TVET LETTERED CIRCULAR GI

Date: 05 December 2018

TO: Acting/ Principals [Distribution of circular by Office of DDG: T]

Executive Officer of NSFAS [Distribution of circular by Office of DDG: T]

CC: Chairpersons and members of TVET College Councils [Distribution of circular by Principal]

Acting Regional Managers [Distribution of circular by Office of DDG: T]

Acting/TVET Directors [Distribution of circular by Regional Managers]

Deputy Principals: Academic [Distribution of circular by Office of Principal]

Student Support Services Managers [Distribution of circular by Office of Principal]

RE: PAYMENTS BY TVET COLLEGES TO PRIVATE ACCOMODATION PROVIDERS

Dear Principals

It has come to the attention of the Department that a number of TVET Colleges have continued to enter into contractual agreements with service providers of private accommodation. Continuously the Department has been contacted by both service providers and College officials when these agreements are not fulfilled by either party.
It is for this reason that Principals are urged to note the following and communicate to all the relevant officials within the College:

1. NSFAS will pay students directly for those on SBUX and then the students are liable for their own accommodation payments;
2. NSFAS pays Colleges directly for students not on SBUX and the college then pays the students directly, and the students are then liable for their own accommodation payments;
3. NSFAS will pay Colleges directly where a College has its own residences and accommodation has to be provided inclusive of meals; and
4. Under no circumstances may Colleges pay accommodation providers directly. The contracts must be between the students and the providers, and not between the TVET Colleges and providers.

It is critical that Colleges ensure that the private accommodation contracts are between the student and the landlord and that Colleges do not get involved in the payment of rentals. The above-mentioned information is contained in the Bursary Rules and Guidelines for the 2019 academic year, which will be circulated soon.

Should you require further clarity please do not hesitate to contact Ms Z Ngqola on ngqola.z@dhet.gov.za or Mr MR Mediroe on mediroe.m@dhet.gov.za

Yours sincerely

Ms G Magnus
Acting Deputy Director-General
Technical and Vocational Education and Training

Date: 05/12/2018