

WORKFORCE  
MANAGEMENT  
SIMPLIFIED



ProScheduler™  
A Serenova® COMPANY



MANAGEMENT  
REPORTS

## MANAGEMENT REPORTS

Cost reports, vacation allowance, work and absence reports

Management Report offers several reports and features useful for analyzing cost, work on different tasks, vacation allowance and reports, as well as absence reports. Management Report is an optional module in ProScheduler WFM, a flexible and user-friendly Workforce Management System, customized to meet your current and future requirements.

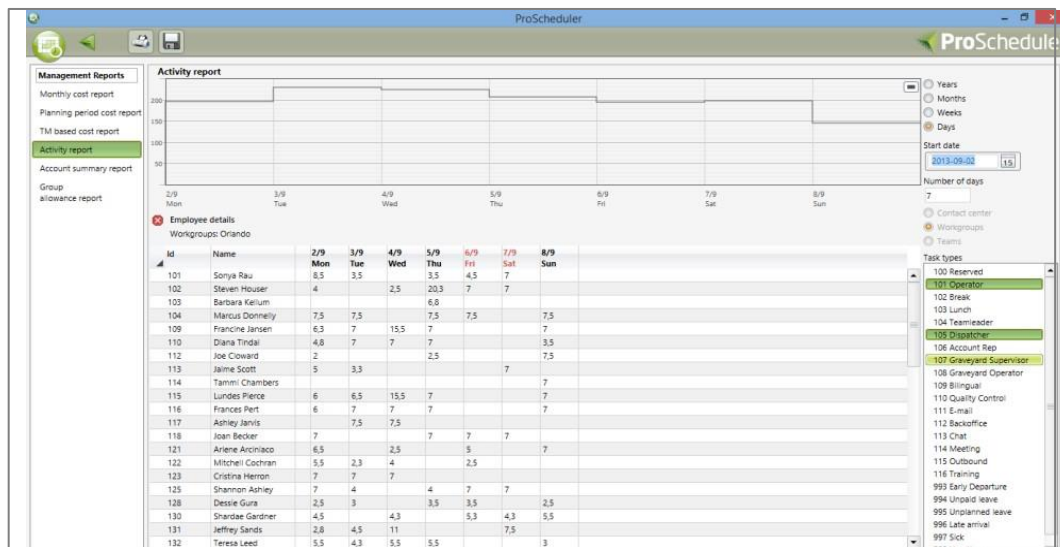
### Cost Reports

There are cost reports available in Management Report that present a budgetary cost for scheduled hours the selected month and the selected planning period. The budgetary cost for the schedule includes salary for the agents, per hour and per month, and additional pay for inconvenient hours and overtime. The report is very useful when estimating a budget for the schedule, and allows for changes to be made in the schedule to meet budgetary goals.

Monthly cost report			
Year:	Month:	Version:	
2015	February	Office	
Planning period cost report			
TM based cost report			
Activity report			
Account summary report			
Group allowance report			
<b>First Answer</b>			
<b>2015-02-01 - 2015-02-28</b>			
Name	Hours	Cost	
Tammy Aloiecht	9,25	93	
Elaine Pradhan			
Betsy Jones	46,25	963	
Kyron Hoffman	66	932	
Sandra Callahan	19,25	355	
Jillowen Butler	65,5	996	
Brenda Short	65,5	1 120	
Michael Donoho	75	928	
Tina Medina	17	119	
Jack Russell	75	750	
Robbie Culverhouse	7,75	70	
Anncharlotte Swenson	47,25	716	
Joy Newell	56,5	734	
Michelle Hoshack	63,25	806	
Penny Vazquez	62	920	
Annsolie Franson	55,5	661	
Bernadette Cusseau	36,75	339	
Monica Bastick	6,25	101	
Jennifer Quinones	76,25	1 350	
Melissa Hernandez	76,75	879	
Mary Reynolds	74	942	
Matt Coman	76,25	970	
Mora Fricker	67,5	720	
Copy of Chris Catteran	66,5	721	
Scott Jead#	51,5		
<b>SUM:</b>	<b>3619,5</b>	<b>46 601</b>	

## Activity and Absence reports

Management report offers an Activity Report where selection on various tasks and dates can be made. The report is available for years, months, weeks and days. The reports can be made on absences only, for example to present total number of sick hours for a month, per person. The activity report gives a quick overview of scheduled tasks and absences.



## Vacation allowances and account summary

Management report includes the ability to set individual balances and group allowances on vacation, to track vacation and to set limitations on planned absences for individual days. ProScheduler can keep track of the vacation balances for each agent, so that vacation requests can be matched with balances.

## Key benefits

- Budgetary overview of costs for schedule
- Activity reports presenting work per task
- Absence reports for PTO, vacation, sickness, parental leave
- Vacation allowances and account balances