICT for learning as well as other activities:</b> I understand that technology can help me to learn. I also know it can also be used to talk to people, to buy and sell things and to have my opinion heard. I know when and where it is OK to do each one.</p> <p><b>Will think carefully about whether the information I see online is true:</b> I know that it is easy to put information online. This means that what I see is not always right. I will always check to make sure information is real before I use it.</p> <p><b>Will be able to speak the language of digital technologies:</b> When people talk online the things they say can be quite different from a conversation they might have if they were sitting next to each other. I know that I must try to understand what people are saying before I react to them. If I am not sure, I can ask them or someone else to explain.</p> <p><b>Understand that I may experience problems when I use technology but that I will learn to deal with them:</b> I understand that there will be times when technology may not work as I expected it to, or that people may be mean or unkind to me online. When these things happen, I know that there are ways to deal with it. I also know there are people I can go to, to get help if I don't know what to do next.</p>	<p><b>Will always use ICT to communicate with others in positive, meaningful ways:</b> I will always talk politely and with respect to people online. I know that it is possible to bully or hurt people with what I say and so on the internet. I will think about the effect that my actions have on other people.</p> <p><b>Will be honest and fair in all of my actions using ICT:</b> I will never do anything online that I know will hurt anyone. I will make sure what I do is not against the law. I will make sure that my actions don't break the rules of the websites that I use. When I am not sure about what I am doing I will ask for help.</p> <p><b>Will always respect people's privacy and freedom of speech online.</b> I understand that some information is private. I will be careful when using full names, birthdays, addresses and photos of other people and of my own. I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.</p> <p><b>Will help others to become a better digital citizen:</b> Being a good digital citizen is something that we all have to work at. If I know that my friends are having problems online, I will try to help them. If I see that someone is being unfairly treated online then I will speak up rather than just watch it happen.</p>
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