

# **Parochial Church Council of the Ecclesiastical Parish of St Mark**

## **Annual Congregational Meeting 24 April 2016**

This is our first meeting and we have only just become a registered charity. There are not many changes from what we are used to but we must comply with certain rules as set out in the constitution for a Parochial Church Council (PCC).

Each year St Mark's, like every Anglican parish church, must hold an annual congregational meeting (ACM), not later than 30 April. Everyone on the electoral roll is entitled to attend. Whilst the annual meeting shall have power to adjourn and to determine its own rules of procedure, there are certain functions which should be carried out. The minister shall preside as chair and reports should be made about the life of the church. Appointments should take place to certain offices including the churchwardens and church council. Dates should be set for the Parochial Church Council which should take place four times in the year and also the next meeting of the ACM.

### **Appointment of Chair**

The minister shall be chair of the meeting, if there is no minister present then a lay vice chair shall preside.

### **Appointment of lay vice chair**

Suggested this shall be a churchwarden, Elizabeth Bean has indicated that she is willing to stand

### **Appointment of Church Secretary**

Mr Jim Williams has indicated that he is willing to stand

### **Election of members to the PCC**

Members of church council are elected for a period of three years, but are able to stand for re-election after this time.

The numbers of Persons on Church Council is set down as follows - Clerks in Holy Orders, 2 Church Wardens (+2 deputies), Readers, Deanery Synod Representatives, 6 Lay Members for 50 on roll, 9 for 100 on roll and 3 for every additional hundred of part thereof. The Council can also co-opt up to one fifth. The following people have indicated that they will serve on the first church council and they all qualify as members of the Electoral roll. Our entitlement is 21 members and we have a proposal for 20.

### **Ex Officio**

Charles Royden (Chair - Ordained Priest)

Sam Cappleman (Ordained Priest)

Mrs Elizabeth R Bean (Church Warden)

Wendy Waters (Church Warden and Reader)

Laura Farthing (Deanery Synod Rep)

Linda Parry (Deanery Synod Rep)

## **Elected Representatives**

Mick Ovenden, Jane Mills, Margaret Appleton, Michael Cooper, Janet Day, Vincent Holloway, Edward Parry, Marion Prior, Ian Farthing (Treasurer), Delia Shephard, John Day, James Williams (Secretary), Janet Ibberson, Avril Williams (Electoral Roll Officer)

## **Leadership Team**

A PCC shall have a standing committee consisting of not less than five persons. In keeping with historic practice this shall be composed of the ex-officio ministers, church wardens, treasurer and wardens in waiting. It is proposed that the current Leadership Team will continue for one year and that they will form the standing committee.

## **Reports made to the Annual Congregational Meeting**

**Electoral Roll Officer** Presentation of numbers of people on the electoral roll which is the list of church members. There will be no split record along denomination lines at St Mark's. The officer records all names of persons over 16 who must be members of Church of England or of a church in communion therewith, who lives in parish or attends worship.

**Financial Report** At this point we will receive the latest accounts and agree the appointment of an auditor

## **Report on fabric of building**

## **Deanery Synod Report**

**Annual Report** This will be presented by the churchwarden

**Date of Church Council Meeting** 19 May

**Date of next ACM** 23 April 2017