



APPLICATION FOR EMPLOYMENT

NOTICE TO APPLICANTS:

Pathways is a drug free workplace. Compliance with our alcohol and substance abuse policy that includes screening for alcohol and illegal drug use is a condition of employment.

**We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, veteran status, or any other legally protected status.
EOE/ADA**

Position(s) Applying For		Date of Application	
Hours of Availability	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	Desired Salary Range

How Did You Learn About Us?

Newspaper Advertisement – Publication _____ On-Line – Website _____

Employment Agency Relative Friend Inquiry Other _____

Last Name	First Name	Middle Name	Social Security Number
Address	Street	City	State
Telephone Number(s)			Email Address
Day:		Evening:	

Are you legally eligible to become employed in the United States? (Proof of citizenship or immigration status will be required upon employment)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a valid driver's license with an insurable driving record?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever filed an application with us before? If yes, please give date 6/1987	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you previously interviewed for a position with us? If yes, please give date	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do any of your friends or relatives work here? If yes, please state name and relationship co-workers	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If hired, you may from time to time be required to use a personal vehicle in the performance of job duties. Will you be able to fulfill this requirement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
May we contact your present employer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

EMPLOYMENT EXPERIENCE

Start with your current or last job. Include internships, volunteer activities, and military service assignments. If you need additional space, please ask for a continuation sheet. As an applicant for employment you assume responsibility for providing references from your current and previous supervisors regarding your work performance.

Current / Last Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number				
Job Title	Supervisor	Hourly Rates/Salary		
Reason For Leaving		Starting	Final	

Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number				
Job Title	Supervisor	Hourly Rates/Salary		
Reason For Leaving		Starting	Final	

Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number				
Job Title	Supervisor	Hourly Rates/Salary		
Reason For Leaving		Starting	Final	

Employer		Dates Employed		Work Performed
Address		From	To	
Telephone Number				
Job Title	Supervisor	Hourly Rates/Salary		
Reason For Leaving		Starting	Final	

ADDITIONAL INFORMATION

Summarize any relevant job skills and qualifications from employment or other experience.

EDUCATION

Please note that this organization is regulated by the State of Maryland to only employ individuals who have at least completed their high school education or GED equivalency. Any applicant who does not meet this minimum requirement will not be eligible for consideration of employment.

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate/ Professional				
Certifications				
Other (Please Specify)				

APPLICANT’S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an “at will” nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false and misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of this employer.

If you are selected for a personal interview you will be contacted. If not, we will retain your application in our pending files for 3 months and may consider you for relevant openings in the future. If you are interested in being considered for future job postings, we encourage you to reapply.

Signature of Applicant

Date