



Parochial Church Council of the Ecclesiastical Parish of St Mark



Annual Parochial Church Meeting 23 April 2017

St Mark's, like every Anglican parish church, must hold an Annual Parochial Church Meeting (APCM), not later than 30 April. Everyone on the electoral roll is entitled to attend. Whilst the APCM shall have power to adjourn and to determine its own rules of procedure, there are certain functions which should be carried out. The minister shall preside as chair and reports should be made about the life of the church. Appointments should take place to certain offices including the churchwardens and church council. Dates should be set for the Parochial Church Councils which should take place four times in the year and also the next meeting of the APCM.

Appointment of Chair

The minister shall be chair of the meeting, if there is no minister present then a lay vice chair shall preside.

Appointment of lay vice chair

Suggested this shall be a churchwarden

Appointment of Church Secretary

Mr Jim Williams has indicated that he is willing to stand

Election of members to the PCC

Members of church council are elected for a period of three years, but are able to stand for re-election after this time.

The numbers of Persons on Church Council is set down as follows - Clerks in Holy Orders, 2 Church Wardens (+2 deputies), Readers, Deanery Synod Representatives, 6 Lay Members for 50 on roll, 9 for 100 on roll and 3 for every additional hundred of part thereof. The Council can also co-opt up to one fifth. The following people have indicated that they will serve on the first church council and they all qualify as members of the Electoral roll. Our entitlement is 21 members.

Ex Officio

Charles Royden (Chair - Ordained Priest)

Sam Cappleman (Ordained Priest)

Two Church Wardens

Wendy Waters (Reader)

Laura Farthing (Deanery Synod Rep)

Linda Parry (Deanery Synod Rep)

Elected Representatives

Mick Ovenden, Margaret Appleton, Michael Cooper, Janet Day, Vincent Holloway, Edward Parry, Marion Prior, Ian Farthing (Treasurer), Delia Shephard, John Day, James Williams (Secretary), Janet Ibberson, Avril Williams (Electoral Roll Officer)

Leadership Team

A PCC shall have a standing committee consisting of not less than five persons. In keeping with historic practice this shall be composed of the ex-officio ministers, church wardens, treasurer and wardens in waiting.

Reports made to the Annual Parochial Church Meeting

Appointment of Electoral Roll Officer (Avril Williams) Presentation of numbers of people on the electoral roll which is the list of church members. The officer records all names of persons over 16 who must be members of Church of England or of a church in communion therewith, who lives in the parish or attends worship.

Financial Report At this point we will receive the latest accounts from the Treasurer Ian Farthing and agree the appointment of an auditor

Report on fabric of building, adoption of church policies

Safeguarding policy

"The Church Council (PCC) has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults) and have adopted the Church of England and Diocesan policies "Protecting all God's Children" and "Promoting a Safer Church" which have been reviewed in the past 12 months by the Church Council. A Parish Safeguarding Officer has been in place for some years and all Trustees have undertaken the Diocesan Safeguarding Training. The St Mark's Preschool has comprehensive Safeguarding policies and staff have been trained in these policies and procedures.

Deanery Synod Report

Annual Report This will be presented by the churchwarden

Suggested dates

Date of Church Council Meeting 10 May

Date of next ACM 15 April 2017

Forthcoming meetings of Church Council

May 10, September 26, November 22, February 21