



**Parochial Church Council of the
Ecclesiastical Parish of St Mark
Annual Parochial Meeting 7 October 2020**



The meeting followed the online Wednesday morning service

33 church members attended the meeting.

Minutes of the last meeting held on 28 April 2019 were approved and are available via the Church website.

The procedure to be followed was explained to members and is Included in the agenda.

Appointments

The Rev. Cannon Charles Royden was appointed chair of the meeting

Mike Cooper was appointed Lay Chair

Jim Williams was appointed secretary

Safeguarding Officer Mrs Janet Day

Electoral Roll Officer Mrs Avril Williams

The following people were elected as Trustees of St Mark's Church

Ex Officio

Charles Royden (Chair - Ordained Priest), Sam Cappleman (Ordained Priest), Mike Cooper (Church Warden), Jim Williams (Church Warden & Assistant Treasurer), Wendy Waters (Reader), Laura Farthing (Deanery Synod Rep), Linda Parry (Deanery Synod Rep), Tim Wilkes (Deanery Synod Rep), Ian Farthing (Church Treasurer),

Leadership Team - (Wardens in Waiting) Alan Kirk, Laura Farthing, Liz Jackson, Janet Warren,

Elected Representatives (ie not ex officio)

Mick Ovenden, Margaret Appleton, Janet Day (Safeguarding), Vincent Holloway, Edward Parry, Lynne Seymour, Jean Kirk, Graham Brown, Jaana Swaaby, Joan York, Margaret Appleton, Mike Warren, Marion Prior, John Day, Janet Ibberson, Avril Williams (Electoral Roll Officer), Elizabeth Bean, Morag Stewart, Barry Southam.

Youth Representative Aletta Swaaby

Members of Staff attending Wendy Rider (Centre Manager), Helen Harpin (Preschool), Sue Jones (Preschool)

Charlie thanked members of the Leadership Team and PCC members for their support in the organisation and efficient running of the church, particularly through the last six months. We had been able to continue regular services through the changing restrictions that had been introduced since March and will continue to ensure the safety of all who attend our worship and visit the church premises.

Membership

Avril Williams reported that there are 164 church members currently on the electoral roll. Members also re-elected Avril as Electoral Roll Officer for the coming year.

Annual Report

Mike Cooper gave a detailed report of the past seventeen months, with particular thanks to Charlie, Sam Wendy, Alan and Richard, all of whom minister to our church and community in so many ways.

Although the current restrictions dominate our current thinking, there were many highlights to the year prior to the lockdown in March which Mike detailed. All aspect of the churches activities were reported on and a copy of the full report is included in the Church minutes file.

Financial Report

Ian reported on the church finances for the year ending 31 August 2019 (the period relevant to the APCM April date).

An overall surplus of £28 190 had been recorded for the year. Ian highlighted a number of points from the results, e.g. payment of Preschool backdated rent, donations to the Garden of Remembrance project and the final contribution to the Diocesan payment from Putnoe. All Diocesan payments had been made on time. A copy of the audited accounts is available for inspection from the Church office.

Members approved the re-appointment of Collet Hulance as church auditors for the coming year. Thanks were again recorded to Ian for continuing to look after the finances so diligently.

Church Premises and adoption of Policies

All routine maintenance has continued and redecoration throughout the church premises has been carried out during the lock down period. All policies have been reviewed as necessary and are up to date.

Safeguarding Policy Serious Incident Reporting

Charlie made reference to past shortcomings that have recently been acknowledged by the Church of England, and restated to all PCC members the responsibilities they hold as trustees. These are clearly set out in the meeting agenda and the Diocesan policies "Protecting all God's Children" and "Promoting a Safer Church".

Our Safeguarding Officer, Janet Day, ensures that up to date training and current DBS checks are in place for all PCC members.

Deanery Synod Report

Sam, as Area Dean, updated members on Deanery matters. It was report that all is running well. There is only one vacancy within the Deanery.

Dates for future Meetings

Church Council Meeting: 28 November

Annual Parochial Church Council Meeting: TBA

The meeting formally closed but those attending were welcome to join the online PCC Meeting to follow.