



Information and Records

10.14 Notification of Leaving Form

Abbots Langley Notification of Leaving Form

Abbots Langley Pre-School
St Lawrence Church Hall
High Street
Abbots Langley
Hertfordshire
WD5 0AS

Telephone: 07802 475289 (opening hours only)

Email: info@abbotslangleypreschool.co.uk

Ofsted URN: EY540884

Insured by: RSA

You are required to provide us with at least one month's notice of withdrawing your child. If insufficient notice is given you will be responsible for the full fees for your child for one month from the date of notice. Please refer to our terms and conditions for full details.

A final invoice will be issued reflecting the fees chargeable for the remaining period that your child attends - together with any previously invoiced amounts which remain outstanding.

I confirm that (child's name) _____ will be leaving

Abbots Langley Pre-School on _____ and hereby
give the required one month's notice period.

Name of Parent/Guardian:	
Signed:	
Date:	

Abbots Langley Pre-School – Notification of Leaving Form

Because we are always seeking to develop and improve our services, we would be grateful for a response to the questions below.

All feedback is treated confidentially and is greatly valued.

1. How long has your child attended our setting? Years Months

2. Why is your child leaving?

Cost Starting school Attending another setting

Other _____

3. How would you rate the standard of care and education your child has received?

Very Good Good Satisfactory Poor

4. Any other feedback: