Managing Children who are Sick, Infectious, or with Allergies

Policy statement

Binfield Preschool aims to provide care for healthy children through preventing cross infection of viruses and bacterial infections, and to promote health through identifying allergies and preventing contact with the allergenic trigger.

Procedures for children who are sick or infectious

- If children appear unwell during the day, for example, if they have a temperature, sickness, diarrhoea or pains, particularly in the head or stomach, our manager or an appropriate member of staff will call the parents and ask them to collect the child, or to send a known carer to collect the child on their behalf.
- If a child has a temperature, we will use a forehead thermometer strip to check the level and may remove some clothing to help bring it down.
- If the child’s temperature does not go down and is worryingly high, we will call the parent and ask them to collect the child and if deemed necessary, seek medical attention.
- In extreme cases of emergency, an ambulance will be called, and the parent informed.
- Parents are asked to take their child to the doctor before returning them to the setting; we can refuse admittance to children who have a temperature, sickness and diarrhoea or a contagious infection or disease.
- Where children have been prescribed antibiotics for an infectious illness or complaint, we ask parents to keep them at home for 48 hours before returning to the setting.
- After diarrhoea and/or vomiting, we ask parents to keep children home for 48 hours following the last episode.
- Some activities, such as sand and water play, and self-serve snacks where there is a risk of cross contamination, may be suspended for the duration of any outbreak.
Reporting of ‘notifiable diseases’

- If a child or adult is diagnosed as suffering from a notifiable disease under the Health Protection (Notification) Regulations 2010, the GP will report this to Public Health England.
- When we become aware, or are formally informed of the notifiable disease, our manager informs Ofsted and contacts Public Health England, and acts on any advice given.

HIV/AIDS/Hepatitis procedure

HIV virus, like other viruses such as Hepatitis A, B and C, are spread through body fluids. Hygiene precautions for dealing with body fluids are the same for all children and adults.

We:

- Wear single-use vinyl gloves when changing children’s nappies, pants and clothing that are soiled with blood, urine, faeces, or vomit.
- Bag soiled clothing for parents to take home for cleaning.
- Clear spills of blood, urine, faeces, or vomit using mild disinfectant solution; any cloths used are disposed of.
- Clean any tables and other furniture, furnishings or toys affected by blood, urine, faeces, or vomit using a disinfectant.
- Any items needing a deeper clean are taken home to wash in a washing machine.

The cleaning of bodily fluids procedure

- Clear the area, move the children away and cover the contaminated area with a chair. If necessary, take the children outdoors.
- Collect a bowl of disinfected water.
- Collect several cloths and put on gloves.
- Use the cloths to clean the area with disinfectant and hot water in the designated bowl.
- Once the area is cleaned, tie the cloths in a plastic bag and dispose of them in the bin.
- Disinfect the area with Dettol spray and dry the area thoroughly with paper towels.
- Dispose of the gloves in the bin.
- Empty the contents of the bowl into the toilet (staff toilet) and flush away. Disinfect toilet after flushing.
- Wash the bowl in hot soapy water.
- Wash hands with liquid soap and warm water at the nearest hand washing sink.

Nits and head lice

- Nits and head lice are not an excludable condition; although in exceptional cases we may ask a parent to keep the child away until the infestation has cleared.
- On identifying cases of head lice, we inform all parents and ask them to treat their child and all the family if they are found to have head lice. We will also inform the rest of the parents that some head lice have been found at preschool so they can keep an eye on their children.
Procedures for children with allergies

- When children start at the setting, we ask their parents if their child suffers from any known allergies. This is recorded on the Registration Form.
- If a child has an allergy, we complete a risk assessment form to detail the following:
  - The allergen (i.e. the substance, material or living creature the child is allergic to such as nuts, eggs, bee stings, cats etc.)
  - The nature of the allergic reactions (e.g. anaphylactic shock reaction, including rash, reddening of skin, swelling, breathing problems etc.)
  - What to do in case of allergic reactions, any medication used and how it is to be used (e.g. Epipen)
  - Control measures - such as how the child can be prevented from contact with the allergen
  - Review measures
- This risk assessment form is kept in the child's personal file and a copy is displayed where our staff can see it.
- Generally, no nuts or nut products are permitted within the setting.
- Parents are made aware so that no nut or nut products are accidentally brought in, for example to a party.

Insurance requirements for children with allergies and disabilities

- If necessary, our insurance will include children with any disability or allergy, but certain procedures must be strictly adhered to as set out below. For children suffering life threatening conditions or requiring invasive treatments, written confirmation from our insurance provider must be obtained to extend the insurance.
- At all times, we ensure that the administration of medication is compliant with the Safeguarding and Welfare Requirements of the Early Years Foundation Stage.
- Oral medication:
  - Asthma inhalers are now regarded as ‘oral medication’ by insurers and so documents do not need to be forwarded to our insurance provider. Oral medications must be prescribed by a GP or have manufacturer’s instructions clearly written on them.
  - We must be provided with clear written instructions on how to administer such medication.
  - We adhere to all risk assessment procedures for the correct storage and administration of the medication.
  - We must have the parent’s or guardian’s prior written consent. This consent must be kept on file. It is not necessary to forward copy documents to our insurance provider.
- Life-saving medication and invasive treatments: These include adrenaline injections (Epipens) for anaphylactic shock reactions (caused by allergies to nuts, eggs etc.) or invasive treatments such as rectal administration of Diazepam (for epilepsy)
  - We must have:
- a letter from the child's GP/consultant stating the child's condition and what medication if any is to be administered.
- written consent from the parent or guardian allowing our staff to administer medication; and
- proof of training in the administration of such medication by the child's GP, a district nurse, children's nurse specialist or a community paediatric nurse
  - Copies of all three documents relating to these children must first be sent to the Early Years Alliance Insurance Department for appraisal. Written confirmation that the insurance has been extended will be issued by return
- Key person for special needs children requiring assistance with tubes to help them with everyday living e.g. breathing apparatus, to take nourishment, colostomy bags etc.:
  - Prior written consent must be obtained from the child's parent or guardian to give treatment and/or medication prescribed by the child's GP
  - The key person must have the relevant medical training/experience, which may include receiving appropriate instructions from parents or guardians
  - Copies of all letters relating to these children must first be sent to the Early Years Alliance Insurance Department for appraisal. Written confirmation that the insurance has been extended will be issued by return
- If we are unsure about any aspect, we contact the Early Years Alliance Insurance Department on 020 7697 2585 or email membership@pre-school.org.uk/insert.

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<td>Adrian Hone</td>
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<td>Role of signatory (e.g. chair, director or owner)</td>
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